



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

***DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL***

**MEETING NOTES – OCTOBER 8, 2007**

ATTENDING: J. Al-Amin, C. Chiriboga, Z. Close, J. Colson, S. Cooke,  
J. Ford, B. Hertel, C. Hill, W. Hutson, B. Lastimado, J. Marron,  
A. Martinez, G. Perri, T. Pitt, D. Quittner, S. Rearic, R. Rose,  
A. Satele, F. Al-Shamas, B. Tiffany, M. Wangler

ABSENT: S. Pereira, D. Simms, O. Suarez

ALSO ATTENDING: P. Wright

RECORDER: P. Tillery

---

**Strategic Planning**

Grossmont College Update

President Cooke distributed a handout concerning the Grossmont College 2004-2010 Strategic Plan. She explained that the process for development of the 2004-2010 plan began in August 2003 and took about one year to complete. The college's Planning & Budget Committee oversaw the process. The Plan was presented to the Districtwide Strategic Planning & Budget Council for review, and was approved by the Governing Board. President Cooke briefly reviewed the six goals of the Strategic Plan that set the direction for the college for the 2004-2010 period. She also discussed the Strategic Plan accomplishments for each goal for fiscal year 2006/07.

Cuyamaca College Update

President Perri discussed the Cuyamaca College Strategic Planning process. She distributed a handout regarding the college's vision, mission, and areas of focus. She explained that the college's primary mission is to promote student learning and that the college structures its planning processes to pursue the areas of focus. President Perri briefly reviewed the areas of focus and some of the accomplishments for each area. Additionally, she explained that on an annual basis there is a mid-term report and final report to determine whether activities in the areas of focus were completed, need to be carried forward, or determined to be on-going.

Following the Presidents' updates, a question was asked regarding how all departments, academic, and student services are incorporated into the process. Dr. Perri responded that under the annual implementation plan, activities in the areas of focus are assigned to the responsible party or department. C. Chiriboga added that there are three other major planning initiatives and that each department ties their department goals to the college goals. President Cooke also added that each department ties their department goals to the college goals.

ASGC President W. Hutson asked how the student component is incorporated in planning, specifically students' thoughts related to parking issues. T. Pitt responded that the Grossmont College is always looking for parking alternatives. She informed the members that a parking survey is being sent to students via e-mail, and includes a chance for a possible prize worth \$250 at the campus bookstore. Pitt said parking information was also being disseminated via the Grossmont Summit Newspaper, and a letter to faculty asking them to read the letter to students during class. C. Hill commented that students are represented on shared governance committees and that those student representatives should report back to their constituencies to keep them informed.

Continuing, B. Hertel asked for discussion on how to move forward on the Districtwide Strategic Plan. The discussion included alignment of college plans with the Districtwide plan, how college plans support the Districtwide Vision and Mission, and the timing of the colleges and Districtwide plans.

In conclusion, Hertel said that work would begin on the Districtwide plan and a status report would be given at the next DSP&BC meeting on November 5.

## **Budget**

### 1. Prop R Quarterly Report

Jim Davies, Gafcon Project Manager, presented the Gafcon quarterly *Program/Project Report* for the quarter ended September 30, 2007.

Using a slide presentation, Davies provided a review of projects during the past quarter, the status of current projects, and a look forward at upcoming projects. Davies also discussed project safety and the Contractor Outreach program. The report will be presented to the Governing Board at their October 16, 2007, meeting.

### 2. State Budget Update – Unrestricted Funds

S. Rearic distributed and reviewed a handout concerning Unrestricted funds that provided a summary of State apportionments. Rearic explained that Unrestricted funds are still the same as at Adoption Budget. She pointed out that although the State is budgeting growth of 2.269%, the District will not receive growth funds unless there is actual growth. The District is not forecasting growth because the goal to restore to Base has been a significant challenge, so growth is not anticipated for this year.

### 3. FTES Update

Rearic distributed two handouts concerning FTES. The first handout was a comparison of 2007/08 FTES at Fall census. She explained that there has been significant restoration and the colleges are well on their way to achieving their FTES goals. The second handout provided FTES information as it was presented at the Adoption Budget workshop.

### 4. State Budget Updated – Restricted Funds

A summary of State apportionments for categorical funds, as provided at the 2007/08 State Budget Workshop, was distributed. The handout reflects changes to apportionment between Adoption Budget and the State Budget workshop on September 20. Rearic said that she would send the members, via e-mail, additional information regarding Block Grants and the status of DSP&S allocations (which still has an amount pending.)

5. Districtwide Parking Funds Status

Rearic explained that the Districtwide Parking Fund closed the 2005/06 fiscal year with a negative balance and was forecasting a loss for fiscal year 2006/07. The Districtwide Parking Committee considered the loss, brainstormed options, and asked a fiscal team working group (comprised of business officers and the Public Safety director) to meet to develop options for addressing losses and Parking Fund challenges.

Further, Rearic reported that the working group has met several times during 2007 to discuss how to address the Parking Fund balance shortfall and how to handle short and long-term challenges faced by the Parking Fund. The group is developing options to be discussed at the Districtwide Parking Committee meeting scheduled for October 18, 11:00 a.m., in the District Annex conference room.

6. GASB 45 Update

Rearic explained that GASB 45 is a new accounting standard formulated by the Governmental Accounting Standards Board (GASB). GASB 45 requires that districts conduct actuarial studies to identify the extent of their unfunded liability for retiree health benefits and then begin to accrue the cost of retiree health benefits for current employees, as well as already retired employees.

The District must be compliant with GASB 45 requirements by the start of the 2008/09 fiscal year. The District's actuarial study was completed in April 2005, but will be updated. Additional work is being done to develop a funding and investment strategy plan.

Rearic told members that workshops would be scheduled for the various constituency groups to disseminate information concerning GASB 45 requirements and compliance.

Next Meeting

The next meeting of the Districtwide Strategic Planning & Budget Council will be **Monday, November 5, 2:30 p.m., in the Museum at Cuyamaca College.**