



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

***DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL***

**MEETING NOTES – APRIL 9, 2007**

ATTENDING: J. Al-Amin, A. Carrillo, C. Chiriboga, D. Colli, J. Colson, J. Ford,  
B. Hertel, C. Hill, J. Marron, D. McDade, S. Pereira, T. Pitt, D. Quittner,  
S. Rearic, A. Satele, S. Seevers, D. Simms, B. Smith, B. Tiffany,  
M. Wangler, Z. Close

ABSENT: B. Hash, J. Goff, B. Lastimado, G. Perri, O. Suarez

ALSO ATTENDING: J. Minner, P. Wright

RECORDER: P. Tillery

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**Strategic Planning**

B. Hertel distributed a handout regarding the charge and composition of the Institutional Planning and Research Committee (IPRC). He explained that this is the latest version and reflects recommendations from previous meetings of the Districtwide Executive Council and Districtwide Strategic Planning & Budget Council.

Discussion followed concerning the charge and composition of the IPRC, particularly the role of IPRC in facilitating the Districtwide Strategic Plan. It was suggested that the charge of the IPRC should be revised to state: "Assist the Office of Districtwide Academic, Student, Planning and Research Services in the facilitation and development of the Districtwide Strategic Plan that guides decision making and policy formation."

Hertel asked Council members to send any other recommendations to him. He will send the revised document with proposed changes to Council members via e-mail.

**Budget**

1. **Prop R Quarterly Report**

Joe Minner, Gafcon Senior Program Manager, reviewed the Gafcon Quarterly Program Management Report of *Prop R* construction activity for the quarter ended March 31, 2007. The report included a review of projects during the past quarter, the status of current projects, and a look forward at upcoming projects. The Quarterly Report will be presented to the Governing Board at the April 17, 2007, Board meeting.

Minner informed the Council that five members of the current Citizens' Bond Oversight Committee (CBOC) have served two consecutive two year terms, which is the maximum allowed by the CBOC Bylaws. He asked the Council to forward the names of any potential CBOC members to Dana Quittner for consideration by the Governing Board.

2. Monthly Recurring Council and Committee Meetings Calendar

S. Rearic distributed a revised version of the *Monthly Recurring Council and Committee Meetings Calendar*. The revised version reflects recommendations received at the March 12 Council meeting. The previous proposal to hold from 3:30 to 5:00 p.m. on the fourth Monday of each month for shared governance meetings was discussed.

B. Smith stated that the calendar should be revised to reflect the correct meeting dates of the Grossmont Academic Senate. She said that she would send the Senate's meeting schedule to P. Tillery.

In conclusion, Rearic indicated that she would present the revised calendar, with corrections, and the proposal to hold the fourth Monday of each month, 3:30-5:00 p.m., for shared governance meetings, to the Chancellor's Cabinet.

3. 2006/07 Block Grant Carryforwards

A handout concerning Districtwide State Restricted Funds for 2006/07 was distributed. The handout provided information concerning on-going and one time-time block grants, Telecommunications & Technology Infrastructure Program allocations, Staff Development, Staff Diversity, Basic Skills, and Career/Technical funds. Rearic explained that block grants can be carried forward to the next fiscal year. Additionally, she informed the Council that Basic Skills funds had been reduced by nearly \$13,000 (\$8,768 for Grossmont, and \$4,030 for Cuyamaca.) The reduction was due to reappropriations at P1.

4. FTES Task Force Recommendation

Rearic explained that the FTES Task Force met in March to develop the recommended FTES goals for the Formula. The Task Force recommended that Resident student FTES goals should remain at the same level as included in the 2006/07 Adoption Budget. The recommended goals would be 5,533 for Cuyamaca, and 12,516 for Grossmont, for a total of 18,049.

Additionally, Rearic explained that Task Force recommended that the District pull-back 452 Summer 2007 FTES in order to achieve Base of 18,049 for purposes of State revenue funding in 2006/07.

The Task Force recommendations concerning FTES goals for 2007/08 and the pull-back of FTES from Summer 2007 were presented to the Chancellor. The Chancellor approved the Task Force recommendations.

5. 2007/08 Budget Preparation Calendar

A revised 2007/08 Budget Preparation Calendar was distributed.

6. Income Forecasts

Rearic distributed the estimates of income for 2007/08. She began the discussion with a review of the assumptions for the 2006/07 year-end actual projections, and for the 2007/08 Tentative Budget. She also reviewed federal, state, and other income.

7. 2007/08 Site Holding Accounts

Rearic briefly discussed 2007/08 Tentative Budget site holding accounts for bargaining options, employee benefits, SERP, and Parity.

Next Meeting

The next meeting of the Districtwide Strategic Planning & Budget Council (DSP&BC) will be Monday, May 7. The meeting start time has tentatively been changed to 3:00 p.m. because the Districtwide Executive Council (DEC), which immediately precedes the DSP&BC meeting, is expected to last two hours.

The May 7 DSP&BC meeting will be held in the Museum at Cuyamaca College.