

### Six-Year Review

**CCLC Update 44 (spring 2024)** – The Service updated this procedure to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards.

**CCLC Update 46 (spring 2025)** – The Service updated this procedure to include a statement that a district operates non-public spaces that are not open to the general public and include references to other relevant policies and procedures.

### Review Cycle Progress:

11/12/2025 Public safety related – Vice Chancellor of Business Services sending to DEC for first council review and request for feedback on 11/17/25.

## **AP 3501      Campus Security and Access**

Reference:      **34 Code of Federal Regulations Section 668.46 subdivision (b)(3);**  
**ACCJC Accreditation Standard 3.8**

Date Issued:      April 9, 2012

Updated: ~~May 16, 2017~~

During business hours, the Grossmont-Cuyamaca Community College District (District) will be open to students, parents, employees, contractors, guests, and invitees. Business hours vary during different times of the year and the District has the right to close areas as needed. All District facilities and grounds are closed between the hours of 11:00 p.m. and 5:00 a.m. each day. During non-business hours access to all District facilities is by key, if issued, or by admittance via the District Public Safety Office. Emergencies may necessitate changes or alterations to any posted schedules of operation. During an emergency response closure, the District Public Safety Department will provide access as approved by the Chancellor or designee. After hours visitors must check in with the District Public Safety office.

The Public Safety, Facilities, and Information Systems and Human Resources Departments consider security issues such as locks, alarms, lighting, landscaping, and communications as needed. In addition, the Districtwide Public Safety and Health and Safety Committee ~~Emergency Preparedness Council~~ shall meet as needed to discuss campus security and access.

The atmosphere of community at the campus must be one of honesty, acceptance of responsibility and willingness to represent clearly and accurately oneself and one's activities. While on any property owned or occupied by the District, employees and students must identify themselves to Campus and Parking Services personnel when requested, by showing a photo-identification card.

**NOTE: The following paragraph is suggested as good practice. Local practice may be inserted.**

The District operates public and non-public spaces. Non-public spaces are not open to the general public and include offices, classrooms, laboratories, intercollegiate exercise areas, child day care areas, and other restricted facilities used for educational or administrative purposes. (Also see BP/AP 3900 Speech: Time, Place, and Manner and AP 3415 Immigration Enforcement Activities.)