



DISTRICTWIDE COORDINATING EDUCATIONAL COUNCIL

March 18, 2005

District Annex Conference Room

Meeting Notes

Present: D. Agosto, C. Chiriboga, J. Ford, S. Gonda, S. Haber, T. Martinez, G. Perri, B. Schmiede, B. Smith, O. Suarez, J. Wales, M. Wangler, P. White

Absent: D. Colli, C. Slusher (due to change in meeting location), R. Walker

Recorder: M. Jahn

As the meeting began, Agosto apologized to members for the meeting location change (from the Heritage of the Americas Museum to the District Annex Conference Room). Chiriboga asked if the next meeting (April 15) could be held at Cuyamaca.

Additions to Agenda (Agosto)

There were no items added to the agenda.

Data Sharing Protocols (Chiriboga)

This item was placed on the agenda as a result of the many data and research requests received by the colleges and to determine the best method of handling such requests as well as a process for the two colleges to share data. Members discussed past practices of funneling data and research requests through a vice president's council and then through a district research advisory committee that took the place of the vice president's council. **Members agreed it would be beneficial to resurrect a District Research Advisory Committee to provide a venue to dialog about data and research requests with Agosto as chair.** There was further discussion about this advisory committee meeting once a month, perhaps after DCEC meetings and meeting "electronically" if once a month was insufficient.

Student Services Alignment and Datatel Issues (Wales/White)

Student Services continues to work to identify and recommend resolutions on issues that include course repetition, phone registration, scannable application, prerequisites and probation with priority wait lists at the top of the list. In regard to wait lists, White commented the system has more capabilities than students use and we need to determine how best to advise students in addition to enhancing those capabilities. White also stated there is discussion about discontinuing phone registration.

Board Policy Update (Agosto)

Three board policies were distributed for review: BP 5052, *Open Enrollment* (new); BP 5010, *Admissions* (revision); and BP 4020, *Program and Curriculum Development* (revision). Current and proposed policies were provided in addition to CCLC recommendations. Council members discussed the board policy review process. **BP 5052 and 5010 were given to the Vice Presidents of Student Services and BP 4020 was given to the Vice Presidents of Academic Affairs/Instruction to review and return to the next DCEC meeting with input.** After review at the next DCEC meeting, the policies will be forwarded to the Academic Senates for consideration, flow to DEC and then to the Governing Board.

Information Items

The next DCEC meeting will be April 15, 1:00 p.m., at the **Heritage of the Americas Museum**. The notes from the February 11, 2005 meeting are posted to the website and included with today's handouts.

The meeting adjourned at 1:40 p.m.

mj