



ACADEMIC CALENDAR COMMITTEE MEETING

Notes

June, May 22, 2022

3:00pm – 4:00pm

Zoom

(<https://cccconfer.zoom.us/j/96600326008>)

Charge: To develop the annual academic calendar for review by Student and Institutional Success Council and approval by the Governing Board.

Members:

AVC, Educational Support Services
President, Academic Senate-GC
President, Academic Senate-CC
Vice President, Academic Affairs-GC
Vice President, Instruction-CC
Vice President, Student Services-GC
Vice President, Student Services-CC
Dean, Counseling Services-GC
Dean, Counseling-CC
Instructional Operations Supervisor-GC
Instructional Operations Supervisor-CC
AFT representative
CSEA representative
Classified Senate representative-GC
Classified Senate representative-GC
Student Rep, Assoc Students-GC
Student Rep, Assoc Students-CC

Eric Klein
Pearl Lopez
Manuel Mancillas-Gomez
Marshall Fulbright
Alicia Muñoz, Interim
Marsha Gable
Jessica Robinson
Martha Clavelle
Agustin Orozco, Interim
Jose Contreras
Julie Kahler
Jim Mahler
Colleen Parson
Katie Cabral
Lisa Lundgren
Benjamin Blevins
Kristie Macogay

Other participants:

Dean of A&R and Financial Aid-GC Aaron Starck
Dean of A&R-CC Gregory Vega
Director Financial Aid-GC Michael Copenhaver
A&R Supervisor-GC Ruth Ramirez Ruiz
Evaluations Advisor-GC Olivia Krausie
A&R Specialist-CC Debbie Ayers
A&R Specialist, Sr.-CC Vanessa Saenz
Master Class Scheduler-GC
Counselor, Chair-GC Gary Johnson
Counselor, Chair-CC Osvaldo Torres (Sp22)
Director, Enterprise Systems
Business Analyst/IT Laura Murphey
Committee Assistant

Agenda Items	Action and Follow-Up
Welcome	Eric welcomed attendees and provided brief opening remarks.
Compressed Calendar Exploration <ul style="list-style-type: none"> Overview Benefits/Advantages Proposed Timeline Future Registration Dates 	<p>There is currently a lot of support from both Colleges. Resolutions approved in both Academic Senates. We would be remiss if we did not move forward.</p> <p>Listed below are several primary key recommendations.</p> <ul style="list-style-type: none"> The Academic Calendar Committee is in favor of implementing a 16-week compressed calendar. The Committee is in favor of striving to make this happen for the 2023 – 2024 year. If for any reason we can't make this happen for 2023 – 2024, it's understood that we'll pursue this for 2024 – 2025. The Committee recommends reducing the term length from 18 weeks (1 week FLEX, 16 weeks instruction, 1 week final exams) to 17 weeks (1 week FLEX, 16 weeks instruction, no finals week). Finals are given on last day of class (or last two days of class if more time needed). The Committee recommends a calendar in which the fall semester starts at the same time in August as the other local colleges. We don't want to start semester earlier than other Colleges, as this could have a negative impact on enrollment. The Committee is in favor of not offering instruction during Thanksgiving week. The Committee recommends maintaining the current 4-week intersession. Having 4-week intersession lets us have first 8-week session start, and then spring break during Cesar Chavez Day. <p>There will have to be thoughtful consideration to math, science, and theatre labs, but we know we</p>

	<p>can do this based on other Colleges and the UC System.</p> <p>Operationally it may be challenging, but we should aim for 2023-2024 as a goal. Better for students and faculty to be on a compressed calendar. It will give us more flexibility. We are also looking at moving up registration dates, and we'll have to coordinate these efforts. Recognized that it's a lot to take on for IOPS.</p> <p>There is a 175-Day rule, and we need to have at least 3 hours of instruction on Saturday.</p> <p>It is hard to determine the impact a College Hour might have. Also more challenging on compressed calendar.</p> <p>Compressed calendar does have the potential to capture greater FTES. We would need to maximize time blocks.</p> <p>Timelines for registration dates, catalog production, curriculum updates, faculty evaluations, HR processes, and class schedule updates will need to be revised. This will be a lot of work, but well worth it. Doable with right amount of will and resources.</p>
Next Steps	<ul style="list-style-type: none"> • Follow-up Academic Calendar Committee meeting to be scheduled in next 2-3 weeks. • We need to look at a template at what the time blocks might look like. We need to work with IOPS to optimize block scheduling. We need to do a mock schedule that demonstrates how we can maximize our times. • Can we demonstrate what FTES we might gain with improved efficiency? Even with reduced sections, we have growth potential based on greater efficiency. • Revised mock calendars based on committee's recommendations. • Create webpage for updates, feedback, and to help with communication/transparency. • Outline of educational implications.