



DISTRICTWIDE COORDINATING EDUCATIONAL COUNCIL

Friday, November 18, 2005
Heritage of the Americas Museum
Cuyamaca College

Meeting Notes

Present: D. Agosto, B. Schmiede, J. Ford, D. Colli, A. Taccone, C. Hill, B. Smith

Absent: T. Martinez, Jr., G. Perri, O. Suarez, M. Wangler, R. Johnson, T. McNeil

Recorder: P. Sparks

New Programs Grossmont College

Business Office Technology - Virtual Office Assistant Music – Jazz Studies Area of Emphasis

Colli distributed a handout, *Virtual Office Assistant*. Colli stated the Virtual Office Assistant Certificate program prepares a student to act as an entrepreneur specializing in administrative services provided to clients in a virtual environment. Colli discussed the core curriculum for the program with council.

Colli distributed a handout, *Grossmont College – Music*. Colli stated this is a restructuring of the music program into two areas, classical music and jazz studies. Colli discussed the core curriculum for each of the areas with council.

New Programs Cuyamaca College

Communications – Associate Degree Business Data Management – Certificate of Proficiency Data Base Administration – Certificate of Proficiency

Taccone discussed the Communications degree program. Taccone indicated this is a degree program that has been reinstated. He stated that the program is designed to provide the student with a broad base of communication classes that will provide training for entry into occupations in which verbal skills are important. Taccone discussed the core curriculum. Taccone stated that two of the electives are only offered at Grossmont College, COMM 128, Global Communication and COMM 144, Interracial Communication. The catalog will indicate the electives at Grossmont College with an asterisk.

Taccone discussed the Business Data Management Program. This degree program prepares students for careers in business using information technology to organize and promote advanced business management policies. Taccone discussed the core curriculum with council.

Taccone discussed the Database Administration program. This certificated program prepares students for use of database software in the business environment leading to entry level positions in database administration. Taccone discussed the core curriculum with council.

Taccone indicated the programs discussed are in their infancy stage, with the exception of the Communication-Associate Degree program.

Mission Statement

This item to carry to the next meeting.

The meeting adjourned at 1:37 p.m.

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