



GROSSMONT COLLEGE

Planning & Budget Council

Thursday, September 2, 2004
College Conference Room
3:00 pm – 4:30 pm

MEETING SUMMARY

- Present:** Sahar Abushaban, Fred Allen, Pam Amor, Bill Bradley, Jerry Buckley, Janet Castanos, Dean Colli, Debra Fitzsimons, Jim Fenningham, Tim Flood, Hank Jordan, Ted Martinez, Jr., Jane Nolan, Shannon O'Dunn, Alba Orr, Marsha Raybourn, Beth Smith, William Snead, Curtis Stevens, Bobby Thompson, Brad Tiffany, Rick Walker
- Absent:** Mel Amov, Jennifer Carmean, Kats Gustafson, Mary Rider, Peter White, Lynette Wilson
- Recorder:** Bernadette Black
- Convened:** 3:05 p.m.

BUDGET UPDATE

Debra distributed a copy of the Adoption Budget - Version D of the 2004-05 Income Allocation Formula and reviewed it with the group. She stated that the district-wide FTES goals were set in March and revised in August. The district-wide goals are 615 FTES, Grossmont's goal is 442 FTES over last year's Adoption Budget.

Debra stated that the state income calculation is a conservative estimate of income, which includes \$717,500 of additional growth, \$2.1 million of equalization, and a deficit factor of .98. She indicated that the dedicated income was based on Grossmont's non-resident FTES of 860. She indicated that Grossmont's beginning balance included \$1.44 million budgeted in the tentative budget, purchase order carryovers, and other remaining balance which occurred through conservative spending at all levels. Debra stated that the district's contingency reserve was increased from 3% to 4%.

Debra reviewed several categories of expenses that needed to be addressed in regards to the Adoption Budget. She stated that mandatory increases were absorbed by the campus upfront, such as a) increase to the budget base due to the salary structure increase and bargaining commitments; b) increases to current year holding accounts such as benefits; and c) other fixed base costs. After further discussion, she stated

that after the campus absorbs the mandatory expenses and enrollment growth costs, only a portion of the budget restoration can take place. Our highest priority is the filling of faculty vacancies. The budget gap for the campus is still over \$3 million. Concerns were shared about available funding and filling full-time faculty positions.

Dr. Martinez stated that an Income Allocation Taskforce is being created to review the formula, which will consist of representatives from both colleges and all constituency groups.

COLLEGE SAVINGS TASKFORCE REPORT

Debra stated that the College Savings Taskforce met during staff development week to discuss the Prop R modifications and review the current revision of the proposed Adopted Budget. They also discussed potential faculty action items as well.

PROP R FUNDING PLAN

Tim stated that the Facilities Committee met and discussed the Prop R funding plan, several concerns were identified that need to be addressed prior to the Plan's adoption by the Board of Trustees. The plan, in its current form, seriously underfunds Grossmont College and its students, particularly in regards to the college's well-documented need to repair and renovate its forty-year old buildings. In so doing, the proposed plan does not meet districtwide needs or community expectations. Concerns were expressed that the shared governance process to gather college input prior to recommending the Funding plan to the Board was not being used. It was emphasized that when the District has a revision to the Funding plan, that it needed be shared with the colleges prior to going to the Board.

The recommendations made by the Facilities Committee were as follows:

- 1) Postpone the adoption of an updated Prop R funding plan until after the plan has been taken through the shared governance process;
- 2) Thoroughly redesign the proposed funding plan with college-level input at the beginning of the process rather than at the end; and an emphasis on the "R" for repair commitment that the district made to the public; and
- 3) Prioritize new construction projects in line with the extent to which they serve existing students and existing instructional programs and support services.

Dr. Martinez stated that there is a Prop R workshop scheduled on September 13th @ 3:00 p.m. at Cuyamaca College.

Dr. Martinez stated that the proposed IPP for the Student Services complex was withdrawn and analyzed. A draft synopsis of the raised plan for the Student Services Complex was distributed to the group. The proposed IPP changes included moving the Community Conference Center to Building 100, and keeping the Health Services office in Building 100. The intent is to have the IPP for the Student Services Complex and the Funding plan to the Board on September 21st. The Council members accepted the

changes and recommended that the IPP should be submitted to the Chancellor and Board.

The Facilities Committee's recommendations were approved and accepted by the Planning & Budget Council, and Dr. Martinez will bring this forward to the Chancellor.

LTRC ADMINISTRATIVE STRUCTURE UPDATE

Move to next meeting.

FACULTY/STAFF VACANCY REPORT

Move to next meeting.

COMMITTEE REPORTS

Equipment and Technology

Jim Fenningham distributed the Recommendation of Instructional Equipment Allocation for FY 2004-05, which was a recommendation from ETC on how to allocate the block grant money. He stated that the three goals when determining the allocation are consistency, fairness, and special conditions. He indicated that they allocated the money to each division for them to decide on how to best utilize the funds. Jim stated that they will be reviewing their process on allocating funds to determine if there is a better method for next year. He thanked the ETC group for their hard work.

Staffing

No report.

The meeting was adjourned at 4:30 p.m.