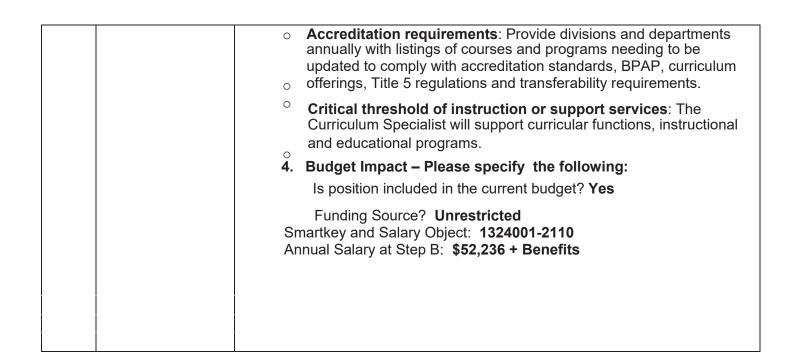
GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT STRATEGIC HIRE REQUEST 11/20/24

Date

Site	Position	Justification
⊠GC □CC □DS	Please include: Position Title: Curriculum Specialist	Key responsibilities of position: Under the direction of the Vice President, Academic Affairs perform complex and specialized duties to coordinate, construct and maintain the the Grossmont College curriculum processes, timelines and deadlines. Serve as technical liaison to Chancellor's Office for reporting of college curriculum. Maintain the accuracy and integrity of curriculum records.
	Position #: New FTE: 100%	 Assist the Curriculum committee chair in coordinating Grossmont's curriculum processes, timelines and deadlines. Maintain the accuracy and integrity of the district curriculum records of instructional programs and course documents Provide technical training to faculty in the use of the curriculum management database program (CurricuNET) and manage the system;
	Level: Range	troubleshoot and solve curriculum-related problems with software. Process Board approved curriculum additions, deletions and modifications in the student information management system and the class schedule. Provide divisions and departments annually with listings of courses and
		programs needing to be updated to comply with accreditation standards, BPAP, curriculum offerings, Title 5 regulations and transferability requirements. 2. Current status of position:
		 Filling a replacement position included in the budget Filling a restructured position included in the budget
		Has an Org Mod been approved? Yes / NoOrg Mod approval date
		X Filling a new position - Use on Ord Med been approved? Yes / No.
		Has an Org Mod been approved? Yes / NoOrg Mod approval date
		Other (please specify)
	3.	Strategic Staffing Rationale: Please address at least one of the following items:
		 Legal mandates: Maintain currency of curriculum compliance with Title 5 regulations; disseminate changes in Title 5 regulations to administrators, faculty, and staff; identify areas of curriculum affected by these changes; compare and contrast changes to Title 5 regulations and make appropriate adjustments to materials and other resources as required



GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT STRATEGIC HIRE REQUEST

11/20/2024

Date Site **Position Justification** Please include: 1. Key responsibilities of position: ☐ GC $^{\circ}$ Lead the execution and monitoring of the day-to-day operations of the **Position Title:** ☑ DS Districts' information security programs and initiatives Information Monitor IT security systems and identify, troubleshoot, diagnose, resolve, Security Engineer and report IT security problems and breaches with appropriate personnel; Position #: coordinate and conduct investigations of suspected security breaches and New data leaks; respond to IT security-related incidents and work with appropriate local or external agencies. FTE: 2. Current status of position: 1.0 This is a new position and will be funded with the ongoing state Systemwide Technology Data Security funding, which is allocated to the District to hire local cybersecurity staff to support technology modernization and the protection of Level: sensitive data. CL-48 **Department:** Filling a replacement position included in the budget 0 Information Filling a restructured position included in the budget **Technology** ■ Has an Org Mod been approved? Yes 🔲 /No 🦳 Org Mod approval date Filling a new position ■ Has an Org Mod been approved? Yes /No 🗸 Org Mod approval date In Process Other (please specify) 3. Strategic Staffing Rationale: Please address at least one of the following items: a. Critical threshold of instruction and support services This position will focus on implementing & monitoring security measures for the protection of computer networks and information. Asses b. v Legal mandate To ensure compliance with the Gramm-Leach-Bliley Act Accreditation requirements Health and safety priorities **Essential supervision** Budget Impact - Please specify the following: o Is position included in the current budget? Yes //No Funding Source? Unrestricted /Restricted ✓ Smartkey and Salary Object: 1213597 Annual Salary at Step B: \$89,712 plus benefits