



Trip Report: ST Consulting

Trip Report #: 770778

Client #: G78

Client name: Grossmont-Cuyamaca Community College District

Consultant: Louise Monast

Dates of service: 10/30/06 - 10/30/06

Delivery method: Remote

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Service Objectives: Respond to prepared questions for implementation of Colleague.

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Summary:

Agenda Topic	Outcome
RYAT, general questions	<p>Overlapping terms We discussed why it is best not to have overlapping terms. Within the records area, there is no major problem with overlapping terms. However other areas (e.g., Financial Aid) may have strict regulations that they must follow with respect to terms and loan periods. I suggest that the use of overlapping terms be discussed with the vendor providing Financial Aid processing for more details.</p> <p>Term Dates Because there are several sections each term that may start before the term start date or may end after the term end date, the dates may be changed at the individual section level.</p> <p>Additionally, because these "off-cycle" dates may have different registration, add/drop or census dates, the dates for these periods may be modified on SRGD.</p> <p>Enforce Reg Priority Verification When set to YES, priority registration is enforced and only students who are assigned to a priority group may register. It would not allow a newly admitted student to enroll.</p>
Waitlisting	While it is possible to setup waitlisting defaults on WLDF, they may be changed at the Course (CRSE) or Section (SECT) levels. In the CRSE screen, detail to Course Restrictions (CRES). In SECT, detail to Section Restrictions (SRES) to make changes.

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<p>Start dates and registration</p>	<p>On RYAT/ACTM, each term has a specific date range for Pre-registration, registration, Add, Drop, etc. The difference between Pre-registration and registration is the status code that is assigned to students. During the date range for pre-registration, that status code is "P" and during registration, the status code is "N." Both work the same way.</p> <p>If you do not have a preregistration period, Datatel recommends entering the same start and end date for this range. The date entered must be prior to the start date of the registration period.</p> <p>Certain student status start dates may have an impact on registration when the student opts to take classes in a term that is before their start date. The fields are: Student Program, Student Type and Residency.</p> <p>Through the admissions process, the Student Type and Residency status inherit "today's date" which is the date the record or field is entered on the student. These fields and the date associated with the fields may have an impact on Accounts Receivable, depending on the setup. The Student Program date, if the start date is before the section start date may generate a message that says the academic level of the student doesn't match the academic level of the course but still allows registration to occur.</p> <p>However, should there be a message that the student does not have an active program and that you cannot place the course on the schedule at this time, then the start date of the program will need to change to a date that matches the section.</p> <p>One option would be to accept a student and complete the move-to-student process without associating a start term to the student. In this case, the student's start date of the problem becomes today's date (or the date when the move to student occurs). Then, once the move to student action happens, the start term may be entered on SHAP.</p> <p>We may need to continue this discussion to determine a "best practice" for GCCCD.</p>
<p>Cohorts</p>	<p>For processing purposes, students are assigned to different cohorts. However, the identification of these students by cohorts is not a permanent identification.</p> <p>Through CHGA, cohort assignment may be assigned and ended without deleting the Other Cohort value.</p> <p>However, if you want to actually remove the cohort value, you will need to use STAL for that or through a process with QB create a saved list and a separate process to remove it.</p>

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Retake and repeats: conversion question	<p>Academic records from Grossmont and Cuyamaca will be merged into one Colleague database. However, they would like to keep the integrity of the academic history record intact and not mark what might be a repeated course as a repeat if it was in fact taken at a different location within GCCCD.</p> <p>This question was forwarded to Scott Nichols for response.</p> <p>However, in Colleague, retakes are checked at the time of registration based on the retake policy set up at the COURSE level. Repeat grades are calculated after grading and based on the grade usage policy, Colleague determines which course is replaced. You may opt to run RPCS to check on course repeats after registration but before grading.</p>
Security and QB	Please refer to AnswerNet document 174.782 for information on Issues with Security and Query Builder.
Is there a way to limit or edit an overstatement of Pos Attendance Hours.	The only way to edit the hours would be through NSMA and change the hours entered. There is no place in Colleague to store the upper limit and have the system check against that field. To do so would require customization.
Does Colleague have a Student Bank Account File for direct deposits.	<p>There is no specific file to record routing information for direct deposit of student refund checks, There are several "user" fields available in each file. It would be possible for one of these files to be used for this purpose.</p> <p>In the not too distant future, Colleague will have the ability to direct deposit a student's refund.</p>