



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

## District Executive Council

**Charge:** <https://www.gcccd.edu/committees/dec/index.php>

### MEETING NOTES

Monday, April 7, 2025 – 1:00–2:30 PM

Grossmont College – Griffin Gate

#### Council Members

Name	Title	Attendance
Lynn Neault	<b>Chair:</b> Chancellor	<input checked="" type="checkbox"/>
Sahar Abushaban	Vice Chancellor Business Services	<input checked="" type="checkbox"/>
Linda Beam	Interim Vice Chancellor Human Resources	<input checked="" type="checkbox"/>
Barbara Gallego	Associate Vice Chancellor Educational Support Services	<input checked="" type="checkbox"/>
Kerry Kilber Rebman	Associate Vice Chancellor Technology	<input checked="" type="checkbox"/>
Denise Whisenhunt	Grossmont College President	<input checked="" type="checkbox"/>
Jessica Robinson	Cuyamaca College President	<input checked="" type="checkbox"/>
Vi Huynh	Grossmont College ASGC President	<input checked="" type="checkbox"/>
Marseel Bahnan	Cuyamaca College ASGCC President	<input checked="" type="checkbox"/>
Jim Mahler	American Federation of Teachers (AFT) Guild, Local 1931 Rep	<input type="checkbox"/>
Colleen Moreno	California School Employees Association (Chapter 707) Rep	<input checked="" type="checkbox"/>
Tammi Marshall	Administrators Association Rep	<input type="checkbox"/>
Craig Leedham	Confidential Administrators Rep	<input checked="" type="checkbox"/>
Rosie Ibarra	Confidential Employees Rep	<input checked="" type="checkbox"/>
Perla Lopez	Grossmont College Academic Senate President	<input checked="" type="checkbox"/>
Karen Marrujo	Cuyamaca College Academic Senate President	<input checked="" type="checkbox"/>
Michele Martens	Grossmont College Classified Senate President	<input checked="" type="checkbox"/>
Katie Cabral (for Rana Al-Shaikh)	Cuyamaca College Classified Senate President	<input checked="" type="checkbox"/>
<b>Guests:</b>		
Sharon Sampson	Grossmont Academic Senate President-Elect	<input checked="" type="checkbox"/>
<b>Meeting Recorder:</b>		
Mike Williamson	Executive Assistant	<input checked="" type="checkbox"/>



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Agenda Item	Notes/Documents
A. Tuesday, April 8, 2025, Governing Board Regular Meeting Docket	<ul style="list-style-type: none"><li>• The Chancellor reported that the AI workshop previously scheduled for the April 8<sup>th</sup> meeting has been postponed to the May 20<sup>th</sup> meeting due to the schedule of one of the board members.</li><li>• Item 6.1 Development of Consent Calendar – The Chancellor will note the following changes to the board docket made after posting:<ul style="list-style-type: none"><li>○ Item 10.1 was revised to remove two courses from Attachment C: BOT 086 and CA 105</li><li>○ Item 13.1 was revised to remove Dinah Heide Adye from the Approval/Ratification of New Appointments in Attachment A.</li></ul></li><li>• Under the Human Resources category, the following was noted:<ul style="list-style-type: none"><li>○ NANCE positions may no longer be possible because of Personnel Commission rules. Methods of having similar types of employees are being explored with the Executive Director of the Personnel Commission.</li><li>○ Student workers may be able to be used to backfill for some NANCE positions.</li><li>○ Student Workers now only need to have 6 semester units to qualify for employment (and 3 in the summer), and do not have to be a student in this district; they can be a student at a different college or university and be a student worker here.</li></ul></li></ul>
B. New Health and Safety Committee – Update	<ul style="list-style-type: none"><li>• The Committee has met, and minutes are posted on the intranet.</li></ul>
C. Taskforce on Reimagining Public Safety – Update	<ul style="list-style-type: none"><li>• Sahar reported that there were recommendations from the group to start exploring partnerships with other institutions for law enforcement.</li></ul>



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	<ul style="list-style-type: none"><li>• The taskforce is evaluating what type of services the colleges want from CAPS.</li><li>• The composition of the taskforce was reviewed.</li></ul>
D. Governance Council Updates (Standing Item)	
<ul style="list-style-type: none"><li>• IEPI Update<ul style="list-style-type: none"><li>○ Draft Governance Handbook</li></ul></li></ul>	<ul style="list-style-type: none"><li>• It was explained that the Governance Handbook is a NEW document, not a revised document, since it has been completely overhauled.</li><li>• There is no track changes version since the document is new.</li><li>• Term limits for councils and committees will be considered at Governance Summit in August.</li><li>• The Governance Handbook should be finalized before summer break, as it needs to be approved ASAP.</li><li>• Feedback by the next DEC meeting on 5/19 would be appreciated.</li></ul>
<ul style="list-style-type: none"><li>• Districtwide Budget Council (DBC)</li></ul>	<ul style="list-style-type: none"><li>• DBC met on 3/26, and will meet after this meeting.</li></ul>
<ul style="list-style-type: none"><li>• Human Resources Council (HRC)</li></ul>	<ul style="list-style-type: none"><li>• HRC met on 3/26.</li><li>• The charge and composition for the EEOAC were finalized, and they will be submitted in May for DEC review.</li><li>• The Office of Civil Rights in San Francisco is now closed</li><li>• Incorporating language from DEIA/Title 5 into job descriptions was discussed. HR will need to work with the constituent groups on this.</li><li>• AP 2710 <i>Conflict of Interest</i> was discussed, including dialogue about disclosure of outside employment. The Government Code does not allow “double-dipping.” Employment cannot overlap between public agencies. HR is looking at language from other districts for consideration to include in our AP 2710.</li></ul>



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	<ul style="list-style-type: none"><li>BP/AP 2710 <i>Student Workers</i> was discussed regarding new requirements discussed above under Item A.</li></ul>
<ul style="list-style-type: none"><li>Student and Institutional Success Council (SISC)<ul style="list-style-type: none"><li><a href="#">ESSC Charge &amp; Composition</a></li></ul></li></ul>	<ul style="list-style-type: none"><li>SISC met in March.</li><li>A lot of work was done to get caught up with BP/APs.</li><li>The final draft of the ESSC charge and composition was presented and reviewed.</li><li>The District Common Course Number website is now up under “Student” sections.</li><li>The new student attendance accounting method was discussed.</li><li>The deadline for implementation of the new student attendance accounting method has been extended for one year.</li><li>The Council’s name will officially change from SISC to ESSC in the fall.</li></ul>
<ul style="list-style-type: none"><li>Technology Planning &amp; Policy Council (TPPC)</li></ul>	<ul style="list-style-type: none"><li>The Colleague/SQL refresh went well.</li><li>There is now single sign-on.</li><li>The help desks are busy with questions, as folks trying to figure out the new sign-on procedure.</li><li>It is important to get our systems modernized.</li><li>Our processes need to match current technology.</li><li>Enrollment/financial aid fraud is still a huge problem. Barbara will send out an email to all faculty about checking attendance and doing cross-references to weed out fraudulent registrations.</li><li>Updates to the charge and composition were reviewed and approved.</li><li>TPPC is working on giving the Technology Operations Group (TOG) feedback on the rubric they use to rank and prioritize projects.</li><li>The Artificial Intelligence (AI) Taskforce is being organized.</li></ul>



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<p>F. Board Policies and Administrative Procedures (Continued)</p> <p><b>FIRST READS</b></p> <ul style="list-style-type: none"><li>• <a href="#">BP/AP</a> 3500 Campus Safety</li></ul> <p><b>SECOND READ</b></p> <p><i>None</i></p>	<ul style="list-style-type: none"><li>• BP/AP 3500 will be brought back to DEC in May for a second read.</li></ul>

**Next Meeting Date:**

**Monday, May 19, 2025 – 1:00-2:30 PM – Cuyamaca College – Student Center I-209**