



*Web Based Satellite Imagery and  
Water Budget Software*



*Weather-Based Irrigation Controllers*

## **Internship Opportunity\***

**Enhanced Conservation Program ~ Landscape Auditor Interns  
Funded by: San Diego County Water Authority**

**What:** This program will train community college students in conservation principles with an emphasis on landscape conservation. Students may then work in the landscape and conservation programs of participating water agencies. Training on basic conservation principles will be provided.

**Typical Duties:** May include measuring landscape area on the ground or via GIS tools, home surveys, assisting with large landscape surveys, preparing reports and water budgets, inspecting and assisting customers with weather-based irrigation controllers (WBICs,) and California Friendly landscaping, assisting at community events, and duties as assigned to support the conservation programs.

**When:** Internships open for part-time positions in the spring and fall semesters and up to 40 hrs per week during the summer. Interns will enroll in the Cuyamaca College Cooperative Work Experience Program for the summer and fall and receive college credit for the internships. The interns may continue with part-time work through the summer 2010.

**Where:** Interns will work at San Diego County Water Authority Member Agencies or the Mission Resource Conservation District and positions are available across San Diego County.

**Hours:** Part time during the spring and fall semesters and full time available during the summer with a 1000 hour maximum.

**Compensation:** \$13.00/hr (including training hours) plus mileage reimbursement.

**Requirements:** Students are required to have completed a minimum of nine (9) units of college-level Ornamental Horticulture or like coursework, a valid California Drivers License and auto insurance. Students must provide their own transportation. Physical and drug screening may be required. (Internships available to Cuyamaca College, Mira Costa College and Southwestern College students or other higher education institutions)

**Application:** For further information and applications, contact Lawrence O'Leary, Landscape Water Intern Coordinator, at [lawrence.oleary@gcccd.edu](mailto:lawrence.oleary@gcccd.edu) or 619-390-1920

\* Details subject to change.

# San Diego Region Landscape Internship Program Application

Send applications to GCCCD Auxiliary, Attention: Internship Program Administrator  
 8800 Grossmont College Drive, El Cajon, CA 92020  
 Website at [www.gcccd.edu/auxiliary](http://www.gcccd.edu/auxiliary) Phone 619-664-7684

## INTERNSHIP APPLICATION (Please fill out completely.)

The Internship Selection Committee considers applicants without regard to race, color, religion, creed, sex, national origin, ancestry, age, marital status, sexual orientation, veteran status, physical or mental disability, medical condition, or any other legally protected status.

<b>PERSONAL</b>			
Last Name	First	Middle	Date of Application
Street Address	City	State	Zip Code
Home Phone	Business Phone	Cell Phone	E-mail address

<b>EDUCATION</b>				
Name Schools Attended	Location (Street Address, City & State)	Major	Did you Graduate?	Certificate/ Diploma/Degree
High School/GED			Yes <input type="checkbox"/> No <input type="checkbox"/> If no, # units completed	
College/University			Yes <input type="checkbox"/> No <input type="checkbox"/> If no, # units completed	
Trade, Technical School			Yes <input type="checkbox"/> No <input type="checkbox"/> If no, # units completed	

## SPECIAL TRAINING, SKILLS AND QUALIFICATIONS (Attach additional sheet, if needed)

Ornamental Horticulture courses completed:

Ornamental Horticulture courses currently enrolled in:

Computer software and other skills:

Special license(s) and/or certification(s):

Special training and qualifications:

Last Name:

**EMPLOYMENT and/or MILITARY EXPERIENCE**

(Start with your present or last job. Include any job-related military service assignments and volunteer activities.)

<b>1. Employer</b>	Job Title	Dates Employed	
		From (mo/yr)	To (mo/yr)
Address			
Supervisor	Telephone Number(s)		
Reason(s) you left or your desire to leave this job			
Work Performed			

<b>2. Employer</b>	Job Title	Dates Employed	
		From (mo/yr)	To (mo/yr)
Address			
Supervisor	Telephone Number(s)		
Reason(s) you left or your desire to leave this job			
Work Performed			

<b>3. Employer</b>	Job Title	Dates Employed	
		From (mo/yr)	To (mo/yr)
Address			
Supervisor	Telephone Number(s)		
Reason(s) you left or your desire to leave this job			
Work Performed			

<b>4. Military Service</b>	Job Title or Military M.O.	Discharge Date	
Address			
Supervisor	Telephone Number(s)	Honorable	
Reason(s) you left or your desire to leave the service		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Work Performed			

If you need additional space, please continue on a separate sheet of paper and/or include a resume.

Employers listed above may be contacted unless you indicate those you do not want contacted.

**DO NOT CONTACT**

Employer # (s):

Reasons:

Have you been convicted of a crime (other than a misdemeanor traffic violation) within the last 7 years? (A conviction will not necessarily disqualify applicant from the internship opportunity)

No  Yes

If yes, please explain

Last Name:

How did you learn about this internship opportunity?

Internet

Name of Website

Other

Friend

Relative

Describe

Cuyamaca College

Mira Costa College

**STATEMENT OF INTEREST** Describe your reasons for interest in the San Diego Region Landscape Auditor Internship Program. **Submit a one-page type written essay describing why you would like to participate in the San Diego Region Landscape Auditor Internship Program.**

#### CERTIFICATION

**THE INFORMATION PROVIDED IN THIS APPLICATION FOR INTERNSHIP IS TRUE, CORRECT, AND COMPLETE. I UNDERSTAND THAT, IF SELECTED, ANY MISSTATEMENT OR OMISSION OF FACT ON THIS APPLICATION MAY RESULT IN MY DISMISSAL.**

**I AM WILLING TO UNDERGO A CRIMINAL BACKGROUND CHECK, DMV RECORDS CHECK, PHYSICALS, AND DRUG TESTS, AS CONDITIONS OF PARTICIPATION IN THE INTERNSHIP PROGRAM.**

#### PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by an intern to successfully perform the essential functions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

##### Physical Requirements

While performing the duties, interns are regularly required to walk; talk or hear in person; sit; climb or balance; stoop, kneel, crouch or crawl; smell; use hands to finger, handle, feel, or operate objects, tools, or controls; and reach with hands or arms. Interns are frequently required to stand. Interns may occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, peripheral vision, distance vision, color vision, depth perception, and the ability to adjust focus.

##### Mental Demands

While performing the duties, interns are regularly required to use oral and written communications skills; read documents, blueprints or instructions; analyze and solve problems; observe, read, and interpret data or information; use math and mathematical reasoning; learn and apply new information or skills; analyze and solve problems, observe and interpret situations, deal with changing, intensive deadlines; and interact with other employees, other organizations, and the public.

#### WORK ENVIRONMENT

The work environment characteristics described here are representative of those an intern encounters while performing the essential functions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. An intern may be assigned to work under office and/or field conditions. Field work is performed in outside moderate to extreme weather conditions, and in and near traffic. The intern frequently works on slippery or uneven surfaces

#### CALIFORNIA DRIVERS LICENSE

While performing the duties, interns may be required to drive company vehicles and must possess a valid California Drivers License.

**APPLICANT MUST COMMIT TO PARTICIPATE IN THE INTERNSHIP PROGRAM FOR THE ENTIRE TERM. THE INTERN COMMITMENT AGREEMENT IS ATTACHED AND MUST BE SIGNED AT TIME OF APPLICATION.**

**MY SIGNATURE BELOW CERTIFIES THAT I HAVE READ AND UNDERSTAND THE ABOVE STATEMENTS.**

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

**Application Checklist: A complete application includes the following:**

1. Application
  2. Applicant Data Collection Form
  3. Statement of Interest
  4. Intern Commitment Agreement
- Incomplete applications will NOT be considered.

Last Name:

### APPLICANT DATA COLLECTION FORM

As an Equal Opportunity employer, the San Diego County Water Authority is required to submit periodic reports regarding applicants and current interns. To aid the Water Authority in its commitment to support Affirmative Action and Equal Opportunity programs and to report accurate information, we ask your cooperation in completing this form. You are under no obligation to complete this form and your response will not affect your application in any way. Any information you volunteer on this form will be kept confidential.

- Please check one:

Female

Male

- I consider myself to be (please check only one in this section):

- WHITE, NOT OF HISPANIC ORIGIN (Persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.)
- BLACK, NOT OF HISPANIC ORIGIN (Persons having origins in any of the black racial groups of Africa.)
- HISPANIC (Persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race. This does not include persons of Portuguese culture or origin.)
- AMERICAN INDIAN OR ALASKAN NATIVE (Persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.)
- ASIAN OR PACIFIC ISLANDER (persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This includes, for example, China, Japan, Korea, the Philippine Islands and Samoa.)

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Please complete if applicable.

- VETERAN OF THE VIETNAM ERA (Active duty of more than 180 days any part of which occurred Between August 5, 1964 and May 7, 1975, with a release or discharge other than dishonorable.)  
U.S. Military Service from \_\_\_\_\_ to \_\_\_\_\_
- DISABLED VETERAN (Any person entitled to disability compensation under laws administered by the Veterans Administration or a person whose discharge or release from active duty was for a disability incurred or aggravated in the line of duty.)
- DISABLED (Any person who has a physical or mental impairment which substantially limits one or more of such person's major life activities, has a record of such impairment or is regarded as having such an impairment.)

This applicant data collection form is being submitted in conjunction with my application for the participation as an intern in the San Diego Region Landscape Auditor Internship Program.

\_\_\_\_\_  
Applicant's Name

\_\_\_\_\_  
Date of Application

Last Name:

**San Diego Region Landscape Auditor Internship Program**

**APPLICANT'S STATEMENT OF INTEREST**  
(One Page Only)

Last Name:



## INTERN COMMITMENT AGREEMENT

<b>Confirmation of agreement</b>	Interns accepted into the San Diego Region Landscape Auditor Internship Program commit and agree to complete assigned work tasks, abide by company and agency policies, including random drug testing, and seek assistance for workplace problems during the term of the program. Interns will receive experience in water conservation provided by host agencies throughout San Diego County.
<b>Schedule</b>	The term of the internship begins with the first day of internship program orientation and ends in December 200J.
<b>Concurrent enrollment</b>	Interns shall be concurrently enrolled in ornamental horticulture or cooperative work experience courses at Cuyamaca Community College and maintain a minimum grade of "C" in all ornamental horticulture or cooperative work experience course work.
<b>Hourly rate</b>	Interns shall be paid \$13.00 an hour and may be assigned to work up to 1000 hour
<b>Expenses</b>	Interns are responsible for the following expenses related to the program: <ul style="list-style-type: none"><li>• Safety work boots and work clothes</li><li>• Books and Tuition</li></ul>
<b>Hours of work</b>	Hours of work will vary from one agency to another; however, work hours typically range from 6:30 a.m. to 5:30 p.m. Interns may work up to 40-hours a week during the summer and part-time during the semester.  When the host agency observes holidays, the hours may be made up by adjusting hours in week before or after the holiday at the host agency's discretion.
<b>Overtime</b>	Overtime is not anticipated or guaranteed. However overtime will be paid at no less than one and one-half (1 ½) times the straight time hourly rate of pay when in excess of ten (10) hours per day and in excess of forty (40) hours in one week. Overtime shall not interfere with nor impair the intern's ability to attend community college courses.

*Continued on next page*

**INTERN COMMITMENT AGREEMENT, Continued**

**Travel** Interns shall provide own transportation to and from the work place. Work places may be anywhere within San Diego County. Commuting distances will be considered when assigning interns to host agency; however, interns agree to report to work on time despite distances traveled.

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**Valid California Drivers License** Interns are required to have and maintain a current valid California Drivers License for the entire duration of the internship program.

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**Mentors** Interns will work under the guidance and instruction of an agency supervisor to achieve the career experience objectives.

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**Safety** Interns are responsible for personal safety and safety of others in the workplace. Host agencies provide safety training appropriate to the work tasks assigned to the intern. Interns agree to only work on those tasks for which they have received safety training.

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**Other terms** Interns will not receive benefits or insurance, other than Workers Compensation, from host agencies or from the internship program. Interns may be given physicals, drug tests, and security background checks by each host agency as part of the host agency's routine new employee process.

***I agree to abide by the policies, procedures, and expectations of the internship program and to fulfill my responsibilities to the best of my ability as an intern. I am committed to working and participating in the San Diego Region Landscape Auditor Internship Program.***

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**APPLICANT'S SIGNATURE**

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**DATE**