

# GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

## STRATEGIC HIRE REQUEST

3/3/25

Date

Site	Position	Justification
<input type="checkbox"/> GC <input checked="" type="checkbox"/> CC <input type="checkbox"/> DS	Please include:  <b>Position Title:</b> Maintenance Supervisor <b>Position #:</b> SU-00038 <b>FTE:</b> 1.0  <b>Level:</b> S-I <b>Department:</b> Maintenance	<p><b>1. Key responsibilities of position:</b></p> <ul style="list-style-type: none"> <li>○ Under the direction of the Senior Director, Facilities, Planning, Development, and Maintenance, perform a variety of responsible duties related to the management of all facilities related maintenance operations and activities; organize, schedule, assign and review maintenance work; supervise and evaluate the performance of assigned staff.</li> </ul> <p><b>2. Current status of position:</b></p> <p style="margin-left: 20px;">vacant as of 2/21/25</p> <ul style="list-style-type: none"> <li>○ <input checked="" type="checkbox"/> Filling a replacement position included in the budget</li> <li>○ <input type="checkbox"/> Filling a restructured position included in the budget               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Filling a new position               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Other (please specify)</li> </ul> <p><b>3. Strategic Staffing Rationale:</b></p> <p>Please address at least one of the following items:</p> <ul style="list-style-type: none"> <li>a. <input checked="" type="checkbox"/> Critical threshold of instruction and support services Facilities Maint &amp; Ops provides safe sanitary teaching and learning environments to the students and staff of Cuyamaca</li> <li>b. <input checked="" type="checkbox"/> Legal mandate The maintenance supervisor insures execution of Cal OSHA requirements and compliance</li> <li>c. <input type="checkbox"/> Accreditation requirements</li> <li>d. <input checked="" type="checkbox"/> Health and safety priorities Facilities Maint &amp; Ops provides safe sanitary teaching</li> <li>e. <input checked="" type="checkbox"/> Essential supervision The maintenance supervisor provides essential supervision</li> </ul>
		<p><b>4. Budget Impact – Please specify the following:</b></p> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/></li> <li>○ Funding Source? Unrestricted <input checked="" type="checkbox"/> /Restricted <input type="checkbox"/></li> <li>○ Smartkey and Salary Object: 1427901-2120</li> <li>○ Annual Salary at Step B: \$80,402 plus benefits</li> </ul>

# GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

## STRATEGIC HIRE REQUEST

3/3/25

Date

Site	Position	Justification
<input type="checkbox"/> GC <input checked="" type="checkbox"/> CC <input type="checkbox"/> DS	Please include:  <b>Position Title:</b> Athletic Field Maint. Worker  <b>Position #:</b> CL-00246  <b>FTE:</b> 1.0  <b>Level:</b> 26  <b>Department:</b> Grounds	<p><b>1. Key responsibilities of position:</b></p> <ul style="list-style-type: none"> <li>○ Prepare and maintain athletic fields, surrounding landscape areas and facilities.</li> <li>Mark athletic play areas with appropriate marking materials or equipment to delineate the area of play and restricting lines as prescribed and established by league and sport rules; design and construct new fields as required.</li> </ul> <p><b>2. Current status of position:</b></p> <p>Employee who held this position resigned.</p> <ul style="list-style-type: none"> <li>○ <input checked="" type="checkbox"/> Filling a replacement position included in the budget</li> <li>○ <input type="checkbox"/> Filling a restructured position included in the budget               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Filling a new position               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Other (please specify)</li> </ul> <p><b>3. Strategic Staffing Rationale:</b></p> <p>Please address at least one of the following items:</p> <ul style="list-style-type: none"> <li>a. <input checked="" type="checkbox"/> Critical threshold of instruction and support services</li> <li>b. <input type="checkbox"/> Legal mandate</li> <li>c. <input type="checkbox"/> Accreditation requirements</li> <li>d. <input type="checkbox"/> Health and safety priorities</li> <li>e. <input type="checkbox"/> Essential supervision</li> </ul>
		<p><b>4. Budget Impact – Please specify the following:</b></p> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/></li> <li>○ Funding Source? Unrestricted <input checked="" type="checkbox"/> /Restricted <input type="checkbox"/></li> <li>○ Smartkey and Salary Object: 1427701-2110</li> <li>○ Annual Salary at Step B: \$46,824 plus benefits</li> </ul>