



## ACADEMIC CALENDAR COMMITTEE MEETING

# Notes

Thursday, July 7, 2022

3:30pm – 4:30pm

Zoom <https://cccconfer.zoom.us/j/91933332922>

**Charge:** To develop the annual academic calendar for review by Student and Institutional Success Council and approval by the Governing Board.

### Members:

AVC, Educational Support Services	Eric Klein	<input type="checkbox"/>
President, Academic Senate-GC	Pearl Lopez	<input type="checkbox"/>
President, Academic Senate-CC	Manuel Mancillas-Gomez	<input type="checkbox"/>
Vice President, Academic Affairs-GC	Marshall Fulbright	<input type="checkbox"/>
Vice President, Instruction-CC	Alicia Muñoz, Interim	<input type="checkbox"/>
Vice President, Student Services-GC	Marsha Gable	<input type="checkbox"/>
Vice President, Student Services-CC	Jessica Robinson	<input type="checkbox"/>
Dean, Counseling Services-GC	Martha Clavelle	<input type="checkbox"/>
Dean, Counseling-CC	Agustin Orozco, Interim	<input type="checkbox"/>
Instructional Operations Supervisor-GC	Jose Contreras	<input type="checkbox"/>
Instructional Operations Supervisor-CC	Julie Kahler	<input type="checkbox"/>
AFT representative	Jim Mahler	<input type="checkbox"/>
CSEA representative	Colleen Parson	<input type="checkbox"/>
Classified Senate representative-GC	Katie Cabral	<input type="checkbox"/>
Classified Senate representative-CC	Lisa Lundgren	<input type="checkbox"/>
Student Rep, Assoc Students-GC	Benjamin Blevins	<input type="checkbox"/>
Student Rep, Assoc Students-CC	Kristie Macogay	<input type="checkbox"/>

### Other participants:

Dean of A&R and Financial Aid-GC	Aaron Starck	<input type="checkbox"/>
Dean of A&R-CC	Gregory Vega	<input type="checkbox"/>
Director Financial Aid-GC	Michael Copenhaver	<input type="checkbox"/>
A&R Supervisor-GC	Ruth Ramirez Ruiz	<input type="checkbox"/>
Evaluations Advisor-GC	Olivia Krausie	<input type="checkbox"/>
A&R Specialist-CC	Debbie Ayers	<input type="checkbox"/>
A&R Specialist, Sr.-CC	Vanessa Saenz	<input type="checkbox"/>
Master Class Scheduler-GC		<input type="checkbox"/>
Counselor, Chair-GC	Gary Johnson	<input type="checkbox"/>
Counselor, Chair-CC	Osvaldo Torres (Sp22)	<input type="checkbox"/>
Director, Enterprise Systems		<input type="checkbox"/>
Business Analyst/IT	Laura Murphey	<input type="checkbox"/>
Committee Assistant		<input type="checkbox"/>
Guest	Catrina Hixon	<input type="checkbox"/>

Agenda Items	Action and Follow-Up
Welcome	Eric welcomed attendees and provided brief opening remarks. Attendees introduced themselves, including Catrina Hixon who attended as a Guest.
Notes from June 22, 2022 Meeting	Notes from June 22 <sup>nd</sup> meeting were shared.
Updated Guidelines (Draft)	Updated <a href="#">guidelines</a> were brought forward. This draft represents the most current version based on feedback from the Committee. The guidelines will be brought for review again at next ACC meeting.
Website (In Progress)	Updates to the compressed calendar website are in progress: <a href="https://www.gcccd.edu/compressed-calendar/index.php">https://www.gcccd.edu/compressed-calendar/index.php</a>
Reference Document from the Fiscal Services Unit at the State Chancellor's Office to provide guidance on Calculating Class Hours (Student Contact Hours)	This document was shared during the meeting and will be an important reference. <a href="#">Calculating Class Hours (Student Contact Hours)</a>
Compressed Calendar (Draft)	An updated draft of the proposed compressed calendar for the 2023 – 2024 academic year was shared. Additional feedback was collected. Important to note that this calendar more closely aligns with other institutions (high schools and colleges) across the region. Other benefits and implications noted for students and faculty. Required to continue to have at least 3 hours of instruction on Saturday. Professional development week will remain the same, as it is part of the requirement for the compressed calendar. Most up-to-date draft

	attached <a href="#">here</a> .
Timeline (Draft)	Attached is the <a href="#">Proposed Draft of Timeline</a> . Planning to submit application to state Chancellor's Office in August or September. Both academic senates have already passed resolutions. Will require GCCCD Board approval in advance of applying.
Next Steps	An additional Committee meeting will be scheduled in the next few weeks to review updated timeline and further discuss next steps.