



## **Districtwide Coordinating Educational Council**

***Anticipate and serve the educational needs of the students in the District by reviewing, facilitating, and recommending educational initiatives and programs districtwide, consistent with existing District and College planning processes and Board Policies 2410 and 2510.***

*“The effectiveness of leadership is determined by the extent to which people take responsibility for participating in leadership-“ (Wilfred Drath)*

### **Meeting Notes**

*October 17, 2008 - 1:00 p.m.*

I-104 Student Center, Cuyamaca College

Present: B. Carino; J. Colson; B. Hertel; C. Hill; N. Jennings; T. O’Hare; M. Wangler  
Absent: T. Flood; S. Gonda; C. Hammond; T. Hankins; J. Marron; J. Moore; T. Pitt; P. Wright  
Recorder: L. Davidson

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#### **Additions to the Agenda**

C. Hill requested that the DCEC location alternate between the colleges. Members agreed to change the location to coincide with the Governing Board Meeting site.

#### **AP/BP 4250 Probation, Disqualification, and Readmission**

C. Hill stated previous changes to the last paragraph of AP 4250 were not reflected in the handout draft. Members agreed it should read, “If the student was concurrently.” Members agreed to add “collegial” back to the first paragraph as this was not an intended change.

B. Hertel requested AP/BP 4250 move forward to allow needed computer programming. C. Hill stated the governing board does not approve APs, and that they go to DEC for information only. B. Hertel will communicate the changes to H. Eimstad.

#### **AP/BP 3200 Compliance With Accreditation Standards**

B. Hertel stated AP/BP 3200 is on the DCEC agenda for information only. Chapter three policies and procedures are reviewed through DEC. The discussion at DEC was to add “co-chair” to the revised draft.

Members agreed the paragraph beginning “*Those employees who are*” should be under the number 4 heading with the following paragraphs renumbered.

Members discussed why paragraph two specifies ACCJC and WASC instead of a more general statement such as dealing with all accreditation commissions. T. O'Hare explained ACCJC and WASC are districtwide while the other accreditation programs such as nursing, AOJ, and Athletics are at the college level.

**BP/AP 5130 Financial Aid (Third Read)**

Members approved BP/AP 5130 Financial Aid to move forward to DEC.

**BP/AP 5050, 5110, 5120, 5150, 5300, 5400; BP 5205, 5210, 5402, 5430, 5521 (Second Read)**

Members discussed the board policies and administrative procedures listed under second read and suggested the following changes:

- The *Student Equity Plans* referenced in AP/BP 5050 Matriculation should be posted to the college websites. Members agreed to add, "and post" to the first paragraph with "periodically update and post a Matriculation Plan."
- Members asked B. Hertel's office to compare the new APs to the CCLC suggested language, and to send those with significant changes to J. Colson and C. Hill for review.
- The *Transfer Center Plan* referenced in AP/BP 5120 Transfer Center should be posted to the college websites if there is a plan, and removed if there is no plan. J. Colson will follow-up with J. Fenningham and T. Herd to check if this refers to the Transfer Center Mission Statement.
- Members asked that the draft BP 5205 Student Accident Insurance be sent to J. Colson, J. Marron, S. Barrett, and A. Albarran for review. CCLC does not have a recommended AP or BP 5205.
- Members agreed to look at BP 5210 Communicable Disease to see if there is a written policy as stated in the draft.
- J. Colson will revisit the language in BP/AP 5400 Associated Students to ensure the language does not conflict with Associated Students policies and procedures. ASGC is an incorporated entity where ASCC is not.
- Members agreed BP 5402 Student Clubs and Organizations needs a legal review and the brackets in the last paragraph should be removed.

Members had no changes to:

- AP/BP 5110 Counseling and Advising Services
- AP/BP 5150 Extended Opportunity Programs and Services
- AP/BP 5300 Student Equity
- BP 5430 Solicitations of Funds From Students
- BP 5521 Substance Abuse

M. Wangler asked if DCEC's role is to go through these as a writing committee. Should the people doing the review be at the meetings to answer the questions?

**BP/AP 3555 (First Read with BP 5521)**

B. Hertel revisited the discussion at the last meeting to review of BP 5521 Substance Abuse alongside BP/AP 3555 Use of Alcoholic Beverages on District Owned or Operated Property.

A. Albarran and S. Barrett made changes. J. Colson asked that the reference to BP 3550 in the first paragraph also include BP 5521. Members agreed to remove an extra "t" in paragraph eight.

**Status Academic Affairs BP/AP 4010, 4020, 4025, 4050, 4226, 4231; AP 4021, 4022, 4101, 4102, 4103, 4105, 4222**

C. Hill and M. Wangler stated there were no new reviews to consider.

**Status Student Services BP/AP 5010, 5015, 5020, 5030, 5035, 5140, 5410, 5420, 5500, 5530, 5510; AP 5011, 5012, 5045, 5070, 5075, 5200**

J. Colson stated there were no new reviews to consider.

The meeting adjourned at 2:30 p.m.

The next DCEC meeting will be November 21, 2008 at 1:00 p.m. in room I-104 Student Center, Cuyamaca College.