



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

MEETING NOTES – December 12, 2005

ATTENDING: J. Austin, C. Chiriboga, D. Colli, C. Elder, J. Ford, T. Gilson M. Golden, F. Gross, C. Hanson, M. Herman, B. Lastimado, T. Martinez, V. Meneses, G. Perri, S. Rearic, A. Satele, D. Simms, B. Smith, B. Tiffany, P. White

ABSENT: D. Agosto, S. Beasley, Z. Close, F. Gross, R. Johnson, D. Quittner, O. Suarez,

ALSO ATTENDING: D. Cole, B. Eygenhuysen

RECORDER: P. Tillery

Strategic Planning

Darlene Cole reported on the status of the 2005/06 Environmental Scan. A handout was distributed that provided information on the project background, composition of the Expanded Report Card and Strategic Plan Committee (RC&SP), a revised timeline, and a checklist regarding requested information. Cole explained that the timeline was revised because, upon further review, it was clear that the original timeline would not allow sufficient time for the RC&SP to review data and respond to the Institutional Research office. Extension of the timeline ensures quality input and collegial participation.

Cole also reported that the RC&SP has met to review the preliminary report, and that feedback has been received from the Committee. Additional meetings of the RC&SP will occur during January and February to elicit and incorporate feedback and recommendations. Results of the Accreditation Campus Climate Survey will be incorporated into the report. It is anticipated that the final Environmental Scan Report will be presented to the RC&SP at the end of February, and to the DSP&BC thereafter.

Budget

- A. State Budget Status – Austin reported that the State budget status remains unchanged. More information will become available after the Governor's January budget message. He added that the State economy looks good, and that there appears to be good support for Equalization at the \$80 million level for the system.
- B. District Budget Status
- o Declining enrollments – Austin reported that enrollment at both colleges is down and that the issue was discussed at the earlier Extended Cabinet meeting. He called upon the college Presidents to comment.

President Perri reported that enrollment is down approximately nine percent at Cuyamaca and that some possible factors are: (1) SDSU is accepting more students and has an expanded schedule; and (2) students claim that enrollment notification cards were not received. She said that the college would be sending larger enrollment notification cards next year, and that there would also be a marketing and outreach program.

President Martinez reported that enrollment is down at Grossmont between nine and ten percent, approximately. He said that the college would pursue outreach initiatives to mitigate the downturn.

- 2005/06, 2006/07, 2007/08 fiscal implications — Austin discussed the effects on the District of the decline in enrollment. He said that there is \$1.1 million of Growth recognized in the current year budget that will not be earned. An option for dealing with this overstatement could be to reduce site budgets; however, he said that the District should wait for the Governor's January budget announcement because there is the potential for one-time funds that could offset this overstatement.

Austin continued by explaining that besides not earning Growth funding, FTES is below the 2005/06 Base. He said the District would be held harmless this year, i.e., there would be no penalty for being below Base. Austin said that this year's overstatement will inflate next year's (2006/07) Base. While there will be no penalty, no Growth or COLA on Growth will be earned in 2006/07. Further, Austin said that by 2007/08 enrollment would hopefully be restored; however, if enrollment is not restored to this year's funded Base, funding would be reduced in 2007/08.

- C. Load Banking Summary — S. Rearic distributed a handout regarding Load Banking and Sabbaticals. She began by explaining that Load Banking is more a reserve commitment than a budget allocation, but that \$30,000 is budgeted in Site 2 of the Allocation Formula each year. The actual fiscal impact of banking or payouts is reflected at the college sites each year. She also explained that the actual unrecognized liability is significantly larger than the annual budget allocation. The handout provided a two-year history of actual liability.

Austin proposed that the \$30,000 currently budgeted in Site 2 be removed from Districtwide and be flowed through the Allocation Formula. The Council members agreed.

- D. Sabbaticals — Rearic explained that the budget for Sabbaticals is calculated as the replacement costs and related benefits for Board-approved Sabbaticals. The budget is currently identified in Site 2, and then transferred to the appropriate college budget. The colleges have no control over Sabbaticals.

Austin proposed that the budget for Sabbaticals remain at Site 2. The Council members concurred.

- E. Funding Formula Update — President Martinez, co-chair of the Income Allocation Task Force, reported on the December 9 meeting of the Task Force. He explained that the Task Force reviewed the pros and cons of the current Allocation Formula, and reviewed allocation formula simulations developed by Task Force facilitator, Jack Randall. He said that Randall would run other allocation formula simulation scenarios based on actuals for review at the next Task Force meeting on January 27. Martinez said that he was optimistic that the Task Force would be able to develop a recommendation at their January 27 meeting.

President Perri agreed with Martinez's comments.

J. Ford commented that she is not as optimistic, and does not feel that the Task Force has moved closer to deciding on a basic formula.

B. Tiffany said that he agreed with Ford, and that he is not hopeful that a new formula could be in place for the 2006/07 fiscal year.

- F. ADA Accommodation Budgeting — Risk Management Director Bob Eygenhuysen distributed a handout concerning Americans with Disabilities Act (ADA) accommodation budgeting. He explained that he was asked to respond to a proposal to transfer the ADA budget line items in the Site 2 budget to the colleges. He reviewed the expenditure history of two keycode accounts in the Site 2 budget for ADA accommodation. Eygenhuysen informed the Council that he believes that the colleges would be better served by maintaining the ADA accommodation budget in Site 2, rather than moving to the colleges. He said that the matter had been referred to the District Safety Committee for discussion and recommendation.

There was a brief discussion about ADA claims and budgeting. In conclusion, Austin suggested that the District Safety Committee be prepared to present a recommendation concerning ADA budgeting to the DSP&BC in time to be included in the 2006/07 fiscal year budgeting.

G. District Parking Committee

- o A communication concerning FTES generation, impacted facilities, and inadequate parking was received from the Grossmont College Parking Alternatives Task Force via an e-mail message from Dean Colli. The suggestion was forwarded to DSP&BC members via e-mail in mid-November for their consideration. The Grossmont Parking Alternatives Task Force suggested that providing incentives for students to enroll in class sections that are offered at times when facilities and parking are more readily available, i.e., Fridays and Saturdays, could present one solution to the problem of impacted facilities and inadequate parking at prime times that create a negative impact on the ability to generate additional FTES to meet goals.

The suggestion was distributed as a handout for further discussion. The Council agreed that the suggestion from the Grossmont College Parking Alternatives Task Force should be forwarded to the District Parking Committee for consideration.

There was a brief discussion of when a decision would be necessary concerning the waiving of parking fees for class sections offered on Fridays and Saturdays in order to include that information in the class schedules for Fall 2006. It was generally agreed that a decision would be necessary by March 1, 2006.

Additionally, it was suggested that the proposal to waive parking fees on Fridays and Saturdays should be presented to the Associated Student organizations for consideration.

Austin commented that questions could arise concerning staff paying parking fees, as they do at other districts. He said that he would research this issue.

- o In response to a follow-up from the November 14 DSP&BC meeting, a handout was distributed concerning the proposed composition, charge, and meeting schedule for the District Parking Committee (this handout was originally distributed to the Council via e-mail on November 29.)

Austin referred to a recommendation that he received to add an instructional dean from each campus to the proposed District Parking Committee composition. He said that an instructional dean from each college should be included in the proposed District Parking Committee membership.

Austin suggested that a study session be scheduled for the District Parking Committee. The purpose of the session would be to review the function of the District Parking and District Safety departments, and their budgets, as well as revisiting the goals and mission of the Parking Committee and developing an action plan for addressing issues. He proposed that a study session be scheduled for Monday, January 30, at 2:00 p.m. (location to be announced.) Austin asked the Council members to identify representatives from the constituency groups as indicated in the proposed District Parking Committee composition. He pointed out that two students should be identified from each college's Student Organization.

H. 2006 Meeting Calendar

The proposed 2006 DSP&BC meeting calendar was distributed. Following discussion, the January 9 DSP&BC meeting was cancelled due to time conflicts with other meetings.

I. Next Meeting

The next meeting of the Districtwide Strategic Planning & Budget Council will be **Monday, February 13, at 2:00 p.m., in the District Annex conference room.**