

GROSSMONT COLLEGE

Official Course OutlineADMINISTRATION OF JUSTICE 102 – POLICE ACADEMY (PART 1 OF LEVEL III)

<u>1. Course Number</u>	<u>Course Title</u>	<u>Semester Units</u>	<u>Hours</u>
AOJ 102	Police Academy (Part 1 of Level III)	2.5	2 hours lecture 2.5 hours laboratory

2. Course Prerequisites

None. (Note: Students must not have any felony or domestic violence convictions and must meet State and Federal requirements for possessing a firearm.)

Recommended Preparation

None.

3. Catalog Description

This course is the first part of Level III of the Police Academy. Emphasis is placed on the history of law enforcement, the criminal justice system, professionalism, ethics, criminal law, search and seizure, laws of arrest, preliminary investigations, note taking, report writing, community relations, use of force, and arrest and control. This course contains a physical agility component. Meets requirements of Penal Code Section 832 for laws of arrest, search and seizure, as required by P.O.S.T. This course is offered on a Credit/No Credit basis only.

4. Course Objectives

The student will:

- a. Describe the history of the criminal justice system.
- b. Meet the minimum firearms qualification standards as set by P.O.S.T.
- c. Distinguish between ethical, unethical, and unprofessional behavior.
- d. Identify the components of the Administration of Justice system, courts, police and correctional system.
- e. Explain discretionary decision-making.
- f. Distinguish between effective and non-effective community relations programs.
- g. Explain the rules of arrest, search and seizure.
- h. Identify appropriate penal code sections relating to criminal law.
- i. Interpret Constitutional law and case law.
- j. Demonstrate preliminary investigative skills.
- k. Explain laws of evidence.
- l. Apply effective written and oral communication skills.
- m. Apply the proper techniques for arrest and control of a person.
- n. Demonstrate proper techniques of handgun and shotgun care and cleaning.
- o. Explain the legal definition and appropriate use of force.
- p. Demonstrate competency in the use of firearms (handgun and shotgun).
- q. Demonstrate physical condition techniques and recognize physical and psychological stressors that

affect officers.

5. Instructional Facilities

- a. Standard classroom.
- b. Gym.
- c. Range.

6. Special Materials Required of Student

- a. Students must provide ammunition, eye and ear protection, and targets.
- b. All leather gear.
- c. Uniforms.
- d. Gym clothes.

7. Course Content

- a. History, professionalism and ethics.
- b. Criminal justice system.
- c. Community relations.
- d. Introduction to criminal law.
- e. Laws of arrest.
- f. Search and seizure.
- g. Presentation of evidence.
- h. Investigative report writing.
- i. Use of force.
- j. Preliminary investigation.
- k. Arrest and control.
- l. Firearms.
- m. Crimes against the justice system.

8. Method of Instruction

- a. Lecture.
- b. Student participation.
- c. Demonstrations.

9. Methods of Evaluating Student Performance

- a. Attendance (P.O.S.T. requirement).
- b. Classroom participation—quizzes.
- c. Must successfully complete P.O.S.T.-mandated firearms and Arrest and Control practical exams, written exam and Arrest and Control Techniques practical exams.

10. Outside Class Assignments

- a. Reading assigned sections of P.O.S.T. workbooks and handouts.
- b. Read assigned sections of California Penal Code.

11. Texts

- a. Required Text(s):
 - (1) P.O.S.T. Workbooks. Sacramento, CA: Office of State Publishing, latest edition.
 - (2) California Penal Code. San Clemente, CA: Law Tech Publishing, current abridge edition.
- b. Supplementary texts and workbooks:
 - Grossmont College Police Academy and Policy and Procedure Manual, El Cajon, CA: Grossmont College Press, latest edition.

Date approved by the Governing Board: 4/02

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