

The only revisions presented in this BP are including hyperlinks to Public Contract Code Sections as highlighted below.

## **BP 6340      Bids and Contracts**

Reference:      ***Education Code Sections 81641 et seq.  
Public Contract Code Sections 20650 et seq.;  
Government Code Section 53060;  
2 Code of Federal Regulations Part 200.318; and  
Title 5 Sections 59130 et seq***

Adoption Date:      August 21, 2001

Updated: ~~November 9, 2021~~

---

The Board delegates to the Vice Chancellor-Business Services the authority to enter into contracts on behalf of the District and to establish administrative procedures for bid and contract awards and management, subject to the following:

- Contracts are not enforceable obligations until they are ratified by the Board.
- Contracts for services to be performed or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section [20651](#) shall require prior approval by the Board to award the contract, subject to subsequent ratification by the Board.
- When bids are required according to Public Contract Code Section [20651](#), the Board shall award each such contract to the lowest responsive, responsible bidder who meets the specifications published by the District and who shall give such security as the Board requires, or reject all bids.

If the Vice Chancellor-Business Services concludes that the best interests of the District will be served by prequalification of bidders in accordance with Public Contract Code Section [20651.5](#), prequalification may be conducted in accordance with procedures that provide for a uniform system of rating on the basis of a questionnaire and financial statements.

If the best interests of the District will be served by a contract, lease, requisition, or purchase order through any other public corporation or agency in accordance with Public Contract Code Section [20652](#), the Vice Chancellor-Business Services is authorized to proceed with a contract.

The District commits to achieving diversity, equity, and inclusion with regard to its vendors. -The Board delegates to the Chancellor the authority to create a Vendor Diversity Plan to increase diversity, equity, and inclusion in the District's vendors.