

## 6-Year Review

# AP 4102 Career and Technical Education Programs

Reference: ***Title 5 Sections 55600 et seq.; 2 Code of Federal Regulations Part 200 (The Federal Education Department General Administrative Regulations, 2<sup>nd</sup> Edition); 34 Code of Federal Regulations Part 600; U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended; ACCJC Accreditation Standard II.A.14***

Date Issued: June 13, 2012

Updated: ~~November 15, 2016~~

---

In accordance with board policy, the Grossmont-Cuyamaca Community College District implements an educational philosophy by providing a variety of programs to broaden student opportunity. This includes

Career and Technical Education (CTE) Programs are designed to provide students with the technical skills and knowledge necessary for beginning employment, retraining, advancement, and meeting labor market demand.

~~Career and Technical Education Programs that provide technical skills and knowledge for beginning employment, retraining, and advancement.~~ The Chancellor, in keeping with Board Policy 2510, shall establish procedures related to the Career and Technical Education Programs which address:

- Establishment of an appointment process for related advisory committees;
- Provisions for documenting the competence of students completing Career Technical Education programs; and
- Written procedures mandated by The Federal Education Department General Administrative Regulations 2<sup>nd</sup> Edition

### Advisory Committee:

- Each Career and Technical Education (CTE) Program shall have an advisory committee comprised of members from business and industry, student graduates, current students, faculty members, and approved by the CTE Dean.
- The advisory committee shall meet at a minimum of one time each academic year.
- The primary role of the business/industry advisory committee is to ensure that students receive the knowledge and skills necessary to enter a specific field of employment.
- All committee rosters, agendas, and meeting minutes are retained on file in the office of the CTE Dean.

### Program Reviews:

- Biannual program reviews are completed for career and technical education programs as mandated by Education Code 78016.
- CTE program reviews assess the viability of programs in relation to the local labor market and job availability.
- These reviews shall follow the same procedures for program review established by the college.
- Ensuring completion of career and technical education program review is the responsibility of the CTE Dean.

### Disclosure Requirements:

Consistent with federal regulations pertaining to federal financial aid eligibility, the Chancellor will ensure that the District complies with the United States Department of Education's disclosure requirements for each of the District's gainful employment programs, by disclosing federally-mandated information about the programs to prospective students. The District shall make the required disclosures available to prospective students in promotional materials and on its website.