



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT
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Student and Institutional Success Council

[Charge](#)

AGENDA

November 27, 2023, 3:00 pm – 4:30 pm

[Zoom](#)

Council Members

Name	Title	Attendance
Agustin Albarran	Interim Vice President, Academic Affairs - GC	
Agustin Orozco	Dean, Counseling - CC	
Barbara Gallego	Interim Associate Vice Chancellor, Ed Support Services (Chair)	
Brianna Hayes	Interim Vice President, Student Services - CC	
Courtney Willis	Assoc. Dean, Student Services & SSSP - GC	
Cynthia Nagura	Director, Community & Workforce Partnerships	
Deborah Chow	Instructional Dean - GC	
Gary Johnson	Faculty Representative - GC	
George Dowden	Dean, Career & Technical Education - CC	
Jane Gazale	Curriculum Committee Faculty Co-Chair - CC	
Javier Ayala	Dean, Career & Tech. Ed/Workforce Development - GC	
Jeanie Machado Tyler	Interim Vice President, Instruction - CC	
Jesus Miranda	Dean, Student Success & Equity - CC	
Joan Ahrens	Int. Sr. Dean, College Planning & Institutional Effectiveness - GC	
Kerry Kilber Rebman	Assoc. Vice Chancellor, Technology	
Lauren Halsted	Instructional Dean - CC	
Manuel Mancillas-Gomez	President, Academic Senate - CC	
Manny Lopez	ASGC President - CC	
MariaDenise Aceves	Curriculum Committee Faculty Co-Chairs - GC	
Marissa Salazar	Faculty Representative - CC	
Marsha Gable	Vice President, Student Services - GC	
Martha Clavelle	Dean, Counseling Services - GC	
Megan Smith	Classified Senate Representative - CC	
Michele Martens	Classified Senate Representative - GC	
Pam Wright	Director, Enterprise Systems	
Pearl Lopez	President, Academic Senate - GC	
Victoria Rodriguez	Interim Dean, Student Success & Equity - GC	
Wayne Branker	Admin Association Representative	
Vacant	Rep, Associated Student Government - GC	
Brianna Hayes	Sr. Dean, Institutional Effectiveness, Success & Equity - CC	
Vacant	Dean, Admissions & Records and Financial Aid - GC	
Vacant	Director, Admissions & Records - CC	
<i>Denise Whisenhunt</i>	<i>Resource Personnel: President - GC</i>	
<i>Jessica Robinson</i>	<i>Resource Personnel: President - CC</i>	
<i>Lynn Neault</i>	<i>Resource Personnel: Chancellor</i>	

Meeting Objectives

1. BP/AP Process Updates
2. BP/AP Review and Status Updates



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Agenda Item	Documents
A. Welcome and Introduction	
B. BP/AP Updates	
1) BP/AP Review Policy and Procedure – Update #2 – Revised to include requested clarification of reasons for review.	BP/AP Review Process
2) Limit BP/AP reviews to one hour, if 3 or more informational items.	
3) 2023-2024 Goal = Review 34 BP/APs for compliance – 15% Complete	
C. REVIEW Board Policies and Administrative Procedures	
1) 3 rd Read	AP 5055, V2
2) 2 nd Read	None
3) 1 st Read	AP 5040, V1 AP 4232, V1 BP/AP 5020, V1 BP 5410, V1 BP/AP 5220
4) BP/APs in Review: Updates	10
5) Upcoming BP/APs	3
1) 3RD READ	
a. Enrollment Priorities <u>Note:</u> 1 st Read in September, 2 nd Read in October <u>Action:</u> Barbara added Student Government Executive Board Members (Group 2) and Middle College (Group 5)	AP 5055 V2 CCLC Update #42 & 43
2) 2nd READ	
NONE	



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3) 1 st Read	
a. Student Records, Directory Information, and Privacy	<u>AP 5040 V1</u> Technical Review
b. Pass/No Pass	<u>AP 4232, V1</u> CCLC Update 42/Addendum <i>Legally advised</i>
c. Non Resident Tuition	<u>AP 5020, V1</u> CCLC Update 42 <i>Legally required</i> <u>BP 5020</u> (current)
d. Associated Students Elections	<u>BP 5410, V1</u> CCLC Update 42
e. Shower Facilities for Homeless Students	<u>BP/AP 5220</u> (current) 6-Year Review
4) BP/APs in Review: PENDING	
a. Career and Technical Programs <u>Note:</u> 1 st Read in October Next Steps: Academic Senate requested review <i>Update:</i> Sent to Pearl and Manual 11-7-23. Agenda Item: 2 nd Read in January	<u>BP/AP 4102, V1</u> 6-Year Review
b. Institutional Code of Conduct <u>Note:</u> 1 st Read in April, 2 nd 1 st Read in October Next Steps: Linda Beam, Academic Senate, Classified, Admin Association, and HRAC <i>Update:</i> Reached out to Linda 11-6-23, pending reply as to next steps. Agenda Item: Update in January	<u>AP 3060, V1</u> Technical Review with College recommendations
c. Probation, Dismissal, and Readmission <u>Note:</u> 1 st Read in April, delayed A&R review due to staffing. 2 nd 1 st Read in September. Next Steps: Schedule Workgroup <i>Update:</i> Workgroup scheduled 12-8-23. Agenda Item: 2 nd Read or update in February	<u>AP 4250, V1</u> CCLC Update #42 and #38 <i>Legally required</i> <u>BP 4250, V1</u> CCLC Update #38 <i>Legally required</i>



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<p>d. Attendance Accounting</p> <p><u>Note:</u> 1st Read in April, delayed A&R review due to staffing. 2nd 1st Read in September.</p> <p>Next Steps: Schedule meeting with Barbara, Academic Senate, and A&R</p> <p>Update: Workgroup scheduled 1-16-24.</p> <p>Agenda Item: 2nd Read or update in February</p>	<p><u>BP/AP 5070</u>, (current) Technical Review</p>
<p>e. Academic Renewal</p> <p><u>Note:</u> 1st Read in April, delayed A&R review due to staffing. 2nd 1st Read in September.</p> <p>Next Steps: A&R to review and Pearl and Manuel to determine if previous changes were made.</p> <p>Update: Sent to A&R and email to Pearl and Manuel on 10-4-23.</p> <p>Agenda Item: 2nd Read or update in January</p>	<p><u>BP/AP 4240</u> (current) 6-Year Review</p>
<p>f. Multiple and Overlapping Course Enrollments</p> <p><u>Note:</u> 1st Read in May, 2nd 1st Read in September.</p> <p>Next Steps: A&R to review.</p> <p>Update: Sent to A&R on 10-4-23.</p> <p>Agenda Item: 2nd Read or update in January</p>	<p><u>BP/AP 4226</u> (current) 6-Year Review</p>
<p>g. Course Repetition – Significant Lapse of Time</p> <p><u>Note:</u> 1st Read in May, delayed A&R review due to staffing. 2nd 1st Read in September.</p> <p>Next Steps: A&R to review.</p> <p>Update: Sent to A&R on 10-4-23.</p> <p>Agenda Item: 2nd Read or update in January</p>	<p><u>BP/AP 4228</u> (current) 6-Year Review</p>
<p>h. Independent Study</p> <p><u>Note:</u> 1st Read in September.</p> <p>Next Steps: Curriculum Committee to review.</p> <p>Update: Sent to Jane and Dee on 10-4-23. Review in progress, both committees began review in November and anticipate a final update in January.</p> <p>Agenda Item: 2nd Read in January.</p>	<p><u>BP/AP 4101</u> (current) 6-Year Review</p>



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i. Course Adds and Drops <u>Note:</u> 1 st Read in September. Next Steps: Academic Senate, A&R, and Student Services Council. BP/AP will take additional time due to a three-step Update: Sent to Marsha, Bri, and Wayne for review, 10-4-23, to add intervention programs. Counseling Chairs met and shared feedback. Agenda Item: 2 nd Read in January	<u>AP 5075, V1</u> CCLC Update #42 <i>Legally required</i>
j. Fees <u>Note:</u> 1 st Read in September, 2 nd Read in October. Next Steps: Barbara and Wayne to draft clarifying language Agenda Item: 3 rd Read in January	<u>AP 5030 V1</u> CCLC Update #42 <i>Legally required</i>
5) Upcoming	
a. Auditing and Auditing Fees	<u>BP/AP 4070</u> 6-Year Review
b. Articulation	<u>BP/AP 4050</u> 6-Year Review
c. Delineation of Function Agreements	<u>BP/AP 4060</u> 6-Year Review
D. Informational Items	
1) Governance IEPI – Collegiality in Action Session Update 2023-2024 SISC Goal = 80% of SISC members to attend ▶ 75% of SISC members attended	
2) 2025-2026 Academic Calendar Draft <i>Danya Sanchez</i>	<u>2025-2026 Calendar</u> <u>2025-2026 Calendar Detail</u>
3) Priority Registration <i>Martha Clavelle</i>	
a. Students: Dream Center	
b. Process: Parent scholars to receive priority registration	
4) Student travel per diem meal allotment <i>Martha Clavelle & Bri Hays</i>	
5) Student Health Fees and Budget Impact <i>Marsha Gable</i>	



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6) AB928 Associate Degree to Transfer Placement – Requirement Taskforce	
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Next Meeting Date:

Monday, January 22nd, from 3:00 – 4:30, via Zoom