



STUDENT AND INSTITUTIONAL SUCCESS COUNCIL MEETING

Charge: The Student and Institutional Success Council (SISC) serves in an advisory capacity to the Chancellor and as a platform for collaboration, coordination, support, and communication about districtwide efforts to promote equity-minded student success by reviewing, facilitating, and recommending educational and student support initiatives, services, and programs. SISC provides districtwide coordination and leadership through the following objectives:

- Advance a shared vision to the District's student success, equity, and diversity efforts aimed at creating an effective student-focused culture.
- Coordinate pedagogical or technological innovation that enhances academic success.
- Identify and evaluate high impact, scalable practices that support student success and align with the Guided Pathways framework.
- Promote districtwide alignment of curriculum and instructional programming.
- Provide guidance on assigned Board Policies and Administrative Procedures.

NOTES

Monday, November 23, 2020 3:00–5:00 p.m.

Zoom- <https://cccconfer.zoom.us/j/97087409172>

VC Student & Institutional Success, Chair	Vacant	<input type="checkbox"/>	Dean, Counseling Services-GC	Martha Clavelle	<input type="checkbox"/>
AVC, Research, Planning, & Technology	Vacant	<input type="checkbox"/>	Dean, Counseling-CC	Nicole Jones	<input type="checkbox"/>
President, Academic Senate-GC	Denise Schulmeyer	<input checked="" type="checkbox"/>	Assoc. Dean, Student Services & SSP-GC	Courtney Williams	<input type="checkbox"/>
President, Academic Senate-CC	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>	Instructional Dean-GC	Eric Klein	<input checked="" type="checkbox"/>
Vice President, Academic Affairs-GC	Marshall Fulbright	<input checked="" type="checkbox"/>	Instructional Dean-CC	Alicia Munoz	<input type="checkbox"/>
Vice President, Instruction-CC	Pat Setzer	<input checked="" type="checkbox"/>	Dean, Admissions & Records, Fin. Aid-GC	Aaron Starck	<input checked="" type="checkbox"/>
Vice President, Student Services-GC	Marsha Gable	<input checked="" type="checkbox"/>	Director, Admissions & Records-CC	Greg Vega	<input type="checkbox"/>
Vice President, Student Services-CC	Jessica Robinson	<input type="checkbox"/>	Curriculum Committee Faculty Co-Chair-GC	MariaDenise Aceves	<input checked="" type="checkbox"/>
Int. Sr. Dean, College Planning & Instit. Eff.-GC	Joan Ahrens	<input type="checkbox"/>	Curriculum Committee Faculty Co-Chair-CC	Cindy Morrin	<input checked="" type="checkbox"/>
Sr. Dean, Instit. Eff., Success & Equity-CC	Brianna Hayes	<input type="checkbox"/>	Dean, Career & Tech. Ed/Workforce Dev.-GC	Javier Ayala	<input checked="" type="checkbox"/>
Dean, Student Success & Equity-GC	Lida Rafia	<input type="checkbox"/>	Dean, Career & Technical Education-CC	Larry McLemore	<input type="checkbox"/>
Dean, Student Success & Equity-CC	Jesus Miranda	<input checked="" type="checkbox"/>	Director, Community & Workforce Partnerships	Cynthia Nagura	<input checked="" type="checkbox"/>
President, Assoc. Students-GC	Kaelin Mastronardi	<input type="checkbox"/>	Director, Enterprise Systems	Michael Carr	<input type="checkbox"/>
President, Assoc. Student Government-CC	Kristie Macogay	<input type="checkbox"/>	Recorder	Krista Ames-Cook	<input type="checkbox"/>
Faculty Representative-GC	Taneisha Hellon	<input type="checkbox"/>	Guests: Michael Copenhaver and Ray Reyes		
Faculty Representative-CC	Miriam Simpson	<input checked="" type="checkbox"/>	Resource Personnel:		
Classified Senate representative-GC	Cindy Emerson	<input checked="" type="checkbox"/>	Chancellor	Lynn Neault	<input checked="" type="checkbox"/>
Classified Senate representative-CC	Ari Ahmadian	<input checked="" type="checkbox"/>	President-GC	Nabil Abu-Ghazaleh	<input type="checkbox"/>
Admin Association representative	Barbara Gallegos	<input checked="" type="checkbox"/>	President-CC	Julianna Barnes	<input type="checkbox"/>

Discussion Items	Action and Follow-Up
A. Welcome	Meeting started at 3:02 PM by Marsha Gable. In attendance for Admin Association is Wayne Branker instead of Barbara Gallego.
B. Board Policies and Administrative Procedures Review (CCLC Fall Updates)	
1st Read	
<ul style="list-style-type: none"> • AP 4500 Student News Media (NEW) <ul style="list-style-type: none"> - This AP would be new for the district with no BP. This AP has been around since the early 2000s. It has always been an AP only with no corresponding BP. This update is related to education code. - Chancellor Neault asked if there is institutional knowledge related to the decision for only an AP on this. The group is not aware of an intentional decision historically. Suggestion to put it out for consultation since it is new for GCCCD. 	

<p>Action Item: Route AP to instructional dean/s and others who need to review this. Since Cuyamaca does not have student media, this will only be routed at Grossmont.</p> <ul style="list-style-type: none"> • BP/AP 5030 Fees <ul style="list-style-type: none"> - The AP removes field trip fees as a prohibited fee. No changes to the BP. <p>Action Item: Move BP/AP 5030 forward to Chancellor Cabinet and DEC.</p> • BP/AP 5040 Student Records, Directory Information, and Privacy <ul style="list-style-type: none"> - The AP adds a legal reference to Title 5 Section 59410 and a few grammar edits. No changes to the BP. - Chancellor Neault commented that GCCCD does not currently have an "opt out" feature, so directory information is not shared. District is looking at ways to implement an opt-out feature for students. <p>Action Item: Move BP/AP 5040 forward to Chancellor Cabinet and DEC.</p> • BP/AP 5500 Standards of Student Conduct <ul style="list-style-type: none"> - Both BP/AP specifies that conduct constitutes sexual harassment under Title IX fall under AP 3433 Prohibition of Sexual Harassment under Title IX and AP 3434 Responding to Harassment Based on Sex under Title IX. - Discussion <ul style="list-style-type: none"> o Should examples of harassment be more specific, especially to strengthen racism comments? o Comment about what is considered being "on District property" – in light of current virtual environment/s. o If a "zero-tolerance" policy is pursued, a request to develop the related processes in addition to the BP/AP so a plan is in place for when it occurs. <p>Action Item: Send BP/AP 5500 back for further review and revision. Student Affairs should also review. Recommendation to make similar review/revision to the employee related BP/AP so they are aligned. Bring back to next meeting.</p> • BP/AP 5520 Student Discipline Procedures <ul style="list-style-type: none"> - The AP clarifies the definition of student to specific that the student was enrolled at the District that the time of the alleged violation of the Standards of Student Conduct. The AP also specifies discipline resulting from a sexual harassment complaint under Title IX must use AP 3434 Responding to Harassment Based on Sex under Title IX. No changes to the BP. <p>Action Item: Send BP/AP 5520 back for further review and revision. Note: BP/AP 5520 is closely related to BP/AP 5500 (see above).</p> <p>Action Item: Confirm language on title of BP/AP 5520: "Student <u>Conduct</u> Procedures" (on PDF) or "Student <u>Discipline</u> Procedures" (above)</p> • BP/AP 5700 Intercollegiate Athletics <ul style="list-style-type: none"> - The AP adds a legal reference to Education Code Section 78322 and now a 6-year review. No changes to the BP. <p>Action Item: Move BP/AP 5700 forward to VPSS and athletic deans at both colleges for review.</p> 	
C. District Coordination of the Investigation of Zoom Bombing Incidents	<p>Denise Schulmeyer requested that the District start tracking these types of incidents at both campuses. Academic Senate Officers are wanting a coordinated tracking process and protocol to be followed so it can be researched and dealt with properly.</p> <p>Chancellor Neault commented that District has access to Maxient, however we are not using it yet. Marsha Gable confirmed that this has been purchased and not implemented yet and is at the top of the IT prioritization list. Maxient could be used to report incidents such as this. District IT is also working with Zoom to see if there is a way going forward to trace IP addresses. District is also looking into strengthening Zoom-related policies. Chancellor will follow up and report back.</p>
D. Promise Updates and Discussion	<p>Cynthia Nagura shared a PowerPoint presentation with the Promise Updates.</p> <p><u>Updates:</u></p> <ul style="list-style-type: none"> - Promise Benefit Allocations will be used for Peer Mentor/Ambassador and Tutoring for 2020-2021 by both colleges and will go to Chancellor Neault next. <ul style="list-style-type: none"> • Decisions on how and where to spend the allocations was made at each college. • Conversation about distinction between "program" and "scholarship" and how the individual campuses are addressing this. Some funds are limited to only Promise students, while other funds can be used more widely. • The funds will be transferred from Promise funds to the individual Smartkey accounts. - Promise Withdrawal ("W") Threshold Discussion: Four options being considered [e.g., 9 unit threshold (mirrors federal Fin. Aid); 50% or more attempted (mirrors CCPG Loss of Fee Waiver); Drop 1 course (could impact other Fin. Aid); No Limit/no threshold (could impact other Fin. Aid)]. <ul style="list-style-type: none"> • Chancellor Neault stated that Chancellor's Cabinet recently discussed the options (focusing on #1 and #2) and Presidents will be taking this back to their leadership teams for further discussion.

	<ul style="list-style-type: none"> Timeline for implementation is fall 2021. Good communication and student preparation are key. Promise Withdrawal Threshold Options should be decided in spring 2021. <p>- Reminder about Excused Withdrawals (EW) process that was decided and implemented last spring.</p> <p><u>Discussion:</u></p> <p>-Withdrawals & Race Data Disaggregated - Next steps</p> <ul style="list-style-type: none"> Promise Students completed less than 12 units (Fall 2018 – Fall 2019); information shared via email from Cynthia last week and in the PowerPoint. Comment that this slide is difficult to decipher because we don't know the total number % of the population for the sub-groups to see if there is disproportionate impact. Suggestion to have institutional research (IR) do a disproportionate impact report. Request made previously about having access to the reason codes for withdrawals so we can know why students are dropping. This project is in progress. Request to tie the interventions to the data so the focus is intentional and works toward the Promise outcomes and goals. Intermediate step could be a "Drop Survey" until we can know the reason codes for withdrawals. <p>Action Items: Cynthia will research the total number of full-time students by ethnic group to compare with the data collected (Promise students who did not complete 12 units).</p> <p>-Promise Survey</p> <p>Questions from 2019 were shared that was used for a Promise Celebration. If we decide that we want to move forward with another survey, we need to decide what exactly we want to know. We have completed a full two-year cycle, so the cohort we have now is different from before. Timing – How often and when should we send out a survey like this? Suggestion to have a sub-group from SISC to work on developing a survey. RPIE would assist with developing the survey.</p> <p>Action Item: Call out from SISC for a survey development small work group. Volunteers from today for survey work group = Aaron Starck, Marshall Fulbright, and Ari Ahmadian. Invite Jessica Robinson.</p> <p>Last meeting action items:</p> <ol style="list-style-type: none"> Action: To disaggregate the data and email the information out to the council to decide on a conclusion before the November SISC meeting. Action: Cynthia will email the SISC the 2019 Promise Survey for the council to review and add any feedback. (sent on email with SISC notes)
E. Credit for Prior Learning (CPL) District Policy Certification	<p>Per Marshall, the new language to incorporate CPL is coming from Curriculum Committee. BP/AP 4235 is in place. There are many moving parts to this. Grossmont's Tech Review discussed needing a cross-functional team to work on this. There are some regional models that can be considered. Goal is to have something in place for the 2021-2022 catalog. Credit for Prior Learning (CPL) is a huge umbrella and we (GC) have some of these in place. Other examples are new and need to be evaluated (i.e., Portfolio, Military Articulation Process). An Evaluator and other folks from A&R will need to be part of the team. Transcription is part of the requirement.</p> <p>Action Item: Progress Report on this for the December meeting is possible. Will need more time to get this fully ready for next fall.</p> <p>Action Item: Keep this item as a standing update for future meetings.</p>
F. BP/AP 5055 Enrollment Priorities Sub-Committee	<p>September meeting -- Action: A sub-committee will be formed to discuss enrollment priorities, how to categorize them into learning communities, and add additional groups. They will make recommendations before end of spring.</p> <ul style="list-style-type: none"> Members whom volunteered where the following: <ol style="list-style-type: none"> Marsha Gable Greg Vega (Co-Lead) Aaron Starck (Co-Lead) Wayne Branker Nicole Jones Marshall Fulbright Martha Clavelle Miriam Simpson

	<p>9. Courtney Williams 10. Javier Ayala</p> <p>Update: Marsha stated that this needs to be completed before end of spring. She needs to remove herself from this list. Aaron Starck and Greg Vega will be the new co-leads.</p>
G. District Technology Rapid Response Team	Marsha provided an overview. Pat stated that the Tech Needs Survey results are in and being reviewed. Some of the data was not helpful because data was not disaggregated by site or constituency group. Team is looking at the results and breaking information down into groups across the 2 colleges and District. Next meeting is Wednesday morning, 11/25/2020.
H. College Student Support Rapid Response Team	Marsha updated the group on the "Virtual Innovation Group" that is happening at Grossmont. Meetings take place every other week for rest of 2020 and will continue in 2021.
I. Curriculum	Dee shared that Marsha Raybourn in Instructional Operations is retiring after 46 years. Curriculum Committee at GC is focused on DE/ERT approvals for Board review and the new ethnic studies area (Area F) in the articulation requirements. Cindy Morrin shared that a lot is taking place at CC also, including the new ethnic studies area. All DE/ERT approvals will be on the docket for next Board meeting.
J. Guided Pathways	Marshall shared an update for GC. The ACPs are being shared to the Academic Senate. Student facing aspects are now being reviewed and how to implement on website, etc. Meetings taking place with CAGP (California Guided Pathways) mentor also.
K. Strong Workforce	Javier shared that the Strong Workforce K-12 grants were awarded recently to line up the pathways. Some east county districts have received awards.
L. 2020-21 SISC Meeting Schedule	<ul style="list-style-type: none"> • SISC meetings are normally held on the 4th Monday from 3:00-5:00 PM. • Per Chancellor, Marshall and Jessica will co-chair this meeting for spring 2021 until further notice. • Dates for spring 2021: January (no meeting); February 22; March 22; April 26; May 24; June (no meeting). <p>Meeting schedule for 2021-2022 will be released around April 2021.</p>
M. SISC Next Meeting	<p>Monday, December 14, 3:00-5:00 PM, Zoom</p> <p>Meeting adjourned at 4:27 PM</p>