

Student and Institutional Success Council

Charge: The Student and Institutional Success Council (SISC) serves in an advisory capacity to the Chancellor and as a platform for collaboration, coordination, support, and communication about districtwide efforts to promote equity-minded student success by reviewing, facilitating, and recommending educational and student support initiatives, services, and programs. SISC provides districtwide coordination and leadership through the following objectives:

- Advance a shared vision to the District's student success, equity, and diversity efforts aimed at creating an effective student-focused culture.
- Coordinate pedagogical or technological innovation that enhances academic success.
- Identify and evaluate high impact, scalable practices that support student success and align with the Guided Pathways framework.
- Promote districtwide alignment of curriculum and instructional programming.
- Provide guidance on assigned Board Policies and Administrative Procedures.

Minutes

April 24, 2023, 3:00pm – 4:30 p.m.

Membership

Interim AVC, Ed Support Services (Chair)	Barbara Gallego	<input checked="" type="checkbox"/>	Dean, Counseling Services-GC	Martha Clavelle	<input type="checkbox"/>
AVC, Technology	Kerry Kilber Rebman	<input checked="" type="checkbox"/>	Dean, Counseling-CC	Agustín Orozco	<input checked="" type="checkbox"/>
President, Academic Senate-GC	Pearl Lopez	<input checked="" type="checkbox"/>	Assoc. Dean, Student Services & SSSP-GC	Courtney Willis	<input checked="" type="checkbox"/>
President, Academic Senate-CC	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>	Instructional Dean-GC	Vacant	<input type="checkbox"/>
Vice President, Academic Affairs-GC	Marshall Fulbright	<input checked="" type="checkbox"/>	Instructional Dean-CC	Lauren Halsted	<input checked="" type="checkbox"/>
Interim Vice President, Instruction-CC	Alicia Munoz	<input checked="" type="checkbox"/>	Dean, Admissions & Records, Fin. Aid-GC	Aaron Starck	<input checked="" type="checkbox"/>
Vice President, Student Services-GC	Marsha Gable	<input type="checkbox"/>	Director, Admissions & Records-CC	Greg Vega	<input checked="" type="checkbox"/>
Interim Vice President, Student Services-CC	Brianna Hayes	<input checked="" type="checkbox"/>	Curriculum Committee Faculty Co-Chairs-GC	Sébastien Cormier, MariaDenise Aceves	<input checked="" type="checkbox"/>
Int. Sr. Dean, College Planning & Instit. Eff.-GC	Joan Ahrens	<input type="checkbox"/>	Curriculum Committee Faculty Co-Chair-CC	Jane Gazale	<input checked="" type="checkbox"/>
Sr. Dean, Instit. Eff., Success & Equity-CC	Vacant	<input type="checkbox"/>	Dean, Career & Tech. Ed/Workforce Dev.-GC	Javier Ayala	<input type="checkbox"/>
Interim Dean, Student Success & Equity-GC	Victoria Rodriguez	<input type="checkbox"/>	Int. Dean, Career & Technical Education-CC	George Dowden	<input checked="" type="checkbox"/>
Dean, Student Success & Equity-CC	Jesus Miranda	<input checked="" type="checkbox"/>	Director, Community & Workforce Partnerships	Cynthia Nagura	<input checked="" type="checkbox"/>
Rep, Associated Student Government-GC	Benjamin Blevins	<input type="checkbox"/>	Director, Enterprise Systems	Pam Wright	<input checked="" type="checkbox"/>
President, Associated Student Government-CC	Maryam Rammahi	<input type="checkbox"/>	Recorder	Vacant	<input type="checkbox"/>
Faculty Representative-GC	Taneisha Hellon	<input checked="" type="checkbox"/>	<i>Resource Personnel: Chancellor</i>	Lynn Neault	<input type="checkbox"/>
Faculty Representative-CC	Marissa Salazar	<input type="checkbox"/>	<i>Resource Personnel: President-GC</i>	Denise Whisenhunt	<input type="checkbox"/>
Classified Senate Representative-GC	Michele Martens	<input type="checkbox"/>	<i>Resource Personnel: President-CC</i>	Jessica Robinson	<input type="checkbox"/>
Classified Senate Representative-CC	Megan Smith	<input type="checkbox"/>			
Admin Association Representative	Wayne Branker	<input type="checkbox"/>			

Agenda Items	Notes
1. Welcome	The meeting began at 3:05pm. Barbara welcomed everyone to her first SISC meeting as Chair. Barbara introduced Amber Hughes who will be helping the committee keep track of the BP/AP changes and reads.
2. Additions/Deletions to Agenda	No additions or deletions to the agenda were made.
3. Board Policies and Administrative Procedures Review <ul style="list-style-type: none"> Barbara explained the new agenda format, intended to aid in the improved tracking of the status of BP/APs and moving forward to DEC. <div>1st READ</div> <p>BP/AP 3060 Institutional Code of Conduct – 6-Year Review (Initial Distribution: February 28, 2022)</p> <ul style="list-style-type: none"> <u>Notes</u>: Bri convened a joint workgroup that revised and merged BP 3060 with BP 3050. Additional information came about that has resulted in the determination that they need to be separate. BP 3050 was approved by DEC in March. However, BP 3060 still needs some work. The policy needs to go back to the workgroup. <u>Action</u>: Bri to work with Joan, Manuel, and Pearl. Next SISC Review: September <p>BP/AP 4240 – Academic Renewal - 6-Year Review, No Proposed Revisions (Initial Distribution: May 23, 2022)</p> <ul style="list-style-type: none"> <u>Notes</u>: A&R asked for more time to review the policy. There was a suggested change that gives the student 2 different options on how to apply for academic renewal that needs to be reviewed. <u>Action</u>: A&R to review policy and submit to Barbara and Amber. Next SISC Review: September <p>BP/AP 5070 – Attendance Accounting - 6-Year Review (Initial Distribution: May 23, 2022)</p> <ul style="list-style-type: none"> <u>Notes</u>: BP has not been assigned. Barbara will take the lead. <u>Action</u>: Barbara will work with the senate presidents and A&R representatives to update this policy. Next SISC Review: September (remains 1st Read) <div>2nd READ</div> <p>BP/AP 4100 Graduation Requirements for Degrees and Certificates - 6-Year Review, catalog rights (Initial distribution: May 23, 2022)</p>	

- Update: Dee and Jane - Our curriculum committees are reviewing and approving a draft (link below). Grossmont completes their vote tomorrow and CC completed theirs last week. CC Senate is voting on it next week.
[SPRING 2023 Policy Updates.docx](#)
- Action: Dee and Jane asked if this policy can moved to 1st read as they are still reviewing it with their curriculum committees. They will submit the changes to Barbara and Amber.
- **Next SISC Review: September** (remains 2nd read)
 - Please note that the college catalogs will reflect the current policy during the approval process.

BP/AP 4110 Honorary Degrees - 6-Year Review

(Initial distribution: May 23, 2022)

- Update: Pearl noted it has gone to the senate committees, additional feedback was requested. Pearl is awaiting final feedback.
- Action: Pearl will forward to Manuel to vet through his committees.
- **Next SISC Review: Pending**

BP/APs for Discussion

BP/AP 4250 Probation, Dismissal, and Readmission

- Update: A recommendation came from Cuyamaca's Student Success and Equity Council to pause the probation and dismissal process.
 - Barbara gave Grossmont a chance to review the request at their Student Success and Equity Council.
 - Barbara indicated the process is mandated to run by Title 5 and there is no relief from the state to not run the process. The loss of BOG process utilizes the probation and dismissal process to determine which student will lose their BOG.
- Action: Barbara will convene a workgroup to review the policy
- Workgroup: Courtney Willis, Jesus Miranda, Pearl Lopez, Manuel Mancillas-Gomez, Greg Vega, Wayne Branker
- **Next SISC Review: Pending**

BP/AP 5055 Enrollment Priorities

- Update: Barbara noted the colleges are on different spectrums regarding priority enrollment groups.
- Changes are coming down from the state as it relates to this policy, particularly for Group 1
- Recommendation: Barbara asked that we put this policy on hold until the state finalizes their changes.
- **Next SISC Review: September**

Upcoming BP/APs – 6-Year Review

- Updates: Mike Williamson shared with Barbara that next year we will have one of the biggest legislative updates and numerous policies to review.
- Notes: The group asked that we create a streamlined process by which we keep track of all BP/APs.
- Recommendation: It was suggested that we use a spreadsheet and bring 4-5 policies to review at each SISC meeting.

4. Recommendations to SISC	<p>When a campus sends a request for a policy revision to SISC, Barbara would like to give the opportunity to the sister college to review with their constituents and provide feedback before bringing it to a meeting.</p> <ul style="list-style-type: none"> – It was suggested that we be mindful about the request's timeliness, as some policies may need to be reviewed with urgency.
5. 2023-2024 Student Health Services Maximum Fees (Aaron & Sara)	<p>Aaron presented the proposal to increase the Health Services Maximum Fee to the new max of \$26 for primary terms and \$22 for the summer term.</p> <ul style="list-style-type: none"> – It was determined that it was too late to increase the fees for the fall semester, given that registration was going to start the following Monday and fee increases need to be board approved. <p>Barbara will work on a fee schedule so the group is aware of when increases in fees should come to SISC given that we are moving to a compressed calendar.</p>
6. Multi-term Registration Update	A Project Discovery document was presented for the council to review.
7. Compressed Calendar	<p>https://www.gcccd.edu/compressed-calendar/Questions/comments to danya.sanchez@gcccd.edu</p> <p>Multi-Term registration launched.</p> <ul style="list-style-type: none"> – Schedules were made available April 18th. – Open registration will begin May 18th <p>Barbara is working with VPs and Academic Senate Presidents on a message to faculty regarding compressed calendar.</p>
8. Institutional Effectiveness Partnership Initiative (IEPI)	The District's IEPI for Participatory Governance kicked off. It started on Feb 23rd and had a Writing Team meeting on April 14th to draft the Institutional Effectiveness Plan per the Menu of Options received from the IEPI team.
Next SISC Meeting	May 22nd
Call for Agenda Items	None