

GROSSMONT COLLEGE

Official Course OutlineADMINISTRATION OF JUSTICE 271 – DEVELOPING A PERSONAL PHILOSOPHY OF LEADERSHIP

1. <u>Course Number</u>	<u>Course Title</u>	<u>Semester Units</u>	<u>Hours</u>
AOJ 271	Developing a Personal Philosophy of Leadership	2.5	2.5 hours lecture

2. Course Prerequisites

None.

Recommended Preparation

None.

3. Catalog Description

This is one of four courses in the California Public Safety Leadership and Ethics Program. It provides the participant with a deeper understanding of self in relation to leadership philosophies, knowledge, skills, and abilities. Each participant will study and explore core values, ethics, and decision-making, and will begin to develop a personal philosophy of leadership. Self-leadership and one's leadership roles in the community as well as personal and professional environments are examined.

4. Course Objectives

The student will:

- a. Explain the value of the study of leadership and the vision, mission, and objectives of leadership and ethics.
- b. Identify the qualities, traits, and characteristics of leaders.
- c. Define effective leadership in terms of necessary knowledge, skills, and abilities.
- d. Examine the differences between leadership and management.
- e. Analyze the importance of understanding oneself in becoming a leader.
- f. Distinguish personal core values and characteristics and understand their influence on individual beliefs, decisions, and behaviors.
- g. Examine basic issues of ethics as they apply to values and behavior.
- h. Formulate a process for decision-making.
- i. Articulate future issues that may impact public safety leadership.
- j. Demonstrate leadership abilities.

5. Instructional Facilities

Standard classroom.

6. Special Materials Required of Student

None.

7. Course Content

- a. Introduction to the California Public Safety Leadership and Ethics Program.
- b. Overview of leadership.
- c. Development of a personal leadership philosophy.
- d. The importance of self in leadership.
- e. Identification of personal core values.
- f. Introduction to ethics.
- g. Decision making.
- h. Becoming a public safety leader of the future.

8. Method of Instruction

- a. Self-assessments and group discussions.
- b. Video case studies and presentations.
- c. Class exercises and activities.

9. Methods of Evaluating Student Performance

- a. Oral and written reports, presentations.
- b. Quizzes, examinations, and a written final exam.
- c. Written assignments.
- d. Class and individual projects.
- e. Participation.

10. Outside Class Assignments

- a. Reading assignments from text.
- b. Journal entries.
- c. Critical assessment of personal philosophies relating to leadership and ethics.

11. Texts

- a. Required Text(s):
 - (1) Phi Theta Kappa Leadership Development Program. To Lead or Not To Lead. Jackson, MS: Phi Theta Kappa, 2001.
 - (2) Hesselbein, Frances. The Leader of the Future. New York, NY: John Wiley & Sons, Inc., 2000.
 - (3) Hartman, Taylor. The Color Code: A New Way to See Yourself, Your Relationships, and Life. New York, NY: Simon & Schuster, 1999.
- b. Recommended texts:
 - (1) Meese, Edwin, and P. J. Ortmeier. Leadership, Ethics, and Policing: Challenges for the 21st Century. Upper Saddle River, NJ: Prentice Hall, 2004.
- c. Supplementary texts and workbooks:

None.

Date approved by the Governing Board: 4/05

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