



Districtwide Coordinating Educational Council

Anticipate and serve the educational needs of the students in the District by reviewing, facilitating, and recommending educational initiatives and programs districtwide, consistent with existing District and College planning processes and Board Policies 2410 and 2510.

September 22, 2006

Heritage of the Americas Museum, Cuyamaca College

Meeting Notes

Present: B. Hertel, B. Schmiede, C. Chiriboga, G. Perri, J. Al-Amin, J. Colson, J. Ford, J. Marron, K. Wergeland (substitute for M. Wangler)

Absent: B. Hash, B. Smith, C. Hill, D. Colli, D. Low, M. Wangler, S. Seevers,

Recorder: L. Davidson

Additions to the Agenda

Board Policies Chapter 4 and 5 were added as Item 10.

Districtwide Academic, Student, Planning and Research Services

B. Hertel presented an update on the Institutional Research Planner position, and described plans for a Planning and Research Road Show once the position is filled.

Academic Calendar Modifications

C. Chiriboga shared the proposed calendar change members of her staff are presenting to the Calendar Committee that would move the 2007 academic calendar back one week. This proposal would align our schedule closer to local universities making it easier for SDSU students to take classes at Grossmont or Cuyamaca Colleges. Moving the start date closer to Labor Day is a quick fix compared to implementing a compressed calendar, which would take up to two years. The challenge is to schedule 175 meeting workdays between Labor Day and the Christmas Holiday break. The previous discussions on this topic occurred at the September 8 Student Services Think Tank Meeting and the VP Planning Work Group on September 14. C. Chiriboga outlined the proposed August 27 start date, which allows our schedule to slide back one week without major changes to schedules and blocks.

G. Perri stated we have been inadvertently losing students because of a too early start date. J. Ford stated department chairs have also been asking about schedules and SDSU students.

Distance Ed and Marketing to Adult Learners, On-line, Alternative Schedules

B. Hertel combined the discussion on Agenda items 4 Distance Ed, and item 5 Marketing to Adult Learners. He presented a suggestion from the Academic Services Think Tank meeting that a Distance Ed Committee be formed. Currently both colleges have separate Distance Ed Committees that occasionally meet together. Diane Mayne-Stafford and Kari Wergeland are the chairs. K. Wergeland stated that if we can afford the expansion of on-line classes, students will fill them.

Discussion followed with the following issues identified.

- Maintaining quality
- District involvement is needed for help desk, software, and 24/7 support. The Colleges have their own help desk, but 24/7 support is not currently offered.
- Oversight of academic chairs
- A student and faculty trainer is needed who would also assist in evaluating classes, delivery, and technology issues.
- Combining the two college Distance Ed Committees rather than creating a new one would assist in faculty participation and clerical support.
- Campus Distance Ed Committees should identify what resources they need and forward to B. Hertel.
- Identify Colleague capabilities of on-line and built-in supports

B. Hertel reported he spoke with Dennis Simms who is willing to provide whatever assistance is needed. He summed up the discussion stating we need to coordinate our efforts, and look at alternative schedules to serve the 38-40% of our students who are adult learners. They will come if our programs are laid out in a compatible format that fit their needs.

2 + 2

B. Hertel shared information about 2 + 2 programs. Discussion continued comparing the benefits of 2 + 2 agreements and private colleges accepting IGETCI. It might be better to go with IGETCI rather than pounding out a 2 + 2 at each college. We already have agreements with Alliant, CSU's, and UC's, and quite a few privates take IGETCI. Grossmont/Cuyamaca students would need a negotiated scholarship, in effect a discount, for the privates to compete with the CSU's. B. Hertel stated the privates do not want to deal with the first two years because it is more cost effective for them to focus on degrees. J. Marron suggested this would only work if the privates need students. B. Hertel suggested the work would be on their side, and that there is no risk on our part by inviting them more often to our colleges. J. Colson stated housing for international students would attract more students.

SOC, ACE Membership

C. Chiriboga reported B. Appenzeller submitted the Cuyamaca College draft SOC application, and they are working with department chairs to add this to the next curriculum agenda. B. Hertel stated we are on the military's preferential list now that we have the A.C.E Membership.

Military Rate Specific AA Degree

B. Hertel opened the discussion sharing information on the Rate Specific AA Degree requirements for military promotion or advancement, which will benefit our college if we take time to develop a relationship. Discussion continued with the following comments noted:

- Expanding Distance Ed would help us recruit students nationwide.
- Military students will drop out once the money runs out. The military currently pays up to \$4,500 for four classes a year with additional VA benefits available for some.
- The military is interested in flexible, compressed schedules.
- We have existing 8-week courses to market to the military. Provide them information on what we offer, and tell them we are cheap.
- Assign someone to coordinate this between colleges, a SOC coordinator, someone at the college level, not District, would be helpful and will take little effort from us.
- We currently lose many military students because we do not take their credit for basic training. Having someone learn how to read their SMART transcripts and using A.C.E. guidelines is all that is needed to become military friendly.

Course Outline Template

J. Ford asked why this is an issue for DCEC. J. Ford and B. Schmiege stated this is a change from prior DCEC meetings. B. Hertel read the DCEC charge for clarification:

Anticipate and serve the educational needs of students in the District by reviewing, facilitating, and recommending educational initiatives and programs districtwide, consistent with existing District and College planning processes and Board Policies 2410 and 2510.

B. Hertel shared information on standardized templates for course outlines. B. Schmiege explained the curriculum committee is currently doing this. C. Chiriboga asked B. Hertel to clarify what we are talking about, official course outlines, or individual syllabi where the Academic Senates have guidelines.

Discussion continued with the following comments:

- Official course outlines and syllabi procedures are not being enforced. There is room for improvement in having minimum standards. Quality control is an issue.
- DCEC can look at this issue and forward to Senates.
- Course outlines are currently turned into administrators and what is issued is respected. What can DCEC do?
- Do we need to look at actual practices and see if we need to change standards?
- Having quality control protects us from students suing for grades from sketchy or missing information

Board Policies Chapter 4 & 5

C. Chiriboga shared the status of the Board Policies updates to Chapter 4 Academic Affairs, and Chapter 5 Student Services.

The next meeting will be on October 12, 2006 in the Associated Students Grossmont College Board Room 2:30-4:00 p.m.

The meeting adjourned at 2:20 p.m.

:ld