



STUDENT AND INSTITUTIONAL SUCCESS COUNCIL MEETING

Charge: The Student and Institutional Success Council (SISC) serves in an advisory capacity to the Chancellor and as a platform for collaboration, coordination, support, and communication about districtwide efforts to promote equity-minded student success by reviewing, facilitating, and recommending educational and student support initiatives, services, and programs. SISC provides districtwide coordination and leadership through the following objectives:

- Advance a shared vision to the District's student success, equity, and diversity efforts aimed at creating an effective student-focused culture.
- Coordinate pedagogical or technological innovation that enhances academic success.
- Identify and evaluate high impact, scalable practices that support student success and align with the Guided Pathways framework.
- Promote districtwide alignment of curriculum and instructional programming.
- Provide guidance on assigned Board Policies and Administrative Procedures.

AGENDA

Monday, April 26, 2021, 3:00–5:00 p.m.

Zoom- <https://cccconfer.zoom.us/j/94759263750>

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| VC Student & Institutional Success | Vacant | <input type="checkbox"/> Dean, Counseling Services-GC | Martha Clavelle | <input type="checkbox"/> |
| Int. AVC Technology | Kerry Kilber Rebman | <input type="checkbox"/> Dean, Counseling-CC | Nicole Jones | <input type="checkbox"/> |
| President, Academic Senate-GC | Denise Schulmeyer | <input type="checkbox"/> Assoc. Dean, Student Services & SSSP-GC | Courtney Williams | <input type="checkbox"/> |
| President, Academic Senate-CC | Manuel Mancillas-Gomez | <input type="checkbox"/> Instructional Dean-GC | Eric Klein | <input type="checkbox"/> |
| Vice President, Academic Affairs-GC, Co-Chair | Marshall Fulbright | <input type="checkbox"/> Instructional Dean-CC | Lauren Halsted | <input type="checkbox"/> |
| Int. Vice President, Instruction-CC | Alicia Munoz | <input type="checkbox"/> Int. Dean, Admissions & Records, Fin. Aid-GC | Barbara Gallegos | <input type="checkbox"/> |
| Int. Vice President, Student Services-GC | Aaron Starck | <input type="checkbox"/> Director, Admissions & Records-CC | Greg Vega | <input type="checkbox"/> |
| Vice President, Student Services-CC, Co-Chair | Jessica Robinson | <input type="checkbox"/> Curriculum Committee Faculty Co-Chair-GC | MariaDenise Aceves | <input type="checkbox"/> |
| Int. Sr. Dean, College Planning & Instit. Eff.-GC | Joan Ahrens | <input type="checkbox"/> Curriculum Committee Faculty Co-Chair-CC | Cindy Morrin | <input type="checkbox"/> |
| Sr. Dean, Instit. Eff., Success & Equity-CC | Brianna Hayes | <input type="checkbox"/> Dean, Career & Tech. Ed/Workforce Dev.-GC | Javier Ayala | <input type="checkbox"/> |
| Dean, Student Success & Equity-GC | Lida Rafia | <input type="checkbox"/> Dean, Career & Technical Education-CC | Larry McLemore | <input type="checkbox"/> |
| Dean, Student Success & Equity-CC | Jesus Miranda | <input type="checkbox"/> Director, Community & Workforce Partnerships | Cynthia Nagura | <input type="checkbox"/> |
| President, Associated Student Government-GC | Kaelin Mastronardi | <input type="checkbox"/> Director, Enterprise Systems | Vacant | <input type="checkbox"/> |
| President, Associated Student Government-CC | Kristie Macogay | <input type="checkbox"/> Academic Senate President Elect - GC | Pearl Lopez | <input type="checkbox"/> |
| Faculty Representative-GC | Taneisha Hellon | <input type="checkbox"/> Classified Senate President Elect – GC | Michele Martens | <input type="checkbox"/> |
| Faculty Representative-CC | Moriah Gonzalez-Meeks | <input type="checkbox"/> Recorder | Myra Lomahan | <input type="checkbox"/> |
| Classified Senate representative-GC | Cindy Emerson | <input type="checkbox"/> Resource Personnel: Chancellor | Lynn Neault | <input type="checkbox"/> |
| Classified Senate representative-CC | Ari Ahmadian | <input type="checkbox"/> Resource Personnel: Interim President-GC | Marsha Gable | <input type="checkbox"/> |
| Admin Association representative | Wayne Branker | <input type="checkbox"/> Resource Personnel: President-CC | Julianna Barnes | <input type="checkbox"/> |

| Discussion Items | Action and Follow-Up |
|---|----------------------|
| A. Welcome | |
| B. Additions/Deletions to the Agenda | |
| C. Board Policies and Administrative Procedures Review | |
| 1ST READ | |
| <ul style="list-style-type: none"> • BP/AP 2005 Student Success, Equity, and Access – 6-year review <ul style="list-style-type: none"> - This BP/AP does not exist with CCLC Policy and Procedure Services. - Action: VPSS's (Jessica/Aaron), VPI/VPAA (Alicia/Marshall), Deans Student Success Equity (Jesus/Lida), Sr. Deans Institutional Effectiveness (Bri/Joan), and Academic Senate (Denise/Pearl/Manuel) to review BP/AP. - Update: Jesus Miranda's team haven't reviewed this BP/AP and Lida is reviewing this at her next Student Success Council. | |

- [BP/AP](#) 3050 Institutional Code of Ethics – 6-year review
 - There were no CCLC updates noted, we would put in our local practice.
 - **Action: VPSS's (Jessica/Aaron), VPI/VPAA (Alicia/Marshall), and Sr. Deans Institutional Effectiveness (Bri/Joan) to review BP/AP.**
 - Update: Todd McDonald, AVC Business Services, recommended to add Statement of Economic Interest Form 700 on the AP (2nd page). No other edits from the VPs and Sr. Deans. Bri Hayes would like to review this further to determine the focus of this BP/AP. We have outdated code of ethics. We need to determine if this addresses the whole district, focuses on the board, or staff/faculty facing students. They looked at other districts and colleges, and some are district wide or catered to specific groups.
- [BP/AP](#) 3200 Compliance with Accreditation Standards– 6-year review
 - References were updated on the BP/AP.
 - **Action: VPSS's (Jessica/Aaron), VPI/VPAA (Alicia/Marshall), Sr. Deans Institutional Effectiveness (also the Accreditation Liaison Officers (ALOs)) (Bri/Joan) to review BP/AP. ALOs will review with faculty ALOs.**
 - Update: Joan Ahrens and Bri Hayes are coordinating review at both their colleges for IE governance groups.
- [BP/AP](#) 3225 Institutional Effectiveness – 6-year review
 - References were updated on the BP/AP.
 - **Action: VPSS's (Jessica/Aaron), VPI/VPAA (Alicia/Marshall), and Sr. Deans Institutional Effectiveness (Bri/Joan) to review BP/AP.**
 - Update: Joan Ahrens and Bri Hayes are coordinating review at both their colleges for IE governance groups. Bri also said they are reviewing this along with BP/AP 3250 Institutional Planning.
- [BP/AP](#) 4021 Program Discontinuance – 6-year review
 - References were updated on the BP/AP.
 - **Action: Curriculum committee faculty co-chairs (Cindy/Dee), VPI/VPAA (Alicia/Marshall), along with program review chairs (Bri Hayes, Tacey Hosley, Nancy Jennings, Joyce Fries, and Marshall Fulbright) to review BP/AP.**
 - Update: Cuyamaca program review chairs would like this BP/AP reviewed at their Program Review Steering Committee and will share with Grossmont.
- [BP](#) 4030 Academic Freedom – 6-year review
 - References were updated on the BP.
 - CCLC has an AP available and it was recommended to create an AP with this BP.
 - **Action: VPSS's (Jessica/Aaron), VPI/VPAA (Alicia/Marshall), Sr. Deans Institutional Effectiveness (Bri/Joan), and Academic Senate (Denise/Pearl/Manuel) to review BP and draft a new AP.**
 - Update: Jessica Robinson will review this at the ED Services meeting.
- [BP/AP](#) 5030 Fees – technical review
 - Barbara Gallegos requested this to be reviewed on behalf of Dr. Marsha Gable and Chancellor.
 - We have been issuing retro COVID EWs and we don't have a policy to give us guidance on reimbursements and the deadline to issue EWs. If we continue to issue EWs and reimbursement this may cause a fiscal issue.
 - We need to put limitations and update the BP/AP.
 - **Action: VPSS's (Jessica/Aaron), Dean/Director/Supervisor A&R (Barbara/Greg/Wayne), and VPAA's (Bill McGreevy/Nicole Salgado) to review BP/AP.**
 - Update: Greg Vega, Barbara Gallegos, and Wayne Branker need to review further with the team and propose for the May agenda.

2nd READ

- [BP](#) 4040 Learning Resources Services – 6-year review
 - References were updated on the BP.
 - CCLC has an AP available and it was recommended to create an AP with this BP.
 - **Action: Deans LTR (Eric/Kerry), VPI/VPAA (Alicia/Marshall), and Academic Senate (Denise/Pearl/Manuel) to review BP and draft a new AP.**
 - Update: Kerry Kilber Rebman and Eric Klein will take this BP to their Learning Assistance Committee for review. Eric said that Cuyamaca doesn't have staff and recommends to not draft an AP at this time. He will collaborate with his team and make recommendations.
- [AP](#) 5203 Lactation Accommodation (**NEW**)
 - Human Resources Advisory Council (HRAC) initially received this AP for review and they believed it should be reviewed by SISC.
 - No BP recommendations from CCLC. Do we want to move forward with also creating a BP?
 - **Action: Recommend VPSS (Jessica/Aaron) and Deans of Student Affairs (Lauren/Sara) to review with the Health Center.**

UPCOMING 6-YEAR REVIEWS

- [BP](#) 4045 Affordable Educational Resources
- [BP/AP](#) 4110 Honorary Degrees
- [BP/AP](#) 5510 Off-Campus Student Organizations

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| D. Self-Service Filters | |
| E. COVID EW Proposal <ul style="list-style-type: none">• Vision for Success Goals• Visions for Success CORE Commitments• Excused Withdrawals FAQ | |
| F. East County Education Alliance Joint Board Meeting Update <ul style="list-style-type: none">• 2021 Alliance Joint Board Presentation | |
| G. Promise Updates | |
| H. Curriculum | |
| I. Guided Pathways | |
| J. Strong Workforce | |
| K. Proposed 2021-22 SISC Meeting Schedule | |
| L. District Repopulation/ Return to Campus Team Updates <ul style="list-style-type: none">• Student Services• Instruction• Employee Relations• Facilities | |
| M. Other | |
| N. Next SISC Meeting | Monday, May 24, 3:00-5:00 PM, Zoom |