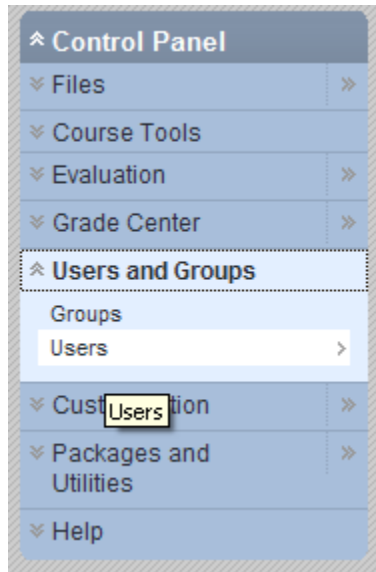
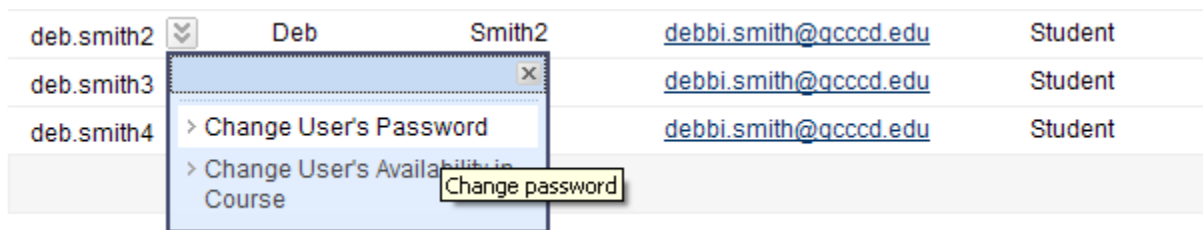


**FOR INSTRUCTORS**  
**HOW TO CHANGE A STUDENT PASSWORD IN BLACKBOARD**  
Updated 3/30/12

**In your course, in the Control Panel, select Users and groups, Users:**



**Click the Down Arrow next to the student's name , and select 'Change User's Password':**



Enter the new password (twice) and click the Submit button:



## Change Password: deb.smith2

Passwords must be at least one character in length. Passwords are case sensitive.

\* Indicates a required field.

Cancel

Submit

### 1. Change Password

Complete this form to change the password.

\* Password

\* Verify Password

The screen will show a message if the change has been successful:

Success: Password Updated