

- BP was updated to reflect the new legal requirement that students be charged a \$2.00 student representation fee, and that students may refuse to pay the fee on a form that is used to collect fees

BP 5030 Fees

Reference: ***Education Code Sections 76300, 76001, 76002; Title 5 Section 58520, ACCJC Accreditation Standard I.C.6***

Adoption Date: May 21, 2002

Revised:

Reviewed: February 19, 2019

The Grossmont-Cuyamaca Community College District Chancellor shall establish ~~administrative~~ procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from; or for whom the fee is waived, are properly enrolled and accounted for. ~~Additionally, the Chancellor shall ensure that the f~~ Fees shall be published in the Grossmont College and Cuyamaca College catalogs, and posted on the District website.

Enrollment Fee (Education Code Section 76300)

Each student shall be charged a fee for enrolling in credit courses as required by law.

Course Auditing Fees (Education Code Section 76370)

Persons auditing a course shall be charged a fee of \$15.00 per unit per semester. The fee amount shall be adjusted proportionally based upon the term length. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.

NOTE: If the District charges any of the following optional fees, the following policy language would apply:

Health Fee (Education Code Section 76355)

The District shall charge each student a fee of \$20.00 in Spring/Fall and \$17.00 in Summer for health supervision and services.

Parking Fee (Education Code Section 76360)

Students shall be required to pay a fee, in an amount not to exceed \$40.00 per semester and \$18.00 per intersession for parking services.

Instructional Materials (Education Code Section 76365; Title 5 Sections 59400 et seq.)

Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District.

Physical Education Facilities (Education Code Section 76395)

Where the District incurs additional expenses because a physical education course is required to use non-district facilities, students enrolled in the course shall be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the District.

Student Representation Fee (Education Code Section 76060.5)

Students will be charged a \$2 fee per semester to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee and shall submit such refusal on a form provided by the District to collect fees.

Student Transportation Costs (Education Code Section 76361)

Students shall be charged a fee for the purpose of recovering transportation costs incurred by the District for services provided by common carriers to students. The fee shall be \$ [REDACTED] per student. These fees will only paid by students who use the transportation services, unless a vote of the students in accordance with the Education Code establishes otherwise.

Transcript Fees (Education Code Section 76223)

The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The [CEO] is authorized to establish the fee, which shall not to exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.

International Students Application Processing Fee (Education Code Section 76142)

The District shall charge students who are both citizens and residents of a foreign country a fee to process his/her application for admission. This processing fee and regulations for determining economic hardship may be established by the [CEO]. The fee shall not exceed the lesser of 1) the actual cost of processing an application and other documentation required by the U.S. government; or 2) one hundred dollars (\$100), which shall be deducted from the tuition fee at the time of enrollment.

The Governing Board shall approve all non-mandatory fees to be paid by District students before such fees are implemented.