

GROSSMONT COLLEGE

Official Course OutlineADMINISTRATION OF JUSTICE 140 - CORRECTIONAL COUNSELING AND INTERVIEWING

1. <u>Course Number</u>	<u>Course Title</u>	<u>Semester Units</u>	<u>Hours</u>
AOJ 140	Correctional Counseling and Interviewing	3	3 hours lecture

2. Course Prerequisites

A "C" grade or higher in Administration of Justice 125 or equivalent.

Recommended Preparation

None.

3. Catalog Description

This course is an overview of the techniques in counseling and interviewing available to practitioners in corrections. The student will learn the use of appropriate techniques and theories in confidence-building which may be used by the correctional employee in client interviews and counseling.

4. Course Objectives

The student will:

- a. Compare necessary skills involved in individual and group dynamics.
- b. Analyze the abilities required to conduct an interview.
- c. Evaluate various kinds of intervention/counseling techniques.
- d. Appraise the development of roles and responsibilities of clients and staff in correctional counseling settings.
- e. Assess the obstacles that complicate the task of conducting objective interviews and counseling.

5. Instructional Facilities

Standard classroom.

6. Special Materials Required of Student

None.

7. Course Content

- a. Interviewing.
 1. Establishing rapport.
 2. Listening skills as interviewing techniques.
 3. Communication barriers and overcoming them.
 4. Information gathering.
 5. Components of a good interview.
- b. Recording the interview.

1. Note taking during the interview.
2. Visible versus invisible recording methods.
3. Legal aspects of recording interviews and counseling sessions.
4. Confidentiality of the report.
- c. Special interviewing considerations.
 1. Legal considerations in interviewing.
 2. Distinction between juvenile and adult interviewing.
 3. Ethnic, gender and cultural awareness.
 4. Special needs.
- d. Contemporary theories and modalities.
 1. Techniques of individual, small and large group counseling.
 2. Basic theories of interviewing and counseling.
 3. Development of treatment plans and file reviews.
 4. Professional and ethical demeanor.
- e. Identification of client problem.

8. Method of Instruction

This course will be taught using a variety of learning/teaching styles. In addition to lecture, discussion, role-playing, group activities and stimulations can bring a greater level of involvement by the student in the learning process. Guest speakers and videos can also be used to provide a "reality" to the content.

9. Methods of Evaluating Student Performance

- a. Written examinations, quizzes.
- b. Written reports.
- c. Role playing.
- d. Written and performance final exams.

10. Outside Class Assignments

- a. Library research which will include both case studies and journal articles.
- b. Required textbook assignment.
- c. Written and oral assignments.

11. Texts

- a. Required Text(s):
 - (1) Harris, George A. Counseling the Involuntary and Resistant Client. Laurel, Maryland: American Correctional Association, 1996.
 - (2) Lester, David. Correctional Counseling. Second edition. Cincinnati, Ohio: Anderson Publishing, 1995.
- b. Supplementary texts and workbooks:

None.

Date approved by the Governing Board: 6/98

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