

# Web Design Standards

June 6, 2003

These are the standards for web pages. They represent a common approach to the design, use and navigation of the 3 sites. They do not repeat with other existing standards such as use of logo and Section 508 (accessibility).

At the top level the following web page formats will exist.

- Cuyamaca College
- Grossmont College
- District Office

Each of the three main sites will be free to adopt appropriate graphics. All of the district wide pages will have a similar format and will use common language and terminology wherever possible:

## Home pages

1. Header area: logo, site name, links for home, site index, campus e-mail, search feature
2. College Navigation Bar: Apply and Enroll; Departments; Help for students; Find People; Online Services; Campus Information; Student Activities.
3. District Navigation Bar: Colleges; Departments; Find People; Online Services; Campus Information.
4. Footer: feed back link, disclaimer, links to other units for, revision date
5. For each home page:
  - a. Information for:
    - i. Prospective students
    - ii. International students
    - iii. High school students
    - iv. Faculty and staff
    - v. Community
  - b. Campus Information
  - c. News and Events

## Second level

The second level of web pages will follow the same design as the primary with the following changes:

1. Header is the same with a smaller logo
2. Navigation bar is the same
3. Footer is the same
4. Page title is listed beneath the navigation bar
5. Menu of appropriate links on the left column in a box

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## Minimum Pull-down Menus

1. Apply & Enroll
  - Getting Started
  - Financial Aid & Scholarships
  - Academic Calendar
  - College Catalog
  - Class Schedule
  - Register for Classes
  - Request Information
  - Apply for Admissions
2. Departments
  - Academic
  - Administrative
  - Student Services
3. Help for Students
  - Admissions & Records
  - Bookstore
  - Computer Labs
  - Counseling
  - EOPS/CARE
  - Financial Aid & Scholarships
  - Health Services
  - Job & Career Information
  - Library
  - Services for Students
  - Students with Disabilities
  - Tutoring
4. Find People
  - Faculty/Staff Directory
  - Office Directory
5. Online Services
  - Apply for Admission
  - WebConnect
  - Financial Aid
  - Class Schedule
  - Register for Classes
  - Online Classes
  - Ask a Counselor
  - Pay Fees
  - Add/Drop a Class
  - Check Grades
  - Campus Email
  - Library Catalog
6. Campus Information
  - Ask a Librarian
  - Forms
  - About Grossmont/Cuyamaca
  - Academic Calendar
  - Campus Events
  - Maps & Directions
  - Transportation
  - Parking and Public Safety
  - News
7. Student Activities- all are optional
  - Athletics
  - ASGC/ASCC
  - Concerts
  - KGFN
  - Stage House Theatre
  - Student Organization