Remove Menu Item - Bb9

When you have completed preparing your course for your students and have made the course available to them, you can remove the "Faculty Read This!" menu item from the course menu. However, this step does not require it. Students will not be able to see the information in the "Faculty Read This!" content area because it is hidden from students. Follow the steps below if you want to remove this or any other item from your menu.

**Turn Edit Mode ON**

The Edit Mode switch can be found in the upper right portion of a course.

![Edit Mode ON](image)

**Click the Option Arrow**

Click the option arrow next to the item you want to delete.

![Option Arrow](image)
Click **Delete** on the options menu.

![Delete option in a menu](image)

**Click Delete Content**

Click **Delete Content** on the "Are you Sure?" window. This is a reminder that all content in the content area you are deleting will be deleted and cannot be recovered!

![Delete content confirmation](image)

**Click Delete**

Click **Delete** to permanently delete the content area.

![Delete content confirmation](image)