



STUDENT AND INSTITUTIONAL SUCCESS COUNCIL MEETING

Charge: The Student and Institutional Success Council (SISC) serves in an advisory capacity to the Chancellor and as a platform for collaboration, coordination, support, and communication about districtwide efforts to promote equity-minded student success by reviewing, facilitating, and recommending educational and student support initiatives, services, and programs. SISC provides districtwide coordination and leadership through the following objectives:

- Advance a shared vision to the District's student success, equity, and diversity efforts aimed at creating an effective student-focused culture.
- Coordinate pedagogical or technological innovation that enhances academic success.
- Identify and evaluate high impact, scalable practices that support student success and align with the Guided Pathways framework.
- Promote districtwide alignment of curriculum and instructional programming.
- Provide guidance on assigned Board Policies and Administrative Procedures.

NOTES

Monday, March 30, 3:00–5:00 p.m.

Zoom- <https://cccconfer.zoom.us/j/234147647>

Or Phone +1 669 900 6833

Meeting ID: 234147647

VC Student & Institutional Success, Chair	Sean Hancock	<input checked="" type="checkbox"/>	Assoc. Dean, Student Services & SSP-GC	Courtney Williams	<input checked="" type="checkbox"/>
AVC, Research, Planning, & Technology	Christopher Tarman	<input checked="" type="checkbox"/>	Instructional Dean-GC	Eric Klein	<input checked="" type="checkbox"/>
President, Academic Senate-GC	Denise Schulmeyer	<input checked="" type="checkbox"/>	Instructional Dean-CC	Alicia Munoz	<input checked="" type="checkbox"/>
President, Academic Senate-CC	Kim Dudzik	<input checked="" type="checkbox"/>	Dean, Admissions & Records, Fin. Aid-GC (Int)	Barbara Gallego	<input checked="" type="checkbox"/>
Vice President, Academic Affairs-GC (Interim)	Mike Reese	<input checked="" type="checkbox"/>	Director, Admissions & Records-CC	Greg Vega	<input type="checkbox"/>
Vice President, Instruction-CC	Pat Setzer	<input checked="" type="checkbox"/>	Curriculum Committee Faculty Co-Chair-GC	Jeff Waller	<input checked="" type="checkbox"/>
Vice President, Student Services-GC (Interim)	Aaron Starck	<input checked="" type="checkbox"/>	Curriculum Committee Faculty Co-Chair-CC	Cindy Morrin	<input checked="" type="checkbox"/>
Vice President, Student Services-CC	Jessica Robinson	<input checked="" type="checkbox"/>	Dean, Career & Tech. Ed/Workforce Dev.-GC	Javier Ayala	<input checked="" type="checkbox"/>
Sr. Dean, College Planning & Instit. Eff.-GC	Catherine Webb	<input checked="" type="checkbox"/>	Dean, Career & Technical Education-CC	Larry McLemore	<input checked="" type="checkbox"/>
Sr. Dean, Instit. Eff., Success & Equity-CC	Brianna Hayes	<input checked="" type="checkbox"/>	Director, Community & Workforce Partnerships	Cynthia Nagura	<input checked="" type="checkbox"/>
Dean, Student Success & Equity-GC	Lida Rafia	<input checked="" type="checkbox"/>	Director, Enterprise Systems	Michael Carr	<input checked="" type="checkbox"/>
Assoc. Dean, Student Equity & Engagement-CC	Jesus Miranda	<input type="checkbox"/>	Recorder	Myra Lomahan	<input checked="" type="checkbox"/>
President, Assoc. Students-GC	Leobardo Rubio	<input type="checkbox"/>	<i>Resource Personnel:</i>		
President, Assoc. Student Government-CC	Kyrie Macogay	<input type="checkbox"/>	<i>Chancellor</i>	Lynn Neault	<input type="checkbox"/>
Faculty Representative-GC	Taneisha Hellon	<input checked="" type="checkbox"/>	<i>President-GC</i>	Nabil Abu-Ghazaleh	<input type="checkbox"/>
Faculty Representative-CC	Moriah Gonzalez-Meeks	<input type="checkbox"/>	<i>President-CC</i>	Julianna Barnes	<input type="checkbox"/>
Classified Senate representative-GC	Ari Ahmadian	<input checked="" type="checkbox"/>	<i>Guest:</i>		
Classified Senate representative-CC	Cindy Emerson	<input checked="" type="checkbox"/>	<i>Accounting Services: Jennifer Fujimoto and Karen Kline</i>		<input checked="" type="checkbox"/>
Dean, Counseling Services-GC	Martha Clavelle	<input checked="" type="checkbox"/>	<i>Info Technology: Laura Murphey and Eric Lane</i>		<input checked="" type="checkbox"/>
Dean, Counseling-CC	Nicole Jones	<input type="checkbox"/>			

Discussion Items	Action and Follow-Up
A. Welcome	Sean welcomed the council members and guests.
B. COVID-19 Update <ul style="list-style-type: none"> - Excused Withdrawals - Financial Aid 	Michael provided updates on excused withdrawals (EW): <ul style="list-style-type: none"> • If students want to drop, it would be an EW, if they list COVID-19 as reason • Students can drop up to the last day of class • Financial aid will not be affected • Eric and Laura confirmed that they are in the process of inputting the codes into Colleague • We would still have our current native EW process, COVID-19 will have its own code

	<p>Barbara mentioned the Coronavirus Aid, Relief, and Economic Security (CARES) Act:</p> <ul style="list-style-type: none"> • We are still waiting for CCCCCO guidance on implementation from the Department of ED and Student Aid Commission. Once we receive guidance, FA will implement and change policy as required. • We are still waiting for guidance on emergency relief funds that will be allocated for colleges to award to students. • Grossmont received over 3,000 applications for the grant fund they launched last week. <p>Sean also shared that the Act penalize students drop below full or half time due to COVID-19. If they withdraw as a result of COVID-19, students would not have to pay back grants, nor do colleges have to send back Title IV funds.</p> <p>Promise students will also not be penalized if they drop below 12 units this semester, they will maintain their eligibility into fall. CCPG Promise students will also receive \$250 for emergency/basic needs.</p> <p>We also extended pass/no pass (P/NP) through the end of the term, and NP will not be considered in probation and disqualifications.</p>
C. AB 1504 Student rep fee increase	<p>Michael reviewed the solution and process for students:</p> <ul style="list-style-type: none"> • WebAdvisor will include a fillable form as an option for students to opt out of the student representation fee. • Students will email the form to either email address Grossmont.cashier@gcccd.edu or Cuyamaca.cashier@gcccd.edu depending on the college they are attending • The cashier department receives this emails and appropriately documents the students file • Students can opt out before payments are due or get a refund if they decide to opt out after having paid • If students attends both colleges, they will be refunded for both colleges • Accounting is building a code to account for these fees and tracking them appropriately since \$1 is sent to state and the other \$1 is to associated students • BOG A waives these fees • AB 19 will receive a different code
D. Registration Triage	<p>Chancellor's Cabinet determined that they wanted us to look into the registration process and asked us to come up with some short term solutions to identified concerns. Presidents provided names from their campus to serve on the team.</p> <p>Michael summarized items that the registration triage team have recommended:</p> <ul style="list-style-type: none"> • Eliminate the 24 hour waiting period after the student applies via CCCApply by half or within 4 hours • Update the automatic letter that student receives after they apply with similar language for both colleges • Use CRM Recruit to have effective communication and tailor messages to students to shorten the application process • On Self-Service, there are areas to help students navigate and search for courses. We can add more descriptive course info and clarify areas for more assistance. • When we upgrade Self-Service, we will also have the option for students to search classes that only offer ZTC • Update cosmetic changes without the customization of Self-Service • We will continue to make improvements
E. Grossmont-Cuyamaca College Promise Updates - AB19 Outcomes	<p>Cynthia reviewed the Promise Updates and highlighted the following on the PowerPoint:</p> <ul style="list-style-type: none"> • All AB19 funds expended for 2018-19. • \$758,236 remaining balance of AB2 that we must spend by June 30, 2021 • We had 629 promise students in 2018-19 and 1,317 students in 2019-20 • We currently have 1,624 students • Pledge – barrier due to logistics and technical issues and we want to simplify this process <ol style="list-style-type: none"> 1. Do we want to embed the pledge into the online orientation and remove from the website? 2. Would the proposed wording be okay, if we embed it? 3. Should we eliminate the pledge? <p>➤ Unanimously agreed to eliminate the pledge, Sean will discuss with Chancellor's cabinet.</p>

<p>F. Corporate College</p> <ul style="list-style-type: none"> - Annual Report - Corporate College Flyer - Not-for Credit Course Offerings 	<p>Cynthia reviewed the Corporate College presentation and highlighted the following:</p> <ul style="list-style-type: none"> • CCCCCO allows community service offerings (contract education) and with these offerings, credit hour does not apply, it's not-for-credit (fee-based) courses/training/workshops • There is no apportionment and does not compete with credit classes • Classes are approved by the district governing board • Benefits: respond to industry needs and create relationships between academic departments and industry partners • 81% of instructors are GCCCD faculty • High community impact with courses in OSHA, HAZWOPER, disability support services, utilities, automotive and a Career Exploration Academy at Cuyamaca • The Corporate College Annual Report and Flyer is attached for your additional review.
<p>G. Curriculum</p>	<p>Jeff and Cindy along with Pat and Mike decided to put a hold on the alignment of GE packages due to the COVID-19 emergency to focus on taking care of immediate concerns (virtual campus). There has been good progress and have interested faculty with academic senate on board. They are currently figuring out the curriculum in this new environment.</p>
<p>H. Full Year Class Schedule</p>	<p>Pat has no updates since they are working on immediate concerns in this new environment.</p>
<p>I. Guided Pathways</p> <ul style="list-style-type: none"> • Joint Guided Pathways Meeting – Friday, Jan 24 Debrief 	<p>Sean asked the Chairs (Grossmont: Lida and Courtney and Cuyamaca: Pat, Jessica, Kathryn, and Sophie) if there are any updates they want to mention.</p> <ul style="list-style-type: none"> • We had a scheduled GP meeting with Kay McKinley on March 13 which got cancelled due to COVID-19 travel concerns. She was going to help us organize the work for our student success teams. • Cuyamaca paused GP work for the next few weeks due to the immediate transition moving to a virtual campus and figuring out what is going to happen in the summer. • Lida mentioned that Grossmont applied for GP 2nd cohort and happily stated that they were selected.
<p>J. Strong Workforce</p>	<p>Javier mentioned that there was a Strong Workforce Institute meeting on February 28th with approximately 300 faculty learning how to use data and reports. Strong Workforce projects in job placement and workplace navigation are being facilitated through zoom meetings with faculty and students. Projects region-wide are moving forward.</p>
<p>K. Operational Assessments/Needs</p>	<p>Contact Sean if you have any operational assessments/needs.</p>
<p>L. Board Policies and Administrative Procedures Review</p> <ul style="list-style-type: none"> • Due to emergent issues, BPs/APs were not asked for updates at this meeting and will be reviewed next meeting. • There were a few BPs/APs that we are not compliant with. We want to form a taskforce to identify those BPs/APs, what barriers cause us not to be compliant, and what are the solutions to resolve/overcome the barriers to become compliant. - Aaron volunteered Wayne Branker and Ari mentioned that we need someone from Cuyamaca A&R. <p>1st Read</p> <ul style="list-style-type: none"> • BP/AP 5035 Withholding of Student Records for Nonpayment of Financial Obligations <ul style="list-style-type: none"> - Due to AB 1313, we can no longer withhold transcripts, therefore will be reviewed by VPSS and Dean/Director of Admissions and Records. <p>2nd Read</p> <ul style="list-style-type: none"> • BP/AP 3250 Institutional Planning <ul style="list-style-type: none"> - This is a 6-year review and updates were provided by Bri and Catherine with some questions for clarification/collaboration. - It was suggested that we do not list specific plans on the BP in case we fall off the timeline or eliminate the plan. • BP/AP 4105 Distance Education <ul style="list-style-type: none"> - This is a CCLC update. Jeff and Cindy took this to their Distance Education Coordinators and made recommendations. - It was suggested that this be taken back to the coordinators to review for repetition and state authorizations. • BP/AP 5050 Student Success and Support Program <ul style="list-style-type: none"> - This is a CCLC update. Raad Jerjis and James Canady will review this with their counseling teams. 	

- It was suggested that we will need some technical assistance to comply and monitor our BP/AP, such as the tracking of a student educational plan no later than the term after which the student completes 15 semester units of degree applicable credit coursework. The CCLC version stops at the red, GCCCD added exemption and violation appeal portion.

3rd Read

- BP/AP 5015 Residence Determination
 - This is a CCLC update and the council recommended Admissions and Records to review.
 - Aaron mentioned that we are not ready to move forward, we want to ensure that all the exemptions that need to be in the policy are included.
- BP/AP 5020 Nonresident Tuition
 - This is a CCLC update and the council recommended Admissions and Records to review.
 - Aaron stated that he would like to review this policy again.
 - It was noted that we need to make sure we are in compliance.

M. 2020 SISC Meeting
Schedule

Next Meeting: Monday, April 27, 3:00-5:00 PM via Zoom