

## GROSSMONT COLLEGE

Official Course OutlineADMINISTRATION OF JUSTICE 204 – CRIMINAL PROCEDURE

1. <u>Course Number</u>	<u>Course Title</u>	<u>Semester Units</u>	<u>Hours</u>
AOJ 204	Criminal Procedure	3	3 hours lecture

2. Course Prerequisites

A "C" or "CR" grade or higher in Administration of Justice 200 or equivalent.

Recommended Preparation

None.

3. Catalog Description

An in-depth study of the role and responsibilities of each segment within the administration of justice system; law enforcement, judicial, corrections. A past, present and future exposure to each sub-system procedure from initial entry to final disposition and the relationship each segment maintains with its system members.

4. Course Objectives

The student will:

- a. Define legal terminology pertaining to criminal procedures.
- b. Identify and describe sources of law and procedural rules.
- c. Compare and contrast accusatorial and inquisitorial systems of justice.
- d. Describe the three essential elements of a criminal prosecution.
- e. Articulate burdens of proof in a criminal case.
- f. Compare and contrast American justice system components.
- g. Outline pre-trial, trial, and post-trial processes.
- h. Demonstrate knowledge of principles of collection of evidence.
- i. Analyze evidence collected in a criminal case.
- j. Articulate arrest procedures.
- k. Describe the three basic inquiries to use to determine if sufficient evidence exists to charge and convict an accused.
- l. Articulate the factors a prosecutor considers in deciding the appropriate charge level.
- m. Describe the four kinds of initial pleadings (charging documents).
- n. List and describe alternatives to trial.
- o. Demonstrate knowledge of preparation for trial techniques.
- p. Evaluate evidence to determine its prosecutorial value.
- q. Conduct legal research utilizing a law library and the Internet.
- r. Interpret court decisions to determine points of law.
- s. Prepare a written brief of a court case.
- t. Articulate a code of ethics and demonstrate standards of ethical conduct.

## 5. Instructional Facilities

Since the course may be offered as both a standard classroom and a distance learning course, the student has a choice of the classroom or the computer. If the computer is selected, the student must have access to a computer capable of accessing the Internet, including e-mail, web sites and related material. The student need only be able to access the appropriate web site to manage the on-line instruction. A modem, server, or cable connection is needed to access the Internet. Students may use existing computers on campus or a personal computer for this course.

## 6. Special Materials Required of Student

Access to a computer with internet capabilities.

## 7. Course Content

This course emphasizes the procedures through which the substantive criminal law is applied. Special emphasis is placed on constitutional provisions, statutes, and applicable case law.

## 8. Method of Instruction

- a. Lecture.
- b. Discussion.
- c. Informational handouts.
- d. Films, video-tapes.
- e. For distance learning students, there are weekly assignments and projects that must be completed and electronically submitted to the instructor. These include weekly quizzes and chapter projects. It also includes electronic research.

## 9. Methods of Evaluating Student Performance

- a. Four written examinations, including a final.
- b. Term paper and other written assignments.
- c. Class participation.

## 10. Outside Class Assignments

Reading assignments from the text plus the following:

Field trips as assigned. Courtroom observation and report. Legal research project. Procedures to be explained in class. Additional issues may be identified through increased awareness of current events and community needs. Therefore, students are encouraged to view and analyze media reports as well as develop contacts with community groups, businesses and agencies. All written work products, other than in-class writing assignments, must be typed and free of mechanical, spelling, and grammatical errors.

## 11. Texts

- a. Required Text(s):
  - (1) Rutledge, Devallis. Criminal Procedure, California. 4<sup>th</sup> edition, Incline Village, NV: Copperhouse Publishing, 2000.
  - (2) Bowling, Ray. California Criminal Procedure Workbook. 4<sup>th</sup> edition. Incline Village, NV: Copperhouse Publishing, 2000.
- b. Supplementary texts and workbooks: None.

Date approved by the Governing Board: 4/01