



STUDENT AND INSTITUTIONAL SUCCESS COUNCIL MEETING

Charge: The Student and Institutional Success Council (SISC) serves in an advisory capacity to the Chancellor and as a platform for collaboration, coordination, support, and communication about districtwide efforts to promote equity-minded student success by reviewing, facilitating, and recommending educational and student support initiatives, services, and programs. SISC provides districtwide coordination and leadership through the following objectives:

- Advance a shared vision to the District's student success, equity, and diversity efforts aimed at creating an effective student-focused culture.
- Coordinate pedagogical or technological innovation that enhances academic success.
- Identify and evaluate high impact, scalable practices that support student success and align with the Guided Pathways framework.
- Promote districtwide alignment of curriculum and instructional programming.
- Provide guidance on assigned Board Policies and Administrative Procedures.

AGENDA

Monday, August 23, 2021, 3:00–5:00 p.m.

Zoom- <https://cccconfer.zoom.us/j/98992452825>

VC Student & Institutional Success	Vacant	<input type="checkbox"/>	Dean, Counseling Services-GC	Martha Clavelle	<input type="checkbox"/>
Interim Associate VC Technology	Kerry Kilber Rebman	<input type="checkbox"/>	Dean, Counseling-CC	Nicole Jones	<input type="checkbox"/>
President, Academic Senate-GC	Pearl Lopez	<input type="checkbox"/>	Assoc. Dean, Student Services & SSSP-GC	Courtney Williams	<input type="checkbox"/>
President, Academic Senate-CC	Manuel Mancillas-Gomez	<input type="checkbox"/>	Instructional Dean-GC	Eric Klein	<input type="checkbox"/>
Vice President, Academic Affairs-GC, Co-Chair	Marshall Fulbright	<input type="checkbox"/>	Instructional Dean-CC	Lauren Halsted	<input type="checkbox"/>
Interim Vice President, Instruction-CC	Alicia Munoz	<input type="checkbox"/>	Dean, Admissions & Records, Fin. Aid-GC	Aaron Starck	<input type="checkbox"/>
Vice President, Student Services-GC	Marsha Gable	<input type="checkbox"/>	Director, Admissions & Records-CC	Greg Vega	<input type="checkbox"/>
Vice President, Student Services-CC, Co-Chair	Jessica Robinson	<input type="checkbox"/>	Curriculum Committee Faculty Co-Chair-GC	MariaDenise Aceves	<input type="checkbox"/>
Int. Sr. Dean, College Planning & Instit. Eff.-GC	Joan Ahrens	<input type="checkbox"/>	Curriculum Committee Faculty Co-Chair-CC	Jane Gazale	<input type="checkbox"/>
Sr. Dean, Instit. Eff., Success & Equity-CC	Brianna Hayes	<input type="checkbox"/>	Dean, Career & Tech. Ed/Workforce Dev.-GC	Javier Ayala	<input type="checkbox"/>
Dean, Student Success & Equity-GC	Vacant	<input type="checkbox"/>	Dean, Career & Technical Education-CC	Larry McLemore	<input type="checkbox"/>
Dean, Student Success & Equity-CC	Jesus Miranda	<input type="checkbox"/>	Director, Community & Workforce Partnerships	Cynthia Nagura	<input type="checkbox"/>
Rep, Associated Student Government-GC	Benjamin Blevins	<input type="checkbox"/>	Director, Enterprise Systems	Vacant	<input type="checkbox"/>
President, Associated Student Government-CC	Maryam Rammahi	<input type="checkbox"/>	Recorder	Myra Lomahan	<input type="checkbox"/>
Faculty Representative-GC	Taneisha Hellon	<input type="checkbox"/>	<i>Resource Personnel: Chancellor</i>	Lynn Neault	<input type="checkbox"/>
Faculty Representative-CC	Miriam Simpson	<input type="checkbox"/>	<i>Resource Personnel: President-GC</i>	Denise Whisenhunt	<input type="checkbox"/>
Classified Senate Representative-GC	Michele Martens	<input type="checkbox"/>	<i>Resource Personnel: President-CC</i>	Julianna Barnes	<input type="checkbox"/>
Classified Senate Representative-CC	Ari Ahmadian	<input type="checkbox"/>			
Admin Association Representative	Barbara Gallegos	<input type="checkbox"/>			

Discussion Items	Action and Follow-Up
A. Welcome	
B. Additions/Deletions to the Agenda	
C. Board Policies and Administrative Procedures Review	
Distribution for 1ST READ	
<ul style="list-style-type: none"> • BP/AP 2410 Board Policies and Administrative Procedures <ul style="list-style-type: none"> - At the May SISC meeting, it was recommended to add DEI language on BP/AP 2410. - Action: Add BP/AP 2410 to our August meeting agenda. • BP/AP 3900 Speech: Time, Place, and Manner – 6-year review <ul style="list-style-type: none"> - Chancellor recommended SISC to review this BP/AP. 	

- [BP/AP](#) 4020 Program, Curriculum, and Course Development – CCLC update
 - CCLC updated this policy to add optional language to highlight diversity, equity, and inclusion issues.
- [BP/AP](#) 4106 Nursing Programs – CCLC update
 - CCLC updated this policy to add optional language to highlight diversity, equity, and inclusion issues.
- [BP/AP](#) 4250 Probation, Dismissal, and Readmission – CCLC update
 - CCLC updated this policy to add optional language to highlight diversity, equity, and inclusion issues.
- [BP/AP](#) 5050 Student Success and Support Program – CCLC update
 - CCLC updated this policy to add optional language to highlight diversity, equity, and inclusion issues.
- [BP/AP](#) 5520 Student Discipline Procedures – CCLC update
 - CCLC updated this policy to add optional language to highlight diversity, equity, and inclusion issues.

1ST READ

- [BP/AP](#) 2005 Student Success, Equity, and Access – 6-year review
 - This BP/AP does not exist with CCLC Policy and Procedure Services.
 - **Action: VPSS's (Jessica/Aaron), VPI/VPAA (Alicia/Marshall), Deans Student Success Equity (Jesus/Lida), Sr. Deans Institutional Effectiveness (Bri/Joan), and Academic Senate (Denise/Pearl/Manuel) to review BP/AP.**
 - Jesus Miranda's team haven't reviewed this BP/AP and Lida is reviewing this at her next Student Success Council and the team requires more time to review with their constituent groups.
 - Jesus and Lida require more time for review and vetting and will have it ready for August meeting. This will remain 1st read.
- [BP/AP](#) 3050 Institutional Code of Ethics – 6-year review
 - There were no CCLC updates noted, we would put in our local practice.
 - **Action: VPSS's (Jessica/Aaron), VPI/VPAA (Alicia/Marshall), and Sr. Deans Institutional Effectiveness (Bri/Joan) to review BP/AP.**
 - Todd McDonald, AVC Business Services, recommended to add Statement of Economic Interest Form 700 on the AP (2nd page). No other edits from the VPs and Sr. Deans. Bri Hayes would like to review this further to determine the focus of this BP/AP. We have outdated code of ethics. We need to determine if this addresses the whole district, focuses on the board, or staff/faculty facing students. They looked at other districts and colleges, and some are district wide or catered to specific groups.
 - The team requires more time to review with their constituent groups.
 - The current BP/AP focuses on board members but should address employees and their work more specifically. The group recommends we revisit this with more in-depth next academic year and gather input from all employee groups on the language. This will remain 1st read.
- [BP](#) 4030 Academic Freedom – 6-year review
 - References were updated on the BP.
 - CCLC has an AP available and it was recommended to create an AP with this BP.
 - **Action: VPSS's (Jessica/Aaron), VPI/VPAA (Alicia/Marshall), Sr. Deans Institutional Effectiveness (Bri/Joan), and Academic Senate (Denise/Pearl/Manuel) to review BP and draft a new AP.**
 - Jessica Robinson will review this at the ED Services meeting and the team requires more time to review with their constituent groups.
 - The team would like to revise the BP to include anti-racist and equity lens as well as discuss if an AP needs to be developed.
- [BP](#) 4045 Affordable Educational Resources – 6-year review
 - This is a 6-year review and an internal BP (CCLC does not have this in their list of policies).
 - **Action: AS Presidents Denise/Pearl/Manuel, Deans Student Affairs Sara/Lauren, and VPSS Jessica and Aaron to review this BP.**
- [BP/AP](#) 4110 Honorary Degrees – 6-year review
 - This is a 6-year review.
 - **Action: VPI Alicia Munoz, VPAA Marshall Fulbright, and VPSS Jessica Robinson and Aaron Starck will review this BP/AP.**
- [BP/AP](#) 5030 Fees – technical review and CCLC update
 - Barbara Gallegos requested this to be reviewed on behalf of Dr. Marsha Gable and Chancellor.
 - We have been issuing retro COVID EWs and we don't have a policy to give us guidance on reimbursements and the deadline to issue EWs. If we continue to issue EWs and reimbursement this may cause a fiscal issue.
 - We need to put limitations and update the BP/AP.

- **Action:** VPSS's (Jessica/Aaron), Dean/Director/Supervisor A&R (Barbara/Greg/Wayne), and VPASs (Bill McGreevy/Nicole Salgado) to review BP/AP.
- Greg Vega, Barbara Gallegos, and Wayne Branker need to review further with the team.
- We received spring CCLC update on this BP/AP and will require further review.
- **BP/AP** 5035 Withholding of Student Records – CCLC update
 - This is a Spring CCLC update to reflect changes to Title 5 Regulations that prohibit withholding grades or transcripts in an effort to collect a debt.
 - **Action:** A&R Departments (Barbara/Greg/Wayne) and VPSS's (Jessica/Aaron) will review this BP/AP.
- **BP/AP** 5510 Off-Campus Student Organizations – 6-year review
 - This is a 6-year review. Based on a recent CCLC version, the references on the BP were updated.
 - **Action:** This will be reviewed by our Deans Student Affairs (Sara/Lauren), VPSS (Jessica/Aaron), and sent to CAPS (Nicole Conklin).

2nd READ

- **BP** 5016 Veteran Affairs – 6-year review
 - This is a 6-year review and an internal BP (CCLC does not have this in their list of policies).
 - **Action:** VPSS Jessica Robinson and Aaron Starck will review this BP with the Veteran's Department.
- **BP** 5200 Student Health Services – 6-year review
 - This is a 6-year review and CCLC had some previous recommended language (not an update).
 - **Action:** This BP will be reviewed by our health services department and Deans Student Affairs (Sara/Lauren) and VPSS (Jessica/Aaron).
- **BP/AP** 5530 Student Rights and Grievances – technical review and CCLC update
 - Lauren Vaknin, Dean Student Affairs recommended changes. We also received the spring CCLC update.
 - **Action:** This will need to be reviewed again by Lauren and Sara, Deans Student Affairs to review CCLC update.

UPCOMING 6-YEAR REVIEWS

- **BP/AP** 4106 Nursing Programs
- **BP/AP** 4240 Academic Renewal

D. Student Fraud	
E. Self-Service Filters	
F. Colleague Coding for Spring term to separate out Intersession term	
G. Data Impact Team (DIT)	
H. Promise Updates	
I. Curriculum	
J. Guided Pathways	
K. Strong Workforce	
L. Other Discussion Items	
M. Next SISC Meeting	Monday, September 27, 3:00-5:00 PM, Zoom