

GROSSMONT COLLEGE

Official Course Outline

ADMINISTRATION OF JUSTICE 103 A-B-C-D – POLICE ACADEMY (LEVEL III)

<u>1. Course Number</u>	<u>Course Title</u>	<u>Semester Units</u>	<u>Hours</u>
AOJ 103 A-B-C-D	Police Academy (Level III)	8	6.5 hours lecture 4 hours laboratory

2. Course Prerequisites

None.

Corequisite

None.

Recommended Preparation

None.

3. Catalog Description

A study of professionalism, leadership, ethics, community policing, criminal law, search and seizure, laws of arrest, investigations, note-taking, report writing, human relations, use of force, firearms, arrest and control, vehicle operations, first aid/CPR, and chemical agents. Meets requirements of Penal Code Section 832 for laws of arrest and search and seizure as well as the requirements for limited support duties of Level III Reserve Police Officers as specified by P.O.S.T. Limited duties include traffic control, security at public events, prisoner and evidence transportation, parking enforcement and report writing. This course is offered on a Credit/No Credit basis only.

4. Course Objectives

The student will:

- a. Describe the criminal justice system.
- b. Demonstrate minimum firearms qualification standards as specified by P.O.S.T.
- c. Distinguish ethical from unethical behavior.
- d. Demonstrate ethical leadership skills.
- e. Apply discretionary decision-making.
- f. Demonstrate use of lethal and less-than-lethal weapons.
- g. Distinguish between effective and ineffective community relations programs.
- h. Explain the laws of arrest, search and seizure.
- i. Identify appropriate penal code sections relating to criminal behavior.
- j. Interpret Constitutional and case law.
- k. Demonstrate preliminary investigative skills.
- l. Explain the rules of evidence.
- m. Apply effective written and verbal communication skills.
- n. Apply the proper techniques for arrest and control of a person during an arrest.
- o. Demonstrate proper techniques for firearms care and cleaning.
- p. Explain appropriate use of force.
- q. Demonstrate physical conditioning techniques and recognize physical and psychological stressors that affect officers.
- r. Evaluate use of force scenarios.
- s. Explain law and policy regarding sexual harassment.
- t. Recognize common vehicle violations and safely contact violator.

5. Instructional Facilities

- a. Access to the Internet.
- b. Standard classroom.
- c. Gym.
- d. Range.

6. Special Materials Required of Student

- a. Electronic storage device.
- b. Students must provide ammunition, eye and ear protection, and targets.
- c. Leather gear (gun belt, holster, etc.).
- d. Uniforms.
- e. Gym clothes.

7. Course Content

- a. History, professionalism, leadership and ethics.
- b. Criminal justice system.
- c. Property crimes.
- d. Crimes against persons.
- e. Laws of arrest, search and seizure.
- f. Investigative report writing.
- g. Vehicular violations and accidents.
- h. Use of force.
- i. Crimes in progress.
- j. Traffic enforcement.
- k. Preliminary investigation.
- l. Custody.
- m. Arrest and control.
- n. First aid/CPR.
- o. Firearms/chemical agents.
- p. Information systems.
- q. Cultural diversity/discrimination.
- r. Crimes against the justice system.
- s. Firearms.
- t. Presentation of evidence.
- u. Community policing.

8. Method of Instruction

- a. Lecture.
- b. Student participation.
- c. Demonstrations.

9. Methods of Evaluating Student Performance

- a. Attendance (P.O.S.T. requirement).
- b. Classroom participation and quizzes.
- c. Must successfully complete P.O.S.T.-mandated firearms and Arrest and Control practical exams, as well as written exams. (Note: P.O.S.T. approved testing procedures are used.)

10. Outside Class Assignments

- a. Reading assigned sections of P.O.S.T. workbooks and handouts.
- b. Read assigned sections of California Penal Code.

11. Texts

- a. Required Text(s):
 - (1) Basic Course Workbook Series, Student Materials. Sacramento, CA: Office of State Publishing, 2007.
 - (2) California Penal Code. San Clemente, CA: Law Tech Publishing, 2007.
- b. Supplementary texts and workbooks:
 - Grossmont College Police Academy Policies and Procedures Manual. El Cajon, CA: Grossmont College Press, 2007.

Date approved by the Governing Board: April 17, 2007