



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

DISTRICTWIDE STRATEGIC PLANNING & BUDGET COUNCIL

MEETING NOTES – November 11, 2008

ATTENDING: B. Carino, C. Chiriboga, Z. Close, J. Colson, S. Cooke,
T. Flood, B. Hertel, C. Hill, B. Lastimado, J. Marron, A. Martinez,
D. McDade, T. O'Hare, S. Pereira, T. Pitt, D. Quittner, S. Rearic, B.
Sampson, A. Satele, D. Simms, B. Tiffany, M. Wangler

ABSENT: T. Hankins, O. Suarez

ALSO ATTENDING: P. Wright

RECORDER: P. Tillery

Strategic Planning

B. Hertel distributed a handout, *Areas of Focus for 2010-2016 Districtwide Strategic Plan*. Hertel called upon President Cooke to open the Strategic Planning discussion by providing background on the development of the *Areas of Focus*.

Cooke explained that the current Grossmont, Cuyamaca and District Services Strategic Plans expire in 2010, and that the Districtwide Strategic Plan would be aligned with the site plans to expire in 2010, as was previously agreed upon by the Districtwide Strategic Planning & Budget Council (DSP&BC). This alignment provides an opportunity for development of the sites' and Districtwide 2010-2016 Strategic Plans on the same cycle.

Cooke continued, explaining that the *Areas of Focus for 2010-2016 Districtwide Strategic Plan*, or framework, was developed by the Districtwide Strategic Plan Group based upon the sites' current Strategic Plans, the Statewide Strategic Plan, and discussions and input from the Districtwide Strategic Planning & Budget Council (DSP&BC), and the college Academic Senates. Cooke said that the proposed goal is for the sites to develop their 2010-2016 Strategic Plans within the *Areas of Focus* framework. Each sites' strategies would be develop their own strategies based on the *Areas of Focus* framework.

Interim President Chiriboga commented that diversity would be integrated into each *Area of Focus*, but would not be a separate item, or area.

Vice Chancellor Lastimado responded that the Districtwide Diversity Committee is working on updating the Districtwide Diversity Plan, and asked about the interaction between the Districtwide Diversity Committee and the development of the sites' Strategic Plans.

Chiriboga responded that the sites have members that sit on the Districtwide Diversity Committee and would be able to share information with their constituent groups.

Cooke asked the members whether the proposed *Areas of Focus* framework would meet the needs for development of the sites' 2010-2016 Strategic Plans.

There was general consensus that the *Areas of Focus* framework would meet site needs.

Additional discussion followed concerning timelines for development of the sites' 2010-2016 Strategic Plans. P. Wright indicated that the college Strategic Plans timelines would be considered during development of the Districtwide Strategic Plan timeline.

Wright reported that the Districtwide Academic, Student, Planning & Research Office has been working on the Environmental Scan. She said the Scan includes internal and external information. The Research Office has worked with the college Presidents regarding the first priorities for the Scan (phase one); phase two will be completed in January.

Cooke concluded the Strategic Planning discussion by explaining that the Districtwide Strategic Plan would be a stop-gap plan for the period 2008-10 and that the *Areas of Focus* would be integrated in the Plan. The Districtwide Strategic Plan for the 2008-10 period will be presented as a draft at the December 1 meeting of the DSP&BC.

Budget

1. Gafcon Quarterly Prop R Program Management Report

Rearic explained that the Gafcon Quarterly *Prop R* Program Management Report for the quarter ended September 30 would have been presented at the October 13 DSP&BC meeting; however, the October 13 meeting was cancelled, therefore, the report was sent to the Council electronically. The report was presented to the Governing Board at the October 21 Board meeting.

The following link to the Quarterly *Prop R* Program Management Report was provided:
<http://cboc.gafcon.net/Agendas/2008%20Agendas/10-01-08%20CBOC%20Meeting/04%20QR%20Report%20Sep.pdf>

2. State Budget Update

S. Rearic reported that on November 6 the Governor declared a fiscal emergency because the State's fiscal condition has deteriorated sharply since the State budget was approved. The Governor proposed a 5%, \$292.4 million, reduction to the Community College system, and the elimination of the .68% State COLA. The proposed reduction would mean an additional reduction for the District of approximately \$2.4 million.

Rearic distributed a handout regarding 2008-09 Unrestricted General Fund Income, which included information concerning the Governor's proposed budget cuts. She added that the Governor's proposal also would allow districts to redirect categorical monies to their general fund.

D. Quittner briefly discussed the State Legislative Analyst Office (LAO) overview of the Governor's proposed reductions. She explained that the LAO generally agreed with the State's economic and budget estimates, but rejected the proposed reduction in general purpose apportionment. Further, Quittner said that the LAO agreed with the elimination of the .68 State COLA, and recommended that the enrollment fee be increased to \$26, effective January 1, 2009, as well as reducing funding for certain credit-bearing physical education courses.

Quittner responded that the community college system is working with the Community College League regarding these issues. She said that it is difficult to predict the outcome.

Rearic added that although the District has prepared for State budget cuts by incorporating a 3% reduction in the 2008-09 Adoption Budget, we must be prepared for additional mid-year cuts. We will be working on plans to incorporate strategies that were used during development of the Adoption Budget for the proposed additional budget reductions, but it may be necessary to develop additional strategies. Proposed reductions would go through the Districtwide process for review.

A question was raised asking whether the Governing Board contingency reserve could be used to offset reductions. Rearic responded that this was something that could be considered.

3. Annual Budget and Financial Report

Rearic reported that the *Annual Budget and Financial Report* (311 Report) has been filed. She said that information would be shared with the Council members showing how the report relates to the Adoption Budget.

4. Report From Districtwide Parking Committee

- Rearic reported that Districtwide Parking Committee had proposed a one-time, mid-term student parking fee of \$10 for the remainder of the Fall 2008 term at Grossmont College, for parking specifically on the soccer field. The proposed reduction will be presented for ratification by the Governing Board at the November 18 Board meeting.

T. Flood commented that the reduced rate was proposed in order to demonstrate a good faith effort to mitigate the parking in surrounding neighborhoods, and the associated negative effects.

- Rearic reported that the Districtwide Parking Committee proposed that security gates be installed at both campuses to protect the assets of the District. The security gates would be locked between the hours of 11:00 p.m. and 5:00 a.m. each day. The District is moving forward with the proposal and a Governing Board action item for permission to award a bid will be presented to the Board at the November 18 meeting. The estimated cost of the gates is approximately \$50,000. Rearic explained that a Governing Policy and Administrative Procedure regarding the campus closure during non-operational hours have been developed and are in the Districtwide Executive Council (DEC) review process.
- Rearic also reported that the Districtwide Parking Committee has discussed new parking permit machines for both Cuyamaca and Grossmont campuses to replace old machines that are inoperable. The Committee is looking at the possibility of machines that would accept cash, credit and ATM cards, as well as machines that would have the capability of issuing daily, weekly or semester permits.

Rearic informed the Council that two new parking permit machines have been ordered for Cuyamaca.

5. Items From the Floor

Quittner reported that a new Governing Board member was elected in November, Mary Kay Rosinski. Ms. Rosinski will replace Trustee Caruthers beginning with the December Board meeting.

6. 2009/10 Budget Preparation Calendar

Rearic distributed the 2009/10 *Budget Preparation Calendar*. She stressed that the calendar is tentative at this time.

Next Meeting

The next meeting of the Districtwide Strategic Planning & Budget Council will be **Monday, December 1, 2:30 p.m., in the Museum at Cuyamaca College.**