



GROSSMONT-CUYAMACA

COMMUNITY COLLEGE DISTRICT

Student and Institutional Success Council

Charge: The Student and Institutional Success Council (SISC) serves in an advisory capacity to the Chancellor and as a platform for collaboration, coordination, support, and communication about districtwide efforts to promote equity-minded student success by reviewing, facilitating, and recommending educational and student support initiatives, services, and programs. SISC provides districtwide coordination and leadership through the following objectives:

- Advance a shared vision to the District's student success, equity, and diversity efforts aimed at creating an effective student-focused culture.
- Coordinate pedagogical or technological innovation that enhances academic success.
- Identify and evaluate high impact, scalable practices that support student success and align with the Guided Pathways framework.
- Promote districtwide alignment of curriculum and instructional programming.
- Provide guidance on assigned Board Policies and Administrative Procedures.

NOTES

May 22, 2023, 3:00pm – 4:30 p.m.

[Zoom](#)

Membership

Interim AVC, Ed Support Services (Chair)	Barbara Gallego	<input type="checkbox"/>	Dean, Counseling Services-GC	Martha Clavelle	<input type="checkbox"/>
AVC, Technology	Kerry Kilber Rebman	<input type="checkbox"/>	Dean, Counseling-CC	Agustín Orozco	<input type="checkbox"/>
President, Academic Senate-GC	Pearl Lopez	<input type="checkbox"/>	Assoc. Dean, Student Services & SSSP-GC	Courtney Willis	<input type="checkbox"/>
President, Academic Senate-CC	Manuel Mancillas-Gomez	<input type="checkbox"/>	Instructional Dean-GC	Vacant	<input type="checkbox"/>
Vice President, Academic Affairs-GC	Marshall Fulbright	<input type="checkbox"/>	Instructional Dean-CC	Lauren Halsted	<input type="checkbox"/>
Interim Vice President, Instruction-CC	Alicia Munoz	<input type="checkbox"/>	Dean, Admissions & Records, Fin. Aid-GC	Aaron Starck	<input type="checkbox"/>
Vice President, Student Services-GC	Marsha Gable	<input type="checkbox"/>	Director, Admissions & Records-CC	Greg Vega	<input type="checkbox"/>
Interim Vice President, Student Services-CC	Brianna Hayes	<input type="checkbox"/>	Curriculum Committee Faculty Co-Chairs-GC	Sébastien Cormier, MariaDenise Aceves	<input type="checkbox"/>
Int. Sr. Dean, College Planning & Instit. Eff.-GC	Joan Ahrens	<input type="checkbox"/>	Curriculum Committee Faculty Co-Chair-CC	Jane Gazale	<input type="checkbox"/>
Sr. Dean, Instit. Eff., Success & Equity-CC	Vacant	<input type="checkbox"/>	Dean, Career & Tech. Ed/Workforce Dev.-GC	Javier Ayala	<input type="checkbox"/>
Interim Dean, Student Success & Equity-GC	Victoria Rodriguez	<input type="checkbox"/>	Int. Dean, Career & Technical Education-CC	George Dowden	<input type="checkbox"/>
Dean, Student Success & Equity-CC	Jesus Miranda	<input type="checkbox"/>	Director, Community & Workforce Partnerships	Cynthia Nagura	<input type="checkbox"/>
Rep, Associated Student Government-GC	Benjamin Blevins	<input type="checkbox"/>	Director, Enterprise Systems	Pam Wright	<input type="checkbox"/>
President, Associated Student Government-CC	Maryam Rammahi	<input type="checkbox"/>	Recorder	Vacant	<input type="checkbox"/>
Faculty Representative-GC	Taneisha Hellon	<input type="checkbox"/>	<i>Resource Personnel: Chancellor</i>	Lynn Neault	<input type="checkbox"/>
Faculty Representative-CC	Marissa Salazar	<input type="checkbox"/>	<i>Resource Personnel: President-GC</i>	Denise Whisenhunt	<input type="checkbox"/>
Classified Senate Representative-GC	Michele Martens	<input type="checkbox"/>	<i>Resource Personnel: President-CC</i>	Jessica Robinson	<input type="checkbox"/>
Classified Senate Representative-CC	Megan Smith	<input type="checkbox"/>			
Admin Association Representative	Wayne Branker	<input type="checkbox"/>			



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Agenda Items	Notes
1. Welcome	Welcome – last meeting of the year SISC Intranet has been updated and materials are linked
2. Additions/Deletions to Agenda	None
3. Board Policies and Administrative Procedures Review Barbara noted that we will not complete the below BP/APs this year. We are beginning the process as we are notably behind. We will have a better schedule next year and have a lot to accomplish!	
1st READ	
The can be worked on over the summer, hopefully redlining in September	
<u>BP/AP 4226 Multiple and Overlapping Enrollments</u> – 6-Year Review No redlining (Initial Distribution: May 22, 2023) Barbara suggested starting with A&R – Greg agreed Possibly reach out to an Academic Dean Action: <ul style="list-style-type: none">BP 4226 to A&R and possibly an Academic Dean for review	
<u>BP/AP 4228 Course Repetition – Significant Lapse of Time</u> - 6-Year Review No redlining (Initial Distribution: May 22, 2023) Barbara suggested starting with A&R – Greg agreed Action: <ul style="list-style-type: none">BP 4228 to A&R for review	
<u>BP/AP 4300 – Field Trip and Excursions</u> - 6-Year Review No redlining (Initial Distribution: May 22, 2023) Barbara suggested starting with Student Affairs – Bri agreed Action: <ul style="list-style-type: none">BP 4300 to Student Affairs for review	
2nd READ	
<u>BP/AP 4100 Graduation Requirements for Degrees and Certificates</u> - 6-Year Review, catalog rights (Initial distribution: May 23, 2022) Jane will review with Curriculum Committee in September Grossmont had completed the first read Remain in 2 nd Read: review in September	
BP/AP for Discussion	



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BP 5035 was previously reviewed and notes indicated it could move forward to DEC. Barbara wanted current approval before moving forward. Barbara suggested A&R to complete a review and approve. Committee agreed to forward to DEC after approval

Action:

- BP 5035 to Greg, Aaron, and Wayne for approval
- BP 5035 to DEC after A&R approval

BP/AP 5035 Withholding of Student Records for Nonpayment of Financial Obligations

(Initial Distribution: May 24, 2021)

- October 25, 2021 Meeting Notes
 - This is a Spring CCLC update to reflect changes to Title 5 Regulations that prohibit withholding grades or transcripts to collect a debt.
 - Action: A&R Departments (Barbara/Greg/Wayne) and VPSS's (Jessica/Aaron) will review this BP/AP.
 - This is still being reviewed by A&R Departments (Aaron/Greg/Wayne) and VPSS's (Jessica/Marsha).
 - Updated by Greg: Good to go.

Upcoming BP/APs - 6-Year Review

BP/AP 4101 Independent Study – 6-Year Review

Dee suggested Curriculum, Alicia agreed

Action:

- BP 4101 to Curriculum in September

BP/AP 4102 Career and Technical Education Programs – 6-Year Review

CTE Deans and Financial Aid

Action:

- BP 4102 to Javier, George, and FA

4. UMOJA Grant
➤ Marsha Gable

FYI Update:

State Funding has increased - \$50,000 funding available.
Both colleges will apply.

Umoja Plan to be completed submitted into NOVA – deadline extended to July
Grossmont has submitted the plan and will next initiate the funding form.

5. Coding Special Populations in Colleague
➤ Barbara Gallego

Barbara reviewed Job Aid for “**Recording Puente Student Data in Colleague**”

Best practice to create a cohort model
Enter an end date when no longer in program

Shared with Puente, Umoja, and Justice Scholars (shared only with Coordinators using current process)

Next Step: Produce a report with all affinity groups to be used for pulling data.



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	<p>Aaron: Meet with each group regarding data needs at the beginning</p> <p>Dee: Groups have to submit to States reporting portal. Will the report match the CCCCCO submission? This is different than MIS</p> <p>Action:</p> <ul style="list-style-type: none">Barbara to connect with Joan and Bri regarding data needed for report.Barbara will work with Kerry and Pam in developing a report.
6. Institutional Effectiveness Partnership Initiative (IEPI) Update ➤ Amber Hughes	<p>Final Plan approved, routing for signature</p> <p>Submit to IEPI</p> <p>Receive Seed Grant info and submit</p>
7. 2023-2024 Proposed SISC Meeting Schedule – 4 th Monday, from 3:00-4:30	<p>September 25, 2023 October 23, 2023 November 27, 2023 December – No Meeting January 22, 2024 February 26, 2024 March 25, 2024 April 22, 2024 May 27, 2024</p> <p>Pearl: Some SISC meetings overlap with Governing Board DEI Ad Hoc meetings (today). Suggested confirming DEI meeting schedule for next year, on overlap days possibly start earlier.</p> <p>Action:</p> <ul style="list-style-type: none">ESS confirm DEI schedule for next yearESS to send 2023-2024 meeting invites with recurring Zoom link <p>Barbara: Reviewed vacancies and confirmed all should stay Need an Academic Dean & Grossmont</p> <p>Action:</p> <ul style="list-style-type: none">Barbara to reach out to Denise to fill Academic Dean Role at Grossmont for next year.
Next SISC Meeting	September 25, 2023
Call for Agenda Items	None