

## GROSSMONT COLLEGE

Official Course OutlineADMINISTRATION OF JUSTICE 104 – POLICE ACADEMY (LEVEL II)

<u>1. Course Number</u>	<u>Course Title</u>	<u>Semester Units</u>	<u>Hours</u>
AOJ 104	Police Academy (Level II)	11	9 hours lecture 6 hours laboratory

2. Course Prerequisites

A "CR" grade in AOJ 103 or equivalent. (Note: Students must not have any felony or domestic violence convictions and must meet State and Federal requirements for possessing a firearm.)

Corequisite

None.

Recommended Preparation

**The following applies to Police Academy courses, AOJ 102, 103, 104:** There are three levels of law enforcement training, Level III, Level II, and Level I. Each has a specific curriculum designed to correlate with the actual duties Reserve and Regular Police Officers perform. Grossmont College does not offer Level I at this time. After completing Level II at Grossmont College, those seeking Level I certification must transfer to a college that offers Level I. The Police Academy is a structured paramilitary environment. Uniforms and equipment must be purchased by the student. According to state law, record checks for criminal history must be made prior to acceptance into the program. Students must not have any felony or domestic violence convictions, and must meet State and Federal requirements for possessing a firearm. Students should note that the courses are certified by the California Commission on Peace Officer Standards and Training (P.O.S.T.) and P.O.S.T. specifies strict attendance, performance, and testing policies.

3. Catalog Description

Topics include hazardous materials management, cultural awareness, victimology, crisis intervention, unusual occurrences, sex crimes, and weapons violations. Meets P.O.S.T. Level II requirements and allows Reserve Police Officers to perform more law enforcement related duties than Level III Reserve Police Officers. Successful completion of Levels III and II may qualify the student for entry into a P.O.S.T.-certified Level I program. This course is offered on a Credit/No Credit basis only.

4. Course Objectives

The student will:

- Examine the history of law enforcement and criminal justice organizations.
- Differentiate between various laws involving property and persons.
- Apply the appropriate laws given simulated field situations.
- Identify and develop skills needed for writing clear, accurate reports.

- e. Develop proper attitudes, knowledge, and skills to safely operate a law enforcement vehicle under all operating conditions.
- f. Illustrate competency in the use of firearms (handgun, shotgun).
- g. Examine techniques required to safely and effectively accomplish law enforcement patrol functions.
- h. Employ appropriate procedures to process, confine and care for adult and juvenile prisoners' rights and welfare.
- i. Demonstrate physical conditioning techniques and recognize physical and psychological stressors that affect officers.
- j. Describe various penal code statutes against children.
- k. Demonstrate effective techniques in mob and riot situations.
- l. Examine various stages of victim responses to trauma (victimology).
- m. Apply proper crisis intervention techniques when dealing with victims.
- n. Examine and analyze effective police-community relations programs.
- o. Demonstrate the ability to safely and effectively manage situations involving auto/alcohol violations, traffic accident investigations.
- p. Appraise differences with various disabled persons and discuss local resources.
- q. Recognize hate crimes, and apply state laws.

#### 5. Instructional Facilities

- a. Standard classroom.
- b. Running track.
- c. Gym facilities.
- d. Firing range.

#### 6. Special Materials Required of Student

- a. Uniform(s).
- b. Leather gear.
- c. All firearms-related equipment.
- d. Gym clothes.
- e. Three ring binder.
- f. Scantron or Grademaster test answer forms.

#### 7. Course Content

- a. Community relations.
- b. Victimology/crisis intervention.
- c. Property crimes.
- d. Crimes against persons.
- e. General crime statutes.
- f. Crimes against children.
- g. Sex crimes.
- h. Laws of arrest.
- i. Search and seizure.
- j. Presentation of evidence.
- k. Investigative report writing.
- l. Use of force.
- m. Patrol techniques.

- n. Vehicle pullovers.
- o. Crimes in progress.
- p. Unusual occurrences.
- q. Preliminary investigations.
- r. Arrest and control/baton.
- s. Firearms.
- t. Persons with disabilities.
- u. Crimes against the judicial system.
- v. Weapons violations.
- w. Hazardous materials.
- x. Cultural diversity/discrimination.

8. Method of Instruction

- a. Lecture.
- b. Student participation/discussion.
- c. Simulated field problems.
- d. Demonstrations.

9. Methods of Evaluating Student Performance

- a. Knowledge exams (written tests).
- b. Practical evaluations/skill proficiency exams.
- c. Must successfully complete P.O.S.T.-mandated test. (Note: P.O.S.T. testing procedures are used.)

10. Outside Class Assignments

Reading assigned sections of P.O.S.T. workbooks, handouts, and California Penal Code/California Vehicle code to prepare for written tests.

11. Texts

- a. Required Text(s):
  - (1) P.O.S.T. Workbooks. Sacramento, CA: Office of State Publishing, 2004.
  - (2) California Penal Code. San Clemente, CA: Law Tech Publishing, 2004.
- b. Supplementary texts and workbooks:
  - (1) Grossmont College Police Academy Policies and Procedures Manual. El Cajon, CA: Grossmont College Press, 2004.
  - (2) Instructor handouts.  
P.O.S.T. handouts.

Date approved by the Governing Board: 4/04

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