



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

MEETING NOTES – December 1, 2008

ATTENDING: C. Chiriboga, Z. Close, J. Colson, S. Cooke, T. Flood, B. Hertel, C. Hill, B. Lastimado, J. Marron, A. Martinez, D. McDade, T. O'Hare, D. Quittner, S. Rearic, B. Sampson, A. Satele, D. Simms, M. Wangler

ABSENT: B. Carino, T. Hankins, S. Pereira, T. Pitt, B. Tiffany, O. Suarez

ALSO ATTENDING: P. Wright

RECORDER: P. Tillery

Strategic Planning

B. Hertel reported that the Districtwide Strategic Plan for 2008-10 is in final revision. He said that the Plan would be presented to the Council at the January 12, 2009, meeting.

P. Wright distributed and reviewed a draft planning timeline for development of the colleges' Strategic Plans for 2010-2016. The timeline will be updated to include the District Office Strategic Plan.

President Cooke commented that the first three items on the timeline are Grossmont specific and related to Accreditation requirements.

As indicated on the timeline, the 2010-2016 Strategic Plans for all sites will be presented to the Governing Board for approval in the fall of 2009, and formally launched in January 2010.

Budget

1. **State Budget Update**

S. Rearic distributed a budget update from Erik Skinner, Vice Chancellor for Fiscal Policy, at the State Chancellor's Office. She explained that the State budget update indicates a \$95 million cut to the community colleges system, but less than the previously announced \$132 million. Mid-year cuts are anticipated, but the amount is not known at this time. Rearic said that planning sessions would be needed to brainstorm core values and strategies to address the anticipated budget cuts.

Rearic reminded the members that the 2008/09 Adoption Budget reflects a reduction of 3%. She said that the Chancellor would be sending another update soon regarding anticipated additional adjustments.

2. 311 Report and Reconciliation

Rearic distributed the Annual Financial and Budget Report (CCFS-311 Report). The 311 report includes the financial report for fiscal year 2007-08, and the budget report for fiscal year 2008-09. She explained that the report is a compilation of different State reports and distributed a handout that showed how the various reports are reflected in the 311 report. She briefly reviewed the format of the 311 report.

Rearic also distributed and reviewed a handout regarding the 50% Law calculation for 2007-08.

3. District Audit Reports Summary

Rearic reported that audit reports for the District, Auxiliary, and college Foundations will be presented to the Governing Board at their December 9 meeting. All reports reflect an unqualified opinion. She distributed a summary of audits for 2007-08.

Rearic also reported that there was one insignificant audit finding regarding high school students in physical education courses. A procedure will be developed for determining counts of high school students.

Rearic explained the *Prop R* audit report would be presented to the Board at their January 2009 meeting. It is not required that the *Prop R* audit report be a separate report from the regular District audit; however, the Citizens' Bond Oversight Committee prefers a separate report.

D. Quittner asked whether funds could be saved by not conducting a separate *Prop R* audit. Rearic responded that the *Prop R* audit is paid by *Prop R* funds, so the savings would be to *Prop R* funds.

Rearic said that she would report the cost of the various audits by way of an e-mail communication to Council members. (This was subsequently sent via e-mail 12/4/08.)

4. FTES Forecast

Rearic distributed a FTES comparison at Fall 2008-09 census. She explained that goals are currently set at CAP and that it is anticipated we could exceed CAP for 2008-09. She also said that nonresident numbers are going up (based on Fall counts), and that it is anticipated that Spring counts would be up as well.

5. 2009-10 Budget Preparation Calendar

A revised, draft 2009-10 Budget Preparation Calendar was distributed and briefly reviewed.

6. 2009 Meeting Schedule

The DSP&BC 2009 meeting schedule was distributed.

Next Meeting

The next meeting of the Districtwide Strategic Planning & Budget Council will be Monday, January 12, 2009, 2:30 p.m., in the Museum at Cuyamaca College. **Subsequent to the meeting, the time and location of the January 12 meeting was changed to begin at 3:00 p.m., and will be held in the District Annex Conference Room.**