

# GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

## STRATEGIC HIRE REQUEST

1/16/2025

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	Please include:  <b>Position Title:</b> Nursing Faculty, tenured  <b>Position #:</b> IN-00002  <b>FTE:</b> 1.0  <b>Level:</b> IV-6  <b>Department:</b> Nursing	<div> <b>1. Key responsibilities of position:</b> <ul style="list-style-type: none"> <li>○ *FT faculty educating nursing students in advanced medical-surgical nursing</li> <li>*Education to be provided in classroom, clinical, lab, and simulation settings</li> <li>*The FT faculty has to have sufficient direct patient care experience and education as defined by the CA Board of Registered Nursing to qualify to teach this content area</li> </ul> </div> <div> <b>2. Current status of position:</b> <p>Current faculty in the position plans to retire June 2025. Requesting search to commence now to maintain approved faculty number.</p> <ul style="list-style-type: none"> <li>○ <input checked="" type="checkbox"/> Filling a replacement position included in the budget</li> <li>○ <input type="checkbox"/> Filling a restructured position included in the budget               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input checked="" type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Filling a new position               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input checked="" type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Other (please specify)</li> </ul> <p>Current faculty member Valerie Shadroff has notified the department she is retiring at the conclusion of the spring 2025 semester.</p> </div> <div> <b>3. Strategic Staffing Rationale:</b>            Please address at least one of the following items:           <ul style="list-style-type: none"> <li>a. <input checked="" type="checkbox"/> Critical threshold of instruction and support services  <small>Medical-surgical nursing is one of the required content areas. This content covers three nursing courses which students must complete in order to graduate from a program in good-standing with the Board of Registered Nursing and apply for licensure.</small></li> <li>b. <input type="checkbox"/> Legal mandate</li> <li>c. <input checked="" type="checkbox"/> Accreditation requirements  <small>Both CA BRN (Board of Registered Nursing) and ACEN (Accrediting Commission for Education in Nursing) require a masters prepared nurse to teach Adult Medical Surgical nursing in the accredited programs.</small></li> <li>d. <input type="checkbox"/> Health and safety priorities</li> <li>e. <input type="checkbox"/> Essential supervision</li> </ul> </div>
		<b>4. Budget Impact – Please specify the following:</b> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/></li> <li>○ Funding Source? Unrestricted <input checked="" type="checkbox"/> /Restricted <input type="checkbox"/></li> <li>○ Smartkey and Salary Object: 1370604 -1110</li> <li>○ Annual Salary: \$77,792 IV -6 plus benefits</li> </ul>

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Site	Position	Justification
<input type="checkbox"/> GC <input checked="" type="checkbox"/> CC <input type="checkbox"/> DS	Please include:  <b>Position Title:</b> Admissions and Records Specialist <b>Position #:</b> CL-00134  <b>FTE:</b> 100%  <b>Level:</b> 32  <b>Department:</b> Counseling/Veterans	<p><b>1. Key responsibilities of position:</b></p> <ul style="list-style-type: none"> <li>○ Under the direction of an assigned supervisor, perform complex and technical clerical duties involved in the interpretation of laws, rules and regulations related to residency, veteran programs; perform specialized data processing activities to update the student information system; maintain files; update residency status of non-resident veteran students and military dependents; examine documents in support of claims of residency; respond in a timely manner in writing and via e-mail regarding residency determination; Compile and maintain files for veteran admissions; monitor internal students' progress to assure compliance.</li> </ul> <p><b>2. Current status of position:</b></p> <p>There is an interim in this position and the full time position will be vacant 1/24/25.</p> <ul style="list-style-type: none"> <li>○ <input checked="" type="checkbox"/> Filling a replacement position included in the budget</li> <li>○ <input type="checkbox"/> Filling a restructured position included in the budget               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Filling a new position               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Other (please specify)</li> </ul> <p><b>3. Strategic Staffing Rationale:</b></p> <p>Please address at least one of the following items:</p> <ul style="list-style-type: none"> <li>a. <input checked="" type="checkbox"/> Critical threshold of instruction and support services Critical role for veteran students and their certification process.</li> <li>b. <input checked="" type="checkbox"/> Legal mandate</li> <li>c. <input type="checkbox"/> Accreditation requirements</li> <li>d. <input type="checkbox"/> Health and safety priorities</li> <li>e. <input type="checkbox"/> Essential supervision</li> </ul>
		<p><b>4. Budget Impact – Please specify the following:</b></p> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/></li> <li>○ Funding Source? Unrestricted <input checked="" type="checkbox"/> /Restricted <input type="checkbox"/></li> <li>○ Smartkey and Salary Object: 1433001/2110</li> <li>○ Annual Salary at Step B: \$55,908 plus benefits</li> </ul>