



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT
Logo

Student and Institutional Success Council

NOTES

<Month, date, year, start time – end time>

<Meeting Location – hyperlink word Zoom>

Council Members

Name	Title	Attendance
		☐
		☐
		☐

Meeting Objectives
1.
2.

Agenda Item	Notes	Action Items
A. <Agenda Item>	<Notes>	<Action Item> ▶ <Deadline> ▶ <Person Responsible>
B.	<Notes> 1. <Details>	
	< Notes> 1. <Details> 2. <Details> ▪ <Further Details>	
C.		
D.		
1. <Item Detail>		
a. <Further Details>		

Next Meeting Date:

<Day, Date, Time>