



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

***DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL***

**MEETING NOTES – JANUARY 29, 2007**

ATTENDING: J. Al-Amin, J. Austin, A. Carrillo, Z. Close, C. Chiriboga, J. Colson,  
D. Colli, J. Ford, B. Hertel, B. Lastimado, D. Low, J. Marron, G. Perri,  
D. Quittner, S. Rearic, A. Satele, D. Simms, B. Smith, B. Tiffany,  
M. Wangler

ABSENT: B. Hash, S. Pereira, J. Goff, S. SeEVERS, O. Suarez,

RECORDER: P. Tillery

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**Strategic Planning**

B. Hertel distributed a Strategic Planning Update. He reported that he and Pamela Wright, Institutional Research Planner, have been gathering and organizing information in preparation for the February 15, 2007, meeting of the Institutional Research & Planning Committee (IRPC). Hertel explained that the membership composition of the IRC will be reviewed at the February 15 meeting.

Hertel also reported that Ms. Wright met with Dean Colli and Cristina Chiriboga in preparation for the February 15 meeting. Wright will report on her meeting with Colli and Chiriboga at the February 15 IRPC meeting.

Additionally, Hertel explained that the District Strategic Plan would be developed in line with the State Strategic Plan. He added that the goal is to create a more living institutional plan and Environmental Scan. This will be discussed further at the February IRPC meeting.

In response to a question concerning whether the colleges would be involved in the District Strategic Planning process, Hertel responded that the committee has college representatives and input would be solicited from all areas.

Member Chiriboga commented on her conversation with Pamela Wright regarding development of the District Plan, saying that the District Plan should be a “bottom up” plan, i.e., college plans should drive the District Plan. She added that Cuyamaca College has a Strategic Plan in place for 2004-10, and that a way is needed to blend college plans with the District Plan.

Member Colli commented that Grossmont College also has a Strategic Plan in place for 2004-10. He suggested that the District Strategic Planning process should straddle the Accreditation period in order to be prepared for Accreditation. He concurred that the District Strategic Plan should be developed using the college plans as a basis, and that there should be a common vision or order to move forward.

Member Rearic suggested that it would be helpful to develop a document that would indicate how the college and District development timelines and plans relate.

Hertel indicated that at the February 15 IRPC meeting, a task force working group would be formed to address matters discussed, including a document that would relate the college and District plans.

Member Austin commented on the need to dovetail the District Strategic Plan process with the Academic Master Plans that in turn drive the Facility Master Plans. He added that it is critical to have quantitative plans to drive modernization of facilities in future years.

## **Budget**

### 1. Prop R Quarterly Program Management Report

The report was presented at the January 16, 2007, Governing Board meeting, therefore, it was not formally presented at the DSP&BC meeting. The report can be accessed at the Citizens' Bond Oversight Committee web page:

<http://cboc.gafcon.net/Agendas/2007%20Agendas/02-07-07/Qtrly%20Report.pdf>

### 2. 2006-07 Budget Update

Rearic reported the District Budget and Fiscal Services office is currently analyzing SB361 information. Early estimates on SB361 indicate that the District could receive \$2.7 million more; however, due to a negative prior year adjustment regarding an adjustment of property taxes, the additional funds are partially reduced.

### 3. 2006-07 State Staff Development Funds

Rearic informed the Council members that the current year Staff Development Funds allocation is estimated to be \$77,468. She indicated that the site allocation number would be finalized after discussion with college presidents and business officers, and that the number would be communicated to Council members. She added that allocations would be by employee group based on size by FTE. In response to a question concerning whether calculations would be based on equivalent or head count using full-time, Rearic responded that it would be equivalent full-time and part-time on faculty, and contract FTE on classified. Further she said that funds should be spent in year received, but that funds can be carried forward.

### 4. 2006-07 FTES State Report

Rearic distributed a FTES comparison for Spring 2007 used for the State report. She explained that Spring numbers are estimates because census has not occurred.

Discussion followed concerning the possibility of pulling back Summer into current year in order to receive Base. Member Colli inquired whether it might make sense to pull back more after we determine actuals for Spring in order to capture Growth, because, in subsequent years, the District could be in stability. Rearic responded that it could make sense, and that the District should restore to Base regardless of the moving summer discussion.

Austin commented that in the past, the stability period was for three years, but that the State has changed the recovery rule to one year of stability funding; however, you still have three years to recover your FTES. If restoration is not accomplished within three years, the State would permanently reduce Base FTES.

Member Smith commented that at the last DSP&BC meeting there was discussion concerning needing less FTES. Rearic responded that the State confirmed that Base is last year's actual (17,012), but have to restore to 18,049 – this is different than the information we received from the State about a month ago.

5. 2007-08 Nonresident Tuition

Rearic reported that we will move ahead with the recommend rate of \$163 for 2007/08 which was approved at the January Board meeting. She added that contiguous districts are also using the \$163 rate.

Member Colli inquired how the District is doing with nonresident collections, and whether we are close to goal? Rearic responded that for the first period estimates, we reported about the same as last year; however, we will have census for Spring soon.

6. 2007-08 Budget Development

A 2007-08 Community College System budget comparison was distributed.

Member Close asked what the system plan is for restructuring the proposal and about lobbying efforts. Austin responded that the Community Colleges Consultation Council would continue to push for the original system request.

Rearic reported that she would be meeting with college vice presidents of administrative services regarding forecasting salaries for budget development.

Rearic also explained that the District has the opportunity to prepare Mandated Costs claims for items that are not specifically funded, e.g., integrated waste, health services, collective bargaining. In the past, claims have been filed with little money received, but for 2006/07 we have seen a significant increase in the amount received from the State. The District has received \$1.9 million this year, but the amount is being held until the State auditors complete their review. Once the State process is complete, the \$1.9 million (or determined amount) would be discussed by the DSP&BC.

7. 2007 Meeting Schedule

The 2007 meeting schedule was distributed.

Rearic suggested that the January meeting should be scheduled later in the month in order to include State budget information that is not received until the middle of the month. She pointed out that all other DSP&BC meetings are held on the same date as DEC meetings, but that exceptions are noted on the 2007 schedule.

8. Items From the Floor

- There was brief discussion concerning representation on the Vice Chancellor-Business Services hiring committee. This item will be placed on the February 12 meeting agenda.

**Next Meeting:** Monday, February 12, 2:30 p.m., in the District Annex conference room. \*

\* Subsequent to the January 29 meeting, the February 12 DSP&BC meeting has been expanded to include discussion on the Districtwide budgeting process. DEC members will also attend. The February 12 meeting will be held in the Griffin Gate at Grossmont College.