



## DISTRICTWIDE COORDINATING EDUCATIONAL COUNCIL MEETING

Friday, September 18, 2009, 1:00–2:30 p.m.  
Cuyamaca College Student Center, Room I-104

### Meeting Notes

Present: J. Buckley, B. Carino, J. Colson, S. Gonda, C. Hill, C. Miles, T. O'Hare, T. Pitt, M. Wangler

Absent: N. Jennings, J. Marron, D. Riley, M. Valenzuela

Recorder: V. Wilson

Convened: 1:10 p.m.

	Discussion Items	Follow-Up/Action
<b>Action Items</b>	A. Finalize revisions to the DCEC Committee Charge and Composition ( <i>Miles</i> )	✓ Proposed revisions were approved with the position of Director, Institutional Research added to the council composition. Revisions will be distributed at the next DEC meeting for review.
	B. August 28, 2009, meeting follow-up ( <i>Miles</i> )	✓ Prerequisite/Assessment Committee will be added to the next DCEC agenda, for review of the charge and composition ✓ Student Gender Equity Committee—a recommendation on how to structure diversity efforts will go forward to DEC, to include work of the former committee.
	C. Prioritize Items for Consideration ( <i>Miles</i> ) The items listed on the agenda for consideration were discussed and sorted into long-term “Projects,” and “Tasks” that were more readily resolved. The first three Projects below have the highest priority for the District. Projects: <ul style="list-style-type: none"> <li>▪ Catalog/Class Schedules (Discuss issues and impacts of having one catalog and one class schedule for the District, and decide if a work group is needed. Consider before Distance Learning.)</li> <li>▪ Distance Learning/technology for learning</li> <li>▪ Basic Skills               <ul style="list-style-type: none"> <li>▪ Mandatory assessment and placement</li> <li>▪ Prerequisites</li> </ul> </li> </ul>	✓ O'Hare's office will set up the first meeting. Carino and Valenzuela will coordinate for student representation. The committee will convene and decide who will chair the meetings. Those on the committee will report back to DCEC.

	Discussion Items	Follow-Up/Action
	<p>Projects (<i>continued</i>):</p> <ul style="list-style-type: none"> <li>▪ Electronic curriculum</li> <li>▪ Professional development               <ul style="list-style-type: none"> <li>▪ Staff and faculty professional development credits—more collaboration for everyone to have opportunity for instruction in both arenas.</li> </ul> </li> <li>▪ Credit/Noncredit               <ul style="list-style-type: none"> <li>▪ Strategic planning for noncredit (vision)</li> <li>▪ Pathways between credit and noncredit</li> </ul> </li> <li>▪ Connections between District Continuing Ed. and credit programs</li> <li>▪ Student grievances—review and revise; integrate or align multiple processes across the District (e.g. nursing)</li> <li>▪ Student Learning Outcomes—using the IR Department</li> <li>▪ Software to support strategic planning and program review integration</li> </ul> <p>Tasks:</p> <ul style="list-style-type: none"> <li>▪ Army ROTC/MOU</li> <li>▪ Student travel—addressing travel of students individually, such as state representation meetings, not as part of field trips. Colson developed a form for information on student travel. He would like to chair a group to look at changes to the board policy on Field Trips to include other student travel.</li> <li>▪ Address “Add Codes”</li> <li>▪ Process for IR requests</li> </ul>	<ul style="list-style-type: none"> <li>✓ O’Hare will send out a comparison of agreements for review. The item will be at the top of the next DCEC agenda.</li> <li>✓ Colson will chair a committee to revise BP 4300 Field Trips and Excursions. Carino volunteered to be on the committee.</li> <li>✓ Add Codes will be discussed at the next DCEC meeting.</li> </ul>
<p><b>Other Items</b></p>	<p>Add Codes—included above</p>	

Adjourned: 2:30 p.m.