GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**PUBLIC MEETING OF GOVERNING BOARD**
**TUESDAY, MAY 17, 2005, 5:30 P.M.**
**CUYAMACA COLLEGE**
**HERITAGE OF THE AMERICAS MUSEUM**
**900 RANCHO SAN DIEGO PARKWAY**
**EL CAJON, CALIFORNIA**

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., at the Heritage of the Americas Museum, pursuant to Government Code Section to confer with legal counsel regarding one case of pending litigation: Cuyamaca College Environmental Impact Report; Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** April 19, 2005, special and regular meetings

120 **Call for Removal of Items from/Changes to the Docket of Business**

130 **Report of the Board President**

131 Certificates of Appreciation

Cuyamaca College Student Trustee, Bill Stanford

Grossmont College Student Trustee, Peter Anderson

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for May 2005 to Patty Stephenson, Clerical Assistant, Sr., Facilities, Cuyamaca College

152 Academic Senate Report (Refer to Item 651)

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

**200 <u>OPERATIONS</u>**

201 **Resolution 05-014—Classified Employee Week, May 15-21, 2005—**Adopt Resolution 05-014, as recommended by the Chancellor, which honors the contributions of classified employees of the District and recognizes May 15-21, 2005, as Classified Employee Week in California, as designated by the California State Legislature and the California School Employees Association (CSEA).

**300 BUDGET AND FINANCE**

301 **Budget Status and Requested Changes—**Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.

302 **Budget Revisions—**Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.

303 **Purchase Orders and Warrants—**Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2005, and grant authority to execute appropriate documents.

304 **Ratification of Signatures on Agreements—**Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

305 **Donations—**Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.

306 **End-of-Year Inter-District Budget Transfers—**Grant authority to the Chancellor to effect inter-District budget transfers necessary for closing the District's fiscal year ending June 30, 2005, subject to ratification by the Governing Board.

307 **Resolution 05-015—End-of-Year Intra-Budget Transfer**—Adopt Resolution 05-015—End-of-Year Intra-Budget Transfer, authorizing the County Superintendent of Schools to effect intra-budget transfers necessary for closing the District's fiscal year-end, June 30, 2005, as recommended by the Chancellor.

308 **Resolutions 05-016, 05-017, 05-018—Authorizing Designated Agents—**Adopt the following resolutions to be effective July 1, 2005, through June 30, 2006, as recommended by the Chancellor: a) Resolution 05-016—Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 05-017—Designating Authorized Agent to Sign Payroll Payment Orders; and c) Resolution 05-018—Designating Authorized Agent to Sign School Orders (Commercial Warrants).

309 **Resolution 05-019—Requesting Temporary Transfer of Funds—**Adopt Resolution 05-019 Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 2005-2006 fiscal year, as recommended by the Chancellor.

310 **Resolution 05-020—Replacement Warrants—**Adopt Resolution 05-020—Replacement Warrants, authorizing the Chancellor to replace warrants void by age, and issue new warrants for fiscal year 2005-2006.

311 **Authorization to Sign Contracts and Purchase Orders—**Grant authority to Omero Suarez, Chancellor; James E. Austin, Vice Chancellor-Business Services; Ben Lastimado, Vice Chancellor-Human Resources and Labor Relations; and Troy Gilson, Supervisor, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor.

312 **Destruction of Records—**Grant authority to conduct destruction of Class 3 Disposable Records during the 2005-2006 fiscal year, as recommended by the Chancellor.

313 **Grossmont College Child Development Center Agency Self-Evaluation Report and Action Plan—**Approve the Grossmont College Child Development Center Agency Self-Evaluation Report and Action Plan, as required by the Child Development Division of the California Department of Education, as recommended by the Chancellor.

314 **Cuyamaca College Child Development Center Agency Self-Evaluation Report and Action**

**Plan—**Approve the Cuyamaca College Child Development Center Agency Self-Evaluation Report and Action Plan, as required by the Child Development Division of the California Department of Education, as recommended by the Chancellor.

**400 PUBLIC WORKS PROJECTS**

401 **Bid C4012—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall, Notice of Completion and Release of Retention—**Grant authority to the Chancellor to: a) File a Notice of Completion on Bid C4012—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall; and b) Release retention as allowed in the contract documents.

402 **Bid C5165—Grossmont College Fire Alarm Upgrade, Reduction of Retention—**Grant authority to the Chancellor to reduce retention to five percent (5%) on Bid C5165—Grossmont College Fire Alarm Upgrade, with Brault, Inc., dba Electro Specialties Systems, due to contractor's satisfactory progress.

403 **Bid C5504-C5524—Grossmont College Science Building, Increment No. 2, Ratification of Award—**Ratify the action of the Chancellor in awarding Bid C5504-C5524—Grossmont College Science Building, Increment No. 2 bids, to the lowest responsive bidder meeting all terms, conditions, and specifications.

404 **Bid C5697—Cuyamaca College Bus Stop and Pathways, Reduction of Retention—**Grant authority to the Chancellor to approve reduction of retention on Bid C5697—Cuyamaca College Bus Stop and Pathways, to five percent (5%), due to contractor's satisfactory progress

405 **Bid C5769—Grossmont College Chiller Water Loop and Cuyamaca College Central Plant Upgrades, Ratification of Award—**Ratify the action of the Chancellor in awarding Bid C5769—Grossmont College Chiller Water Loop and Cuyamaca College Central Plant Upgrades, to A & D Fire Protection, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

406 **Bid C6302—Cuyamaca College Communication Arts Building, Phase 1 Underground Utilities and Miscellaneous Earthwork, Permission to Award—**Grant authority to the Chancellor to: a) Award Bid C6302—Cuyamaca College Communication Arts Building, Phase 1 Underground Utilities and Miscellaneous Earthwork, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

407 **Bid C6304—Cuyamaca College Relocate Food Service, Permission to Award—**Grant authority to the Chancellor to: a) Award Bid C6304—Cuyamaca College Relocate Food Service, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

408 **Bid C6055—Grossmont College Life Safety Road Provision of Dry Utility Trenching and Vaults, Notice of Completion and Release of Retention—**Grant authority to the Chancellor to: a) File a Notice of Completion; and b) Release retention as allowed in the contract documents.

**500 PERSONNEL**

501 **Personnel Actions—**Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of April 19, 2005, through May 16, 2005.

502 **Short-Term Hourly Assignments—**Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.

**650 INFORMATION**

651 **Status Report—Board Assignments**

652 **District Quarterly Financial Reports—**Consider the Grossmont-Cuyamaca Community

College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2005; b) Quarterly Report on Trust Fund Balances as of March 31, 2005; and c) Schedule of Investments Report dated May 5, 2005, as presented by the Chancellor.

**700** **PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

**800** **STAFF COMMUNICATIONS**

**900** **ADJOURNMENT**

Omero Suarez
Chancellor and
Secretary to the Governing Board