



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

MEETING NOTES – November 14, 2005

ATTENDING: D. Agosto, J. Austin, C. Chiriboga, D. Colli, C. Elder, J. Ford, T. Gilson, M. Golden, F. Gross, C. Hanson, M. Herman, R. Johnson, T. Martinez, G. Perri, D. Quittner, S. Rearic, A. Satele, D. Simms, B. Smith, B. Tiffany, P. White, Z. Close

ABSENT: S. Beasley, B. Lastimado, O. Suarez, V. Meneses

ALSO ATTENDING: K. Brooks, D. Cole, B. Eygenhuysen (for Lastimado)

RECORDER: P. Tillery

Strategic Planning

- A. Darlene Cole presented an overview of student demographics and academic outcomes for Grossmont and Cuyamaca Colleges titled, "Who Are Our Students?" Cole distributed a handout of the overview, including a handout regarding enrollment changes by zip code for each college.
- B. Cole provided a handout concerning the status of the 2005/06 Environmental Scan. She explained that the scan is conducted every six years and that an interim review and update would occur every three years. The committee tasked with carrying out the Environmental Scan is the Report Card and Strategic Plan Committee (RC&SP). She also reported that the RC&SP has been expanded based upon discussions at the May 23, 2005, Chancellor's Extended Cabinet meeting. The expanded membership is included on the handout.

There was a brief discussion of components of the Scan. Member Smith suggested that faculty obligation and diversity be reflected in the Scan. David Agosto asked Smith to send an e-mail follow-up to him concerning this request.

Cole reviewed the timeline for the Environmental Scan process. A final update of the Environmental Scan will be presented to the Districtwide Strategic Planning & Budget Council at the December 12, 2005, meeting.

Capital Construction Program

Austin reported that the Quarterly Program Management Report was distributed electronically to all DSP&BC members. He asked Council members to send any questions to him via e-mail.

Budget

- A. State Budget Status — J. Austin briefly discussed the State budget status. He explained that the Community Colleges system is attempting to capture lost Growth money.
- B. Legislative Analyst Office/State of Prop 98 — D. Quittner discussed a proposed 2006 ballot measure that would lock in the Community Colleges share of Prop 98 funds. She added that there is also discussion at the State level of a possible enrollment fee reduction from \$26/unit to \$20/unit. A handout was distributed regarding “The State of Proposition 98” that was prepared by the State Legislative Analyst’s Office.
- C. FTES Task Force Update — Austin gave a brief report on the meeting of the FTES Task Force that preceded the DSP&BC meeting. The FTES Task Force recommended that FTES goals remain at the same level as included in Adoption Budget.
- D. Income Allocation Formula Task Force Update — President Perri, co-chair of the Task Force, provided an update. She informed the Council that the Task Force would be reconvened on December 9, 2005, at 10:00 a.m., in the Griffin Gate at Grossmont College. She reported that at past meetings the Task Force had reviewed components of the current Allocation Formula, and looked at other possible funding model options. She added that more work is needed and that the Task Force would be running other funding model scenarios that would consider salaries, incentives to bring in more funding, and that would affirm principles of current model, as well as a model that would not disadvantage either college.
- E. \$/FTES – Report to Legislature on Allocation of Equalization Funds — A report titled, “Report to Legislature on Allocation of Equalization Funds” that was prepared by the State Chancellor’s Office was distributed for information.
- F. Follow-Up Items from September 12 Meeting:
 1. Information Systems — Austin explained that several Information Systems related follow-up items from the September 12 DSP&BC meeting were discussed at ICAC and ACAC meetings. A response to the follow-up items was provided to Council members via an e-mail message from Dennis Simms, which included back-up documents.
 2. Budget — S. Rearic discussed budget-related follow-up items from the September 12 DSP&BC meeting.
 - o Load banking budgeting — Rearic briefly discussed load banking budgeting. A summary, including liability per site, will be prepared and distributed prior to the December 12 DSP&BC meeting. The item will be placed on the December 12 meeting agenda for further discussion.
 - o Sabbaticals Budgeting —Rearic explained that sabbaticals are included within the Site 2 (Districtwide) budget in the Adoption Budget. Amounts are calculated based upon individuals approved for sabbaticals by the Governing Board. The item will be placed on the December 12 DSP&BC meeting agenda for further discussion.
 - o Risk Management/Safety Staff ADA Budgeting — Rearic explained that budgeting for Risk Management/Safety Staff ADA is funded at \$25,000 in the Site 2 (Districtwide) budget. The purpose of the budget allocation is to provide funding for ADA accommodations for employees with qualified disabilities in order for those employees to perform their jobs. Following discussion, it was suggested that the budgeting and control for this item be moved to the sites. Risk Management Director Eygenhuysen will place this item on the District Safety Committee agenda for discussion, and will report back to the DSP&BC.

- o Districtwide Credit Card Fees Budgeting – Following a brief discussion, there was general consensus that budgeting for credit card fees would continue to be budgeted in Site 2 (Districtwide).
- 3. Classroom Maintenance Budgeting – Austin briefly discussed the budgeting of classroom maintenance. He explained that approximately seven years ago the colleges requested funds for classroom maintenance. Colleges were budgeted for scheduled maintenance of classrooms on a five-year maintenance cycle, i.e., all classrooms would receive scheduled maintenance (painting, etc.) once every five years.
- 4. District Parking Committee – Austin explained that at the September 12 DSP&BC meeting there was discussion concerning issues to be addressed by the District Parking Committee, and the possible expansion of the committee to be a shared-governance committee. Council members were asked to send Austin any proposed membership additions to him.

Austin distributed a handout that provided information concerning the current membership composition of the District Parking Committee, and the current charge of the committee. The handout also included proposed membership additions that were submitted to him, as well as a list of issues to be addressed by the District Parking Committee.

Austin said that there are Districtwide issues above operational issues that should be addressed at the District Parking Committee level. He suggested that the District Parking Committee be reconvened and that the charge be expanded to address these issues. It was suggested by a Council member that perhaps the college parking committees could meet jointly with the District Parking Committee to address these issues

Austin asked the colleges to forward to him the current membership list of the college parking committees, and any recommendations for revising the charge of the District Parking Committee. He said that he would review the colleges and District membership lists, proposed additions, and recommendations for revising the charge of the Committee. He said that he would prepare a proposal regarding composition and charge of the District Committee. Further, he said that he would send his proposal to Council members via e-mail prior to the December 12 Council meeting, and that the matter would also be placed on the December 12 agenda.

G. SB 361 (Scott) – New CCC Funding Formula

A handout was distributed concerning SB361 (Scott) concerning the Community Colleges funding formula. There was no discussion.

H. Look Ahead to 2006-2007

No discussion

I. Items from the Floor

None

J. Next Meeting – Monday, December 12, 2:00 p.m., District Annex conference room