

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT CREDIT FOR PRIOR LEARNING: MILITARY SERVICE ASSESSMENT FORM
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Student Name: _____ **Student ID:** _____
Last First MI

Student Email: _____ **Phone #:** _____

I understand the following:

- I must be currently enrolled at Grossmont/Cuyamaca College, in good standing and have 2.0 cumulative GPA.
- I must have met with a counselor and have a student education plan on file.
- The course I am requesting a credit evaluation for must be listed in the Grossmont and/or Cuyamaca catalog.
- I have never previously enrolled in and am not currently enrolled in the course.
- I understand that CPL units will not apply toward the 12-unit residency requirement, nor will they apply toward unit load requirements.
- Military Service Credit awarded through this process is at the discretion of GCCCD. Transfer institutions may choose to evaluate credit based on their policies and practices.
- By signing and initialing here, I certify that I understand that this form will be processed should course credit be awarded. _____ (Initial here.)

Student Signature

Date

MILITARY COURSE INFORMATION (To be completed using information from the Joint Services Transcript)

Military Course ID _____ ACE Identifier _____ Military Training Title _____

Beginning Date _____ Ending Date _____ Credit Recommendation: _____
Topic Semester Hour Level

GCCCD CREDIT REQUEST (To be completed by the student. Student must see a counselor before completing form.)

GC/CC Course _____
Prefix and Course # Course Title Units

**INSTRUCTOR OF RECORD IDENTIFICATION, DIVISION AUTHORIZATION, GRADE ASSIGNMENT
(To be completed by Discipline Faculty)**

This Military Training is appropriate for the GCCCD course credit requested YES _____ NO _____

Faculty Note: _____

Faculty Name (Please Print)

Faculty Signature

Date

Evaluation Date: _____

Course Credit Awarded: YES NO

Approved _____ Denied _____

Department Chair Signature and Date

Approved _____ Denied _____

Division Dean Signature and Date

ADMISSIONS & RECORDS

Records – Good Standing/Transcripts Check by: _____ **Initials:** _____ **Date:** _____

Evaluations – Processed by: _____ **Initials:** _____ **Date:** _____

MILITARY TRAINING ASSESSMENT FORM

STUDENT INSTRUCTIONS:

- All official transcripts from other colleges and universities must be on file with the GCCCD Admissions and Records Offices.
- The student must have a current education plan on file and consult with a counselor prior to submitting this form to make sure the course credit requested is appropriate.
- The student must consult with the academic department to determine if credit is appropriate.
- The student submits the form and Joint Services Transcript to the department chair or faculty designee for assessment of prior learning.

FACULTY AND DEPARTMENT INSTRUCTIONS:

- Evaluate the ACE Military Course Exhibit that corresponds to the course identified on the form. Attach a copy of the ACE Military Course Exhibit with the form.
- Using the Military Course Exhibit, determine if the course adequately measures mastery of the content as set forth in the Course Outline of Record.
- If it is determined to adequately measure mastery of the course content as set forth in the Course Outline of Record, the Department Chair shall sign the form with the appropriate grade and forward for approval to the Division Dean.
- Grading must be in accordance with the Course Outline of Record.

ADMISSIONS & RECORDS OFFICE INSTRUCTIONS:

- Admissions and Records will verify that the student is in good standing according to the college catalog, have a cumulative 2.0 GPA, and all official transcripts are on file.
- Admissions and Records will only notify the student if the student is not in good standing or has outstanding transcripts.

DETERMINATION OF ELIGIBILITY FOR CPL – MILITARY TRAINING ASSESSMENT:

- The student must be in good standing and currently enrolled at the college. The student may earn a maximum of 12 units through CPL - Military Training Assessment.
- Students must meet with a counselor and have a current education plan on file.
- The requested course is listed in the current Grossmont College and/or Cuyamaca College catalog.
- The student cannot have any previous enrollments in the course being requested. This includes passing or failing grades, pass/no pass attempts, incompletes, withdrawals, and excused withdrawals.
- CPL units are not applicable to meeting of such unit load requirements as Selective Service deferment, GI Bill education benefits, or Social Security benefits.
- Students using GI Bill education benefits should consult a Veterans Counselor and their School Certifying Official prior to accepting PLC.
- CPL units shall not be counted in determining the 12 semester hours of credit in residence required for an Associate degree.

Students interested in Credit for Prior Learning (CPL) for training completed in any branch of the US Military may complete the CPL – Military Training Assessment.

Note: Some courses may not be available for CPL credit. CPL is not advised for courses used to satisfy CSU, UC, ADT or University **major preparation** requirements. Not all institutions honor CPL credits. Transfer institutions may choose to evaluate credit based on their policies and practices.