



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

District Executive Council

Charge and Composition

<https://www.gcccd.edu/cct/governance/dec/index.php>

MEETING NOTES

Monday, October 13, 2025 – 1:00 PM – 2:30 PM

Virtual Via Zoom

Council Members

Name	Title	Attendance
Lynn Neault	Chair: Chancellor	<input checked="" type="checkbox"/>
Sahar Abushaban	Vice Chancellor Business Services	<input checked="" type="checkbox"/>
Melissa Richerson	Vice Chancellor Human Resources	<input checked="" type="checkbox"/>
Barbara Gallego	Associate Vice Chancellor Educational Support Services	<input checked="" type="checkbox"/>
Kerry Kilber Rebman	Associate Vice Chancellor Technology	<input type="checkbox"/>
Pamela Luster	Interim Grossmont College President	<input checked="" type="checkbox"/>
Jessica Robinson	Cuyamaca College President	<input checked="" type="checkbox"/>
Kalia Nakamura (Nathaniel – Grossmont Student Senate)	Associated Students of Grossmont College (ASGC) Executive Vice President <i>(Fall Semester Proxy for ASGC President Vi Huynh)</i>	<input checked="" type="checkbox"/>
Marseel Bahnan	Associated Student Government of Cuyamaca College (ASGCC) President	<input checked="" type="checkbox"/>
Jim Mahler	American Federation of Teachers (AFT) Guild, Local 1931 President	<input type="checkbox"/>
Colleen Moreno	California School Employees Association (CSEA), Chapter 707 President	<input checked="" type="checkbox"/>
Bryce Storm	Administrators' Association President	<input checked="" type="checkbox"/>
Jeanie Machado Tyler	Confidential Administrators Representative	<input checked="" type="checkbox"/>
Rosie Ibarra	Confidential Employees Representative	<input checked="" type="checkbox"/>
Sharon Sampson	Grossmont College Academic Senate President	<input checked="" type="checkbox"/>
Karen Marraujo	Cuyamaca College Academic Senate President	<input checked="" type="checkbox"/>
Andrew Hellier	Grossmont College Classified Senate President	<input checked="" type="checkbox"/>
Taylor Fiehler	Cuyamaca College Classified Senate President	<input checked="" type="checkbox"/>
Guest(s):		
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
Meeting Recorder:		
Jusleen Icho	Executive Assistant	<input checked="" type="checkbox"/>



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Agenda Item	Notes/Documents
A. Tuesday, October 14, 2025, Governing Board Regular Meeting Docket	<p>1.1 Tour of The Village and Tech Mall at Grossmont College</p> <ul style="list-style-type: none">The Board will tour the Village, the Tech Mall, and new spaces in the ILC at Grossmont College from 4:15 to 5:00 p.m. <p>4.4 Update on DEIA Initiatives</p> <ul style="list-style-type: none">The college presidents and student success and equity deans will provide an update on DEIA initiatives at the colleges. Victoria Rodriguez will present for Grossmont College, and Aaron Bruce will present for Cuyamaca College. <p>9.1 Election of Grossmont-Cuyamaca Community College District Voting Delegate for the Association of Community College Trustees (ACCT) Leadership Congress</p> <ul style="list-style-type: none">The Board will hold an election to select a voting delegate for the Association of Community College Trustees (ACCT) convention held on October 22-25, 2025, in New Orleans, Louisiana. <p>9.2 Resolution 25-013 Declaring October 13-17, 2025, as Undocumented Student Success Week</p> <ul style="list-style-type: none">Trustee Justeson will present a resolution declaring this week as Undocumented Student Success Week. <p>10.1 Financial Aid Challenges, Process Improvements, and the Work Ahead</p> <ul style="list-style-type: none">Associate Vice Chancellor of Educational Support Services and the Vice Presidents of Student Services will present a report on financial aid challenges, process improvements, and future work, in response to a prior Board assignment. <p>10.2 2025 Annual Security Report and Campus Safety Plan</p> <ul style="list-style-type: none">Vice Chancellor Abushaban will present the annual security report and campus



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	<p>safety plan as part of the Clery Act as an informational item.</p> <p>11.1 Grossmont and Cuyamaca Colleges Courses and Programs for 2025-2026 and 2026-2027</p> <ul style="list-style-type: none">• Curriculum Committee Faculty Co-Chairs Dee Aceves from Grossmont College and Annalinda Arroyo from Cuyamaca College will present the curriculum reports as an action item. <p>14.1 Personnel Actions</p> <ul style="list-style-type: none">• Vice Chancellor Richerson reported that a new sentence has been added to the volunteer section identifying their activities to publicly clarify that volunteers do not supplant classified or faculty assignments or job duties.• Several organizational modifications were presented for Cuyamaca College, District Services, Human Resources, and Grossmont College.<ul style="list-style-type: none">○ It was noted that all changes are funded within existing departmental budgets. <p>14.2 Announcement of Intended Reappointment of the Governing Board Appointee to the Personnel Commission</p> <ul style="list-style-type: none">• The Board will take action to announce its intent to reappoint Mr. Garrett as the District-appointed Personnel Commissioner.• The final appointment will be made at the November meeting. <p>14.3 Ratification of Agreement Between the American Federation of Teachers, Local 1931 (AFT) and the Grossmont-Cuyamaca Community College District (GCCCD)</p> <ul style="list-style-type: none">• Vice Chancellor Richerson reported that the Board will ratify the agreement with AFT, which has already been ratified by over 90% of AFT members.



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	<ul style="list-style-type: none">• The agreement results in net savings to the District. <p>15.1 Announcement of the Initial Proposal from California School Employees Association (CSEA), Chapter 707, to the District for 2025 Partial Reopener Negotiations</p> <ul style="list-style-type: none">• The initial proposal from CSEA for partial reopener negotiations will be presented as an informational item.• The District will bring its "sunshine" articles in November.
B. 2024-2025 Governance and Communication Effectiveness Survey Report – DEC Self-Survey	<p>The Chancellor led a review of the DEC self-survey results and discussed key areas for improvement based on member feedback.</p> <p>Suggestions from the discussion included:</p> <ul style="list-style-type: none">• Adding a standing "open dialogue" or "roundtable" item to the end of agendas to foster more collaboration.• Future DEC agenda items for consensus to include a record of which councils and committees Board Policies and Administrative Procedures have been reviewed by.• The chairs of committees or task forces bringing items forward to be asked to present them to DEC to explain the background and process.• A notification to be sent out when Board Policies and Administrative Procedures are finalized and approved.• It was noted that consultant Debbie DiThomas is working with council chairs to review and potentially revise the survey instrument itself to gather more meaningful feedback. <p>The Chancellor requested and encouraged DEC members to provide feedback and suggestions on the council's effectiveness and the survey's effectiveness.</p>
C. Governance Council Updates (Standing Item)	



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<ul style="list-style-type: none">• IEPI Update	The agenda item under this category, "Governance vs. Non-Governance Issues," was postponed to the next meeting due to the absence of Associate Vice Chancellor Kilber-Rebman.
<ul style="list-style-type: none">• Districtwide Budget Council (DBC)	No update.
<ul style="list-style-type: none">• Human Resources Council (HRC)	No report was given as the council chair, Vice Chancellor Richerson, had to step out of the meeting.
<ul style="list-style-type: none">• Educational Support Services Council (ESSC)	<p>Associate Vice Chancellor Gallego reported that the new council (formerly SISC) held its first meeting on September 22.</p> <p>They reviewed the council's charge and composition, discussed the new governance handbook, and clarified the review process for Board Policies (BPs) and Administrative Procedures (APs). – The council's priority for this year will be reviewing any BPs related to accreditation.</p>
<ul style="list-style-type: none">• Technology Planning & Policy Council (TPPC)	<p>Associate Vice Chancellor Gallego reported on behalf of Associate Vice Chancellor Kilber-Rebman.</p> <p>The council met on September 24, welcomed new members, and reviewed its charge.</p> <p>The co-chair of the AI task force provided an update on the task force's work.</p> <p>The District is officially launching the Accessibility Capability Maturity Model (ACMM) project to address state accessibility requirements.</p> <p>The California Virtual Campus (CVC) Exchange is now live, with seven student enrollments to date.</p> <p>The Chancellor noted that the Cabinet is preparing for a potential federal government shutdown to ensure there is no disruption of funding for students.</p>



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<ul style="list-style-type: none">Equity and Equal Employment Opportunity Advisory Committee (EEEEOAC)	<p>Colleen Moreno provided a brief review of the EEEEEOAC's last meeting in Vice Chancellor Richerson's absence.</p> <p>The committee reviewed changes to the hiring training, which will be renamed "EEO training."</p> <p>Sharon Sampson gave positive feedback on the new Vice Chancellor of Human Resources' collaborative approach.</p>
<p>D. Board Policies and Administrative Procedures</p> <ul style="list-style-type: none">Updates Approved by the Chancellor's Cabinet:<ul style="list-style-type: none">BP / AP 3300 Public Records – Six-Year Review; No recommended changes to BP; Changes made to AP to align with CCLC & Gov. CodeAP 2714 Distribution of Tickets or Passes – New; Legally required and not maintained by the District. No changes to CCLC's version.Updates Approved by DBC:<ul style="list-style-type: none">BP 6200 Budget Preparation – Six-Year Review; No recommended changesBP / AP 6340 Bids and Contracts – Six-Year Review; Changes reflected minor updates & updates to code sectionsBP / AP 6345 Bids and Contracts – UPCCAA – Six-Year Review; Changes reflected updates to threshold limitsBP / AP 6400 Financial Audits – Six-Year Review & CCLC Update 44; Revised references and minor AP revisionsUpdates Approved by ESSC:<ul style="list-style-type: none">AP 4229 Course Repetition–Variable Units – Six-Year Review; No recommended changes	<p>Several Board Policies (BPs) and Administrative Procedures (APs) were presented for review. They will be brought back to the next DEC meeting for final approval.</p> <p>Updates Approved by the Chancellor's Cabinet:</p> <ul style="list-style-type: none">BP/AP 3300 Public Records: No changes to the BP. Changes were made to the AP to align with government code and CCLC language.AP 2714 Distribution of Tickets or Passes: This is a new, legally required AP adopted from the CCLC template with no changes. <p>Updates Approved by DBC:</p> <ul style="list-style-type: none">BP 6200 Budget Preparation: Six-year review; no changes.BP/AP 6340 & BP/AP 6345 Bids and Contracts: Minor updates were made to add links to the public contract code and remove specific dollar amounts from the APs, as these thresholds change annually.BP/AP 6400 Financial Audits: No changes to the BP; minor revisions to the AP to clarify reporting deadlines. <p>Updates Approved by ESSC:</p> <ul style="list-style-type: none">AP 4229 Course Repetition-Variable Units: Six-year review; no changes.

Next Meeting Date:

Monday, November 17, 2025 | 1:00 PM - 2:30 PM | Cuyamaca College – Student Center I-209