



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

MEETING NOTES – APRIL 28, 2008

ATTENDING: J. Al-Amin, C. Chiriboga, J. Colson, J. Ford, S. Cooke, B. Hertel, C. Hill,  
B. Lastimado, J. Marron, A. Martinez, D. McDade, G. Perri, T. Pitt,  
D. Quittner, S. Rearic, R. Rose, A. Satele, D. Simms, M. Wangler

ABSENT: F. Al-Shamas, Z. Close, W. Hutson, S. Pereira, O. Suarez, B. Tiffany

RECORDER: P. Tillery

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**Strategic Planning**

1. District Services Strategic Plan Update

B. Hertel distributed the District Services Strategic Plan. He explained that pages 7-9 of the plan present the District Services vision, mission, objectives and goals, including strategies for achieving those goals.

S. Rearic pointed out that pages 4-6 of the plan provide an overview of the District Services divisions. She added that the District Services Strategic Planning team considered the colleges' accreditation reports, and looked at practices in other districts' plans, while developing the District Services Strategic Plan.

Hertel asked the Council members to consider the District Services Strategic Plan and send any comments to Jennifer Danks in the Chancellor's office.

2. Districtwide Strategic Plan – Working Group

Hertel said that with development of the District Services Strategic Plan it is now a good time to align the District Services, Districtwide and colleges' plans.

Discussion followed concerning the District Services and Districtwide Strategic Plans being driven by the colleges' strategic plans, and that the colleges' plans should be completed before moving the process forward. There was also discussion concerning the importance of incorporating accreditation in the planning process.

The Council also discussed updating the environmental scans. Included in the discussion was the need to counsel with the colleges' planning groups before updating the scans.

In conclusion, it was generally agreed to wait until Fall 2008 to begin the process of coordinating the various plans and to begin development of an over-arching Districtwide plan, as well as the timing of the plans. Hertel said that his office would develop a timeline to incorporate the various plans.

## **Budget**

### 1. 2007/08 Budget

Rearic distributed two handouts concerning the reduction to the 2007/08 Unrestricted General Fund as a result of the 1.5% Statewide budget reduction to the District of \$1,368,840. The total reduction was allocated across the District based on the percentage of the 2007/2008 Adoption Budget for Grossmont College (62.22%), Cuyamaca College (27.04%) and District Services (10.74%).

Rearic asked the sites to process the budget reductions and place in a holding account keycode, by object.

Rearic also informed the Council that the budget reductions would be presented to the Governing Board at the May 20, 2008, Board meeting.

J. al-Amin discussed the process for determining budget reductions at Grossmont, and President Perri discussed the process at Cuyamaca. Rearic discussed the District Services process.

Rearic also informed the Council that the Chancellor would be preparing a communication concerning the budget reductions.

### 2. 2008/09 Budget Update

Rearic distributed and reviewed the 2008-2009 *Income Allocation Formula* and related support documents. It was noted that the Formula contained an error on page one that did not affect the bottom line allocation. (The Formula was corrected and sent to members electronically on 5/9/08.)

Rearic explained that after the Governor's May Revise (anticipated mid-May), we should have clearer picture of the 2008-09 budget. She said that we would continue to move forward with closing the 2007-08 books in June and developing the 2008-09 Adoption Budget based on the anticipated State budget reductions.

### 3. Governing Board Reserve

Rearic distributed and reviewed an analysis of the Governing Board reserve from 1997-98 through 2007-08, and other support documents related to the reserve. She explained that the Governing Board reserve is 5 percent of the prior fiscal year Unrestricted General Fund expenditures. For 2007-08, the Board reserve was calculated to be \$4,780,317, which is 5 percent of the 2006-07 Unrestricted General Fund expenditures of \$95,606,346.

### 4. Basic Skills Funding

Rearic distributed and briefly review a summary of Basic skills categorical funding.

## **Next Meeting**

The next meeting of the Districtwide Strategic Planning & Budget Council will be Monday, May 12, 2:30 p.m., in the Museum at Cuyamaca College.