



STUDENT AND INSTITUTIONAL SUCCESS COUNCIL MEETING

Charge: The Student and Institutional Success Council (SISC) serves in an advisory capacity to the Chancellor and as a platform for collaboration, coordination, support, and communication about districtwide efforts to promote equity-minded student success by reviewing, facilitating, and recommending educational and student support initiatives, services, and programs. SISC provides districtwide coordination and leadership through the following objectives:

- Advance a shared vision to the District's student success, equity, and diversity efforts aimed at creating an effective student-focused culture.
- Coordinate pedagogical or technological innovation that enhances academic success.
- Identify and evaluate high impact, scalable practices that support student success and align with the Guided Pathways framework.
- Promote districtwide alignment of curriculum and instructional programming.
- Provide guidance on assigned Board Policies and Administrative Procedures.

AGENDA

Monday, May 18, 3:00–5:00 p.m.

Zoom- <https://cccconfer.zoom.us/j/94047899432>

Phone +1 669 900 6833

Meeting ID: 940 4789 9432

VC Student & Institutional Success, Chair	Sean Hancock	<input type="checkbox"/>	Dean, Counseling Services-GC	Martha Clavelle	<input type="checkbox"/>
AVC, Research, Planning, & Technology	Christopher Tarman	<input type="checkbox"/>	Dean, Counseling-CC	Nicole Jones	<input type="checkbox"/>
President, Academic Senate-GC	Denise Schulmeyer	<input type="checkbox"/>	Assoc. Dean, Student Services & SSP-GC	Courtney Williams	<input type="checkbox"/>
President, Academic Senate-CC	Kim Dudzik	<input type="checkbox"/>	Instructional Dean-GC	Eric Klein	<input type="checkbox"/>
Vice President, Academic Affairs-GC (Int)	Mike Reese	<input type="checkbox"/>	Instructional Dean-CC	Alicia Munoz	<input type="checkbox"/>
Vice President, Instruction-CC	Pat Setzer	<input type="checkbox"/>	Dean, Admissions & Records, Fin. Aid-GC (Int)	Barbara Gallego	<input type="checkbox"/>
Vice President, Student Services-GC (Int)	Aaron Starck	<input type="checkbox"/>	Director, Admissions & Records-CC	Greg Vega	<input type="checkbox"/>
Vice President, Student Services-CC	Jessica Robinson	<input type="checkbox"/>	Curriculum Committee Faculty Co-Chair-GC	Jeff Waller	<input type="checkbox"/>
Sr. Dean, College Planning & Instit. Eff.-GC	Catherine Webb	<input type="checkbox"/>	Curriculum Committee Faculty Co-Chair-CC	Cindy Morrin	<input type="checkbox"/>
Sr. Dean, Instit. Eff., Success & Equity-CC	Brianna Hayes	<input type="checkbox"/>	Dean, Career & Tech. Ed/Workforce Dev.-GC	Javier Ayala	<input type="checkbox"/>
Dean, Student Success & Equity-GC	Lida Rafia	<input type="checkbox"/>	Dean, Career & Technical Education-CC	Larry McLemore	<input type="checkbox"/>
Assoc. Dean, Student Equity & Engagement-CC	Jesus Miranda	<input type="checkbox"/>	Director, Community & Workforce Partnerships	Cynthia Nagura	<input type="checkbox"/>
President, Assoc. Students-GC	Leobardo Rubio	<input type="checkbox"/>	Director, Enterprise Systems	Michael Carr	<input type="checkbox"/>
President, Assoc. Student Government-CC	Kyrie Macogay	<input type="checkbox"/>	Recorder	Myra Lomahan	<input type="checkbox"/>
Faculty Representative-GC	Taneisha Hellon	<input type="checkbox"/>	<i>Resource Personnel:</i>		
Faculty Representative-CC	Moriah Gonzalez-Meeks	<input type="checkbox"/>	<i>Chancellor</i>	Lynn Neault	<input type="checkbox"/>
Classified Senate representative-GC	Ari Ahmadian	<input type="checkbox"/>	<i>President-GC</i>	Nabil Abu-Ghazaleh	<input type="checkbox"/>
Classified Senate representative-GC	Cindy Emerson	<input type="checkbox"/>	<i>President-CC</i>	Julianna Barnes	<input type="checkbox"/>

Discussion Items	Action and Follow-Up
A. Welcome	
B. COVID-19 Updates <ul style="list-style-type: none"> • Self-Service (drop reason codes) • EWs • Promise (Ws) 	

C. Student Health Fee Increase	
D. Workforce Training Coordinating Committee	
E. Curriculum	
F. Guided Pathways	
G. Strong Workforce	
H. Operational Assessments/Needs	
I. Board Policies and Administrative Procedures Review	
<i>1st Read</i>	
<ul style="list-style-type: none"> • BP/AP 4022 Course Approval <ul style="list-style-type: none"> - CCLC Update 36 – AP was updated to include requirements related to the course approval of non-credit courses • BP/AP 4220 Standards of Scholarship – NEW POLICY <ul style="list-style-type: none"> - CCLC Update 36 – BP/AP updated to replace the term “credit by examination” with “credit for prior learning” pursuant to terminology in Title 5 Section 55050 • BP/AP 4235 Credit by Examination (Credit for Prior Learning) <ul style="list-style-type: none"> - CCLC Update 36 – policy is updated to replace the term “credit by examination” with “credit for prior learning” pursuant to terminology in Title 5 Section 55050. The procedure also identifies new local procedures that must be added to meet credit for prior learning requirements. • BP/AP 4260 Prerequisites and Co-requisites <ul style="list-style-type: none"> - CCLC Update 36 – this procedure was updated to revise legal citations within the document • BP/AP 4400 Community Services Programs <ul style="list-style-type: none"> - CCLC Update 36 – BP policy was updated to replace the term “homemaking” with “family and consumer sciences”. The AP was updated. • BP/AP 5010 Admissions and Concurrent Enrollment <ul style="list-style-type: none"> - Proposed to go to DEC for April, however we received CCLC Update 36 - CCLC Update 36 – BP was updated to include student in an adult education program administered by a school district or noncredit program administered by a community college district as someone that is eligible to attend as a special part-time student • BP/AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students <ul style="list-style-type: none"> - CCLC Update 36 – this procedure was updated to incorporate changes in the law pertaining to College and Career Access Pathways (CCAP) partnerships between community college districts and school districts • BP/AP 5030 Fees <ul style="list-style-type: none"> - CCLC Update 36 - BP was updated to reflect the new legal requirement that students be charged a \$2.00 student representation fee, and that students may refuse to pay the fee on a form that is used to collect fees - CCLC Update 36 - AP was updated to reflect that the student representation fee is now a required fee for those districts that have a student body association. This procedure was updated to modify the list of prohibited fees to include students who have been exonerated of crimes through a writ of habeas corpus or pardon. This procedure was updated to replace the term “credit by examination” with “credit for prior learning.” • BP/AP 5040 Student Records, Directory Information, and Privacy <ul style="list-style-type: none"> - Proposed to go to DEC in May, however we received CCLC Update 36 - The procedure was updated to incorporate the rights provided under the Educational Debt Collection Practices Act, which prohibits districts from withholding transcripts as a debt collection tactic. • BP/AP 5055 Enrollment Priorities <ul style="list-style-type: none"> - CCLC Update 36 – this procedure was updated to add former homeless youth to the list of students who have enrollment priority • BP/AP 5530 Student Rights and Grievances <ul style="list-style-type: none"> - CCLC Update 36 – this procedure was updated to remove a use note in the section addressing appeals and update the appeal procedures to make it more streamlined 	

2nd Read

- [BP/AP](#) 5035 Withholding of Student Records for Nonpayment of Financial Obligations
 - Due to AB 1313, we can no longer withhold transcripts; therefore will be reviewed by VPSS and Dean/Director of Admissions and Records.
- [BP/AP](#) 5050 Student Success and Support Program – No updates
 - This is a CCLC update. Raad Jerjis and James Canady will review this with their counseling teams.
 - It was suggested that we would need some technical assistance to comply and monitor our BP/AP, such as the tracking of a student educational plan no later than the term after which the student completes 15 semester units of degree applicable credit coursework. The CCLC version stops at the red, GCCCD added exemption and violation appeal portion.

3rd Read

- [BP/AP](#) 4105 Distance Education
 - This is a CCLC update. Jeff and Cindy took this to their Distance Education Coordinators and made recommendations.
 - It was suggested that this be taken back to the coordinators to review for repetition and state authorizations.
- [BP/AP](#) 5015 Residence Determination
 - This is a CCLC update and the council recommended Admissions and Records to review.
- [BP/AP](#) 5020 Nonresident Tuition
 - This is a CCLC update 35 and the council recommended Admissions and Records to review.
 - Aaron stated that he would like to review this policy again.

4th Read

- [BP/AP](#) 5520 Student Discipline Procedures
 - Proposed to go to DEC in May however it was recommended to highlight only the main points/content