



STUDENT AND INSTITUTIONAL SUCCESS COUNCIL MEETING

Charge: The Student and Institutional Success Council (SISC) serves in an advisory capacity to the Chancellor and as a platform for collaboration, coordination, support, and communication about districtwide efforts to promote equity-minded student success by reviewing, facilitating, and recommending educational and student support initiatives, services, and programs. SISC provides districtwide coordination and leadership through the following objectives:

- Advance a shared vision to the District's student success, equity, and diversity efforts aimed at creating an effective student-focused culture.
- Coordinate pedagogical or technological innovation that enhances academic success.
- Identify and evaluate high impact, scalable practices that support student success and align with the Guided Pathways framework.
- Promote districtwide alignment of curriculum and instructional programming.
- Provide guidance on assigned Board Policies and Administrative Procedures.

AGENDA

Monday, December 13, 2021, 3:00–5:00 p.m.

Meeting URL: <https://cccconfer.zoom.us/j/93683395480?from=addon>

Meeting ID: 936 8339 5480

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|---|------------------------|--------------------------|--|--------------------|--------------------------|
| VC Student & Institutional Success | Vacant | <input type="checkbox"/> | Dean, Counseling Services-GC | Martha Clavelle | <input type="checkbox"/> |
| Interim Associate VC Technology | Kerry Kilber Rebman | <input type="checkbox"/> | Dean, Counseling-CC | Nicole Jones | <input type="checkbox"/> |
| President, Academic Senate-GC | Pearl Lopez | <input type="checkbox"/> | Assoc. Dean, Student Services & SSSP-GC | Courtney Williams | <input type="checkbox"/> |
| President, Academic Senate-CC | Manuel Mancillas-Gomez | <input type="checkbox"/> | Instructional Dean-GC | Eric Klein | <input type="checkbox"/> |
| Vice President, Academic Affairs-GC, Co-Chair | Marshall Fulbright | <input type="checkbox"/> | Instructional Dean-CC | Lauren Halsted | <input type="checkbox"/> |
| Interim Vice President, Instruction-CC | Alicia Munoz | <input type="checkbox"/> | Dean, Admissions & Records, Fin. Aid-GC | Aaron Starck | <input type="checkbox"/> |
| Vice President, Student Services-GC | Marsha Gable | <input type="checkbox"/> | Director, Admissions & Records-CC | Greg Vega | <input type="checkbox"/> |
| Vice President, Student Services-CC, Co-Chair | Jessica Robinson | <input type="checkbox"/> | Curriculum Committee Faculty Co-Chair-GC | MariaDenise Aceves | <input type="checkbox"/> |
| Int. Sr. Dean, College Planning & Instit. Eff.-GC | Joan Ahrens | <input type="checkbox"/> | Curriculum Committee Faculty Co-Chair-CC | Jane Gazale | <input type="checkbox"/> |
| Sr. Dean, Instit. Eff., Success & Equity-CC | Brianna Hayes | <input type="checkbox"/> | Dean, Career & Tech. Ed/Workforce Dev.-GC | Javier Ayala | <input type="checkbox"/> |
| Dean, Student Success & Equity-GC | Vacant | <input type="checkbox"/> | Dean, Career & Technical Education-CC | Larry McLemore | <input type="checkbox"/> |
| Dean, Student Success & Equity-CC | Jesus Miranda | <input type="checkbox"/> | Director, Community & Workforce Partnerships | Cynthia Nagura | <input type="checkbox"/> |
| Rep, Associated Student Government-GC | Benjamin Blevins | <input type="checkbox"/> | Director, Enterprise Systems | Vacant | <input type="checkbox"/> |
| President, Associated Student Government-CC | Maryam Rammahi | <input type="checkbox"/> | Recorder | | <input type="checkbox"/> |
| Faculty Representative-GC | Taneisha Hellon | <input type="checkbox"/> | Resource Personnel: Chancellor | Lynn Neault | <input type="checkbox"/> |
| Faculty Representative-CC | Miriam Simpson | <input type="checkbox"/> | Resource Personnel: President-GC | Denise Whisenhunt | <input type="checkbox"/> |
| Classified Senate Representative-GC | Michele Martens | <input type="checkbox"/> | Resource Personnel: President-CC | Julianna Barnes | <input type="checkbox"/> |
| Classified Senate Representative-CC | Ari Ahmadian | <input type="checkbox"/> | | | |
| Admin Association Representative | Barbara Gallegos | <input type="checkbox"/> | | | |

| Discussion Items | Action and Follow-Up |
|---|----------------------|
| A. Welcome | |
| B. Additions/Deletions to the Agenda | |
| - Board Policies and Administrative Procedures Review | |
| Distribution for 1ST READ | |
| - None | |

1ST READ

- [BP/AP 2005](#) Student Success, Equity, and Access – 6-year review (Initial distribution: February 22, 2021)
 - This BP/AP does not exist with CCLC Policy and Procedure Services.
 - Action: VPSS's (Jessica/Aaron), VPI/VPAA (Alicia/Marshall), Deans Student Success Equity (Jesus/Lida), Sr. Deans Institutional Effectiveness (Bri/Joan), and Academic Senate (Denise/Pearl/Manuel) to review BP/AP.
 - Jesus Miranda's team haven't reviewed this BP/AP and Lida is reviewing this at her next Student Success Council and the team requires more time to review with their constituent groups.
 - Jesus and Lida require more time for review and vetting and will have it ready for August meeting. This will remain 1st read.
 - Jesus recommended this BP/AP review be led by AS Presidents (Manuel/Pearl).
 - Jesus reported that the final review and edits of BP/AP 2005 are now part of the work of the Board's Advisory Ad Hoc Committee on DEI (update for 10/25/21 meeting).

 - [BP/AP 2410](#) Board Policies and Administrative Procedures (Initial distribution: August 23, 2021)
 - At the May SISC meeting, it was recommended to add DEI language on BP/AP 2410.
 - It was recommended to add BP/AP 2410 to our August meeting agenda.
 - Action: Jesus Miranda, Cuyamaca Dean Student Success & Equity and Joan Ahrens, Grossmont Interim Senior Dean College Planning and Institutional Effectiveness to lead and add DEI language recommendations.
 - Jesus reported that this is pending a final review and hopefully should have something to present at next SISC (update for 10/25/21 meeting).
 - Bri Hays reported that IEC subgroups from each college are meeting on 12/1 to align their recommendations, so an update should be available at the SISC meeting following that.
 - **Bri Hays reported that the Cuyamaca and Grossmont IE Council/Committee work groups met on Wednesday and identified next steps for the combined work group related to BP/AP 2410 as follows:**
 - o Research other district processes (codified in BP/AP 2410) and language to incorporate into our BP/AP 2410
 - o Identify any gaps in our current BP/AP 2410
 - o Recommend changes to BP/AP 2410 to address these gaps
 - o Meet in January to report on progress for both BP/AP 3050 and BP/AP 2410
- Note that the version of BP/AP 2410 that we are working on is the one that includes Jesus's edits as well, so the new version will include stronger language about reviewing BPs/APs with an equity lens. (Update for 12/13/21 meeting)**
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- [BP/AP 3050](#) Institutional Code of Ethics – 6-year review (Initial distribution: February 22, 2021)
- There were no CCLC updates noted, we would put in our local practice.
- Action: VPSS's (Jessica/Aaron), VPI/VPAA (Alicia/Marshall), and Sr. Deans Institutional Effectiveness (Bri/Joan) to review BP/AP.
- Todd McDonald, AVC Business Services, recommended to add Statement of Economic Interest Form 700 on the AP (2nd page). No other edits from the VPs and Sr. Deans. Bri Hayes would like to review this further to determine the focus of this BP/AP. We have outdated code of ethics. We need to determine if this addresses the whole district, focuses on the board, or staff/faculty facing students. They looked at other districts and colleges, and some are district wide or catered to specific groups.
- The team requires more time to review with their constituent groups.
- The current BP/AP focuses on board members but should address employees and their work more specifically. The group recommends we revisit this with more in-depth next academic year and gather input from all employee groups on the language. This will remain 1st read.
- This will be redistributed and reviewed by VPSS' (Jessica/Marsha), VPI/VPAA (Alicia/Marshall), and Sr. Deans Institutional Effectiveness (Bri/Joan) to review BP/AP.
- Bri Hays reported that IEC subgroups from each college are meeting on 12/1 to align their recommendations, so an update should be available at the SISC meeting following that.
- **Bri Hays reported that the Cuyamaca and Grossmont IE Council/Committee work groups met on Wednesday and identified next steps for the combined work group related to BP/AP 3050 as follows:**
 - o Combine APs 3050 and 3060 into one Institutional Code of Ethics
 - o Change the language from conduct to ethics (moving away from deficit mindset)
 - o Clean up accreditation references that incorrect/outdated or typos
 - o Remove the references to other BPs/APs that are not applicable to this AP
 - o Clean up consequences section
 - o Review and note any recommendations for 2715, 3430, 5500 to ensure alignment
 - o Focus Institutional Code of Ethics on employees since there are already separate policies/procedures for board members and students

We are meeting again in January to check in on progress for each of our assigned tasks. (Update for 12/13/21 meeting)

- [BP/AP 3900 Speech: Time, Place, and Manner](#) – 6-year review (Initial distribution: August 23, 2021)
 - Chancellor recommended SISC to review.
 - Action: Myra will forward the CCLC recommendations along with our version for review to the VPSS's (Jessica/Marsha), VPI/VPAA (Alicia/Marshall), and Academic Senate (Pearl/Manuel).
- [BP 4030 Academic Freedom](#) – 6-year review (Initial distribution: February 22, 2021)
 - References were updated on the BP.
 - CCLC has an AP available and it was recommended to create an AP with this BP.
 - Action: VPSS's (Jessica/Aaron), VPI/VPAA (Alicia/Marshall), Sr. Deans Institutional Effectiveness (Bri/Joan), and Academic Senate (Denise/Pearl/Manuel) to review BP and draft a new AP.
 - Jessica Robinson will review this at the ED Services meeting and the team requires more time to review with their constituent groups.
 - The team would like to revise the BP to include anti-racist and equity lens as well as discuss if an AP needs to be developed.
 - Pearl noted Grossmont's EDTCC (Equity) Committee under the Senate is reviewing this BP. The committee hasn't reconvened for the fall.
 - Pearl commented she was able to pull the notes from the committee from last spring, and put everything together reviewed it with the committee and then I sent the information to Manuel at Cuyamaca.
- [BP/AP 4106 Nursing Programs](#) – CCLC update (Initial distribution: August 23, 2021)
 - CCLC updated this policy to add optional language to highlight diversity, equity, and inclusion issues.
 - Action: Myra will forward the CCLC recommendations along with our version to Grossmont VPAA (Marshall), Curriculum Committee Faculty Co-Chairs (Dee), and AS Presidents (Pearl).
 - Dee A. reported that the Curriculum Committee reviewed as an information item this week, and will have official feedback for 10/26. She can share at the next meeting (the day before) (update for 10/25/21 meeting).
 - Dee A. reported that the Nursing Dept. needs more time to provide feedback
 - **Dee A. added optional DEI language to BP and AP; noted that loan assumption agreement info is OK as provided based on official statewide document, however, note that Grossmont's Nursing Program is not aware of loan assumption agreements and would like to receive related information if possible. (Update for 12/13/21 meeting)**
- [BP/AP 4110 Honorary Degrees](#) – 6-year review (Initial distribution: May 24, 2021)
 - This is a 6-year review.
 - Action: VPI Alicia Munoz, VPAA Marshall Fulbright, and VPSS Jessica Robinson and Aaron Starck [now Marsha] will review this BP/AP.
 - It was recommended to also have the AS Presidents (Manuel/Denise [now Pearl]) also review this BP/AP.
 - This was reviewed by AS Presidents (Pearl and Manuel) sent on to VPAA (Marshall)
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- [BP/AP 5030 Fees](#) – technical review and CCLC update (Initial distribution: February 22, 2021)
 - Barbara Gallegos requested this to be reviewed on behalf of Dr. Marsha Gable and Chancellor.
 - We have been issuing retro COVID EWs and we don't have a policy to give us guidance on reimbursements and the deadline to issue EWs. If we continue to issue EWs and reimbursement this may cause a fiscal issue.
 - We need to put limitations and update the BP/AP.
 - Action: VPSS's (Jessica/Aaron), Dean/Director/Supervisor A&R (Barbara/Greg/Wayne), and VPASs (Bill McGreevy/Nicole Salgado) to review BP/AP.
 - Greg Vega, Barbara Gallegos, and Wayne Branker need to review further with the team.
 - We received spring CCLC update on this BP/AP and will require further review.
 - This will be redistributed to VPSS's (Jessica/Marsha), Dean/Director/Supervisor A&R (Aaron/Greg/Wayne), and VPASs (Bill McGreevy/Nicole Salgado) for further review.
 - Wayne commented we should hold on the review of this BP/AP as there is new legislation coming (at 10/25/21 meeting).
- [BP/AP 5050 Student Success and Support Program](#) – CCLC update (Initial distribution: August 23, 2021)
 - CCLC updated this policy to add optional language to highlight diversity, equity, and inclusion issues.
 - Action: Myra will forward the CCLC recommendations along with our version to VPSS' (Marsha/Jessica) to review with their departments and Deans of LTRC (Eric/Jodi).
 - Eric K. reported that he doesn't have any suggested changes or revisions (update for 10/25/21 meeting).
 - Jodi R. reported that she had nothing to add (update for 10/25/21 meeting).
 - Marsha and Jessica will make one more review (10/25/21).
- [BP/AP 5510 Off-Campus Student Organizations](#) – 6-year review (Initial distribution: May 24, 2021)
 - This is a 6-year review. Based on a recent CCLC version, the references on the BP were updated.

- Action: This will be reviewed by our Deans Student Affairs (Sara/Lauren), VPSS (Jessica/Aaron), and sent to CAPS (Nicole Conklin).
- Per Nicole Conklin, she suggests we hold off on review due to uncertainty of Sheriffs contract status. It has yet to be negotiated and taken to the board for review.

2nd READ

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UPCOMING 6-YEAR REVIEWS

- [BP/AP](#) 4240 Academic Renewal

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| C. Condensed Calendar | |
| D. Enrollment Management | |
| E. Self-Service Filters | |
| F. Data Impact Team (DIT) | |
| G. Promise Updates | |
| H. Curriculum | |
| I. Guided Pathways | |
| J. Strong Workforce | |
| K. Other Discussion Items | |
| L. Next SISC Meeting | Monday, February 28, 2022 3:00-5:00 PM, Zoom |