



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

MEETING NOTES – August 11, 2008

ATTENDING: C. Chiriboga, J. Colson, S. Cooke, T. Flood, B. Hertel, C. Hill,
J. Marron, A. Martinez, D. McDade, S. Rearic, A. Satele,
D. Simms, B. Tiffany, M. Wangler

ABSENT: B. Carino, Z. Close, T. Hankins, B. Lastimado, S. Pereira, T. Pitt, D.
Quittner, O. Suarez

ALSO ATTENDING: B. Eygenhuysen (for Lastimado), P. Wright

RECORDER: P. Tillery

Strategic Planning

B. Hertel discussed the intermeshing of the Districtwide Strategic Plan and College Strategic Planning goals. A handout was distributed that reflected the areas of focus contained in the current Districtwide Strategic Plan, including the related college goals as reflected in their current strategic plans. Hertel also discussed and distributed a handout that illustrated how the Districtwide and college plans drive one another.

Hertel discussed the seven-year planning cycle that includes the colleges and Districtwide Strategic Plans, Environmental Scan, Educational and Facilities Master Plans, and Accreditation. A handout was distributed concerning the various cycles. Lengthy discussion followed regarding the coordination and alignment of the various cycles. Both college Presidents shared their views on the coordination of the colleges' strategic plans and the Districtwide Strategic Plan timelines, as well as coordination with the Accreditation timeline.

It was suggested by C. Hill that the State Strategic Plan be used as a common format for development of the college and Districtwide Strategic Plans.

In conclusion, it was generally agreed that the Districtwide and both colleges strategic planning timelines would be aligned to begin in 2009 and end in 2010. The colleges will internally discuss the alignment of the timeline for the college and Districtwide plans, including coordination with the Accreditation timeline. There will also be further discussion of the matter at a future DSP&BC meeting.

Pam Wright discussed the updating of the Environmental Scan. A handout was distributed that reflected components of the 2006 Scan and recommended additions for the updated Scan. Wright asked Council members to send comments or suggestions to her regarding the recommended additions to the Scan. Wright will report back to DSP&BC at a future meeting.

Budget

1. **Budget Update**

Rearic explained that there is still no State budget and that no word had been received from the State regarding when the budget would be approved.

The District is moving forward internally with the budget process. She said that as the sites develop their budgets, that budget reductions should be built into the budgets.

Rearic briefly discussed the Chancellor's budget update of July 25 announcing budget freezes concerning hiring and travel. She explained that new positions are frozen and that justification regarding the impact on services would be required for consideration of any replacement positions. Travel was also frozen and critical exceptions must be requested by a Chancellor's Cabinet member.

Rearic also reported that ending balances are not yet complete.

2. **FTES**

Rearic explained that a key component of the Adoption Budget is revisiting FTES goals. She reviewed discussion concerning FTES goals that occurred at the March 10, 2008, DSP&BC meeting. At the March 10 meeting, it was proposed that FTES be moved from Summer 2008 to capture maximum State funds, and that 2008/09 FTES goal percentages should be held at the 2007/08 levels. It was also proposed that an actual meeting of the FTES Task Force would not be necessary at that time *.

* Subsequent to the August 11 meeting, a meeting of the FTES Task Force was scheduled for Monday, September 8, during the first half hour of the DSP&BC meeting.

Rearic distributed and reviewed a comparison of FTES.

Rearic also distributed and reviewed a handout concerning Growth projections for 2008/09. Three Growth options were presented: 1%, 1.67% and 2%. Following a brief discussion, Rearic said that she would run the Allocation Formula based on 1% Growth and 1.67% Growth.

3. **Adoption Budget Development**

Rearic reported that the adoption of the 2008/09 Adoption Budget could be delayed until the State budget is approved. She also reported that the next steps in the Adoption Budget development process is to close for the prior year, and run the Allocation Formula for the new year.

4. **Annual Capital Construction Workshop**

The annual Governing Board Capital Construction Workshop will be held on Tuesday, August 25, 2008, 4:00 p.m., in the Griffin Gate at Grossmont College.

Next Meeting

The next meeting of the Districtwide Strategic Planning & Budget Council will be Monday, September 8, 2008, 2:30 p.m, in the Museum at Cuyamaca College.