



Districtwide Coordinating Educational Council

Anticipate and serve the educational needs of the students in the District by reviewing, facilitating, and recommending educational initiatives and programs districtwide, consistent with existing District and College planning processes and Board Policies 2410 and 2510.

Meeting Notes

October 17, 2007 - 1:00 p.m.
District Office South Conference Room

Present: B. Appenzeller; M. Czerwinski; J. Colson; J. Ford; C. Hammond; B. Hertel, C. Hill; T. Pitt; M. Wangler; P. Wright

Absent: J. Al-Amin; C. Chiriboga; S. Farhan; S. Gonda; J. Marron; W. Hutson;

Recorder: L. Davidson

Additions to the Agenda

There were no additions to the agenda.

Calendar Committee Report

B. Appenzeller described the Calendar Committee process stating the Academic Calendar is a roll over from the prior year. She distributed the Calendar Committee Agenda, and the Grossmont and Cuyamaca Academic Calendars. She stated the committee members consider the number of academic working days and district holidays to determine the beginning and ending semester dates. The few decisions to make are when to observe Veterans Day, Lincoln's Birthday, and the CSEA Recognition Day. Commencement days alternate between the colleges on Wednesday and Thursday. The colleges have established the intersession dates in the past.

She stated the A & R Deans are now co-chairs, as they are no longer alternating the chair each year.

B. Appenzeller stated the Academic Calendar usually goes to the November board meeting.

Members approved moving the calendar forward to DEC.

Board Policies/Administrative Procedures

B. Hertel stated he met with Dr. Suarez and the Academic Senate Presidents this week. An agreement was reached to distribute the Chapter 4 and 5 Board Policies/Administrative

Procedures to the colleges for review and updating. The colleges will distribute to the appropriate people who will coordinate between the colleges.

Members discussed the 60-day clock, which begins at the first DCEC reading rather than at DEC. They also agreed M. Czerwinski will be the contact person to track the dates and people assigned the review. The packets include the *Board Policies/Administrative Procedures Review Information Sheet*, current drafts, CCLC proposed language, and the existing language. Title 5 updates will be sent to the appropriate people once the packets are assigned and distributed.

The *Board Policies/Administrative Procedures Review Information Sheet* outlines the process for the 60-day clock, document format requirements, and packet contents. Members asked that the *Board Policy/Administrative Procedures Review Information Sheet* would be sent to DEC for their blessing.

B. Hertel stated the CCLC draft language is the starting point, and people have complete discretion to make changes. B. Hertel agreed to meet with the Vice Presidents who will distribute the packets.

C. Hill stated the stakeholder will be the lead person on the DCEC Committee.

The meeting adjourned at 2:05 p.m.

The next DCEC meeting is November 16, 2007 at 1:00 p.m. at the Heritage of the Americas Museum.